

**APPRENTICESHIP REPORT
PT KREASIJAYA ADHIKARYA
DUMAI**

**INDAH RAHMATUNNISA
5404191240**



**APPLIED BACHELOR OF INTERNATIONAL BUSINESS
ADMINISTRATION STUDY PROGRAM
BUSINESS ADMINISTRATION DEPARTMENT
STATE POLYTECHNIC OF BENGKALIS
2023**

APPROVAL SHEET

JOB TRAINING REPORT PT KREASIJAYA ADHIKARYA DUMAI

Written as one of the requirements to complete the Job Training

INDAH RAHMATUNNISA
5404191240

Dumai, June 20th 2023

Group HR & GA HOD

PT Kreasijaya Adhikarya Dumai

Advisor

International Business Administration
Study Program



Yogi Rinanda
NIK. 1408100219

Yanisha Dwi Astari, SS, M. Hum
NIP. 199301142022032010

Approved by,
Head of International Business Administration Study Program
Bengkalis State Polytechnic

Wan Junita Raflah, B.Si., M.Ec. Dev
NIP.198406142018032001

ACKNOWLEDGEMENT

Praise to the presence of Allah SWT who has given strength and smoothness so that the author can complete apprenticeship at PT Kreasijaya Adhikarya Dumai.

The author realizes that the implementation of apprenticeship activities and the writing of this apprenticeship report cannot be completed without the support and assistance of various parties. On this occasion the author would like to express thanks to:

1. Mr. Johny Custer, ST.MT as Director of the State Polytechnic of Bengkalis
2. Mr. Armada, ST.MT as Vice Director 1 of the State Polytechnic of Bengkalis
3. Mrs. Supriati, S.ST., M.Si as Head of the Department of Business Administration
4. Mrs. Wan Junita Raflah, B.Sc., M.Ec., Dev as Head of the International Business Administration Study Program
5. Ms. Yanisha Dwi Astari, SS, M.Hum as the apprenticeship advisor
6. All Lecturers of the International Business Administration Program
7. My beloved parents (Langkir Ericson and Winarti) who always provide prayer and support to the author, both morally and materially.

Moreover, plentiful appreciation the author would like to express to deepest gratitude to:


1. Mr. Pang Chee Hwee, as the President Director of PT KLG Dumai
2. Mr. Baskaran Rengasamy, as the Director of PT Kreasijaya Adhikarya Dumai
3. Mr. Samrisjen Sudirman Manik, as Representative of PT Kreasijaya Adhikarya Dumai
4. Mr. Yogi Rinanda, as Group HR & GA HOD PT Kreasijaya Adhikarya Dumai
5. Mr. Herlias Hermansyah, as the Logistics Manager of PT Kreasijaya Adhikarya Dumai

6. Mrs Ireny Patricia Tamba, as a Apprenticeship Mentor at the company PT Kreasijaya Adhikarya Dumai
7. Together with the staff and employees at PT Kreasijaya Adhikarya Dumai.

Being an apprenticeship student at PT Kreasijaya Adhikarya Dumai is a very valuable and useful experience and knowledge for the author so that they can become more qualified individuals in the future. From the process of apprenticeship for 5 months the author has got a real picture of the real world of work.

The author realizes that in preparing apprenticeship reports there are still many shortcomings and limitation, so the author apologizes for these imperfections. Constructive criticism and suggestions are highly expected for the improvement and refinement of this report.

Bengkalis, August 15th 2023

A handwritten signature in blue ink, consisting of a series of vertical, wavy lines that resemble a stylized 'I' or a similar character, with a horizontal line crossing through the middle.

Indah Rahmatunnisa
NIM. 5404191240