

# **CHAPTER I**

## **INTRODUCTION**

### **1.1 Background of Apprenticeship**

Internship or often known as Apprenticeship is a student work program whose work placement in a company or organization to be used as a container or training place for students to get training in certain skills and expertise in certain fields. Internships can also help students gain work experience in a demonstrated field.

This internship program is made so that students are able to combine classroom learning with workplace training to produce better and competent work. With this internship program, you can add useful work experience to your future career. A successful internship will help students to achieve success in your workplace.

State of Bengkalis is a vocational college located in Riau province. Bengkalis Polytechnic has many majors such as shipping Engineering, Mechanical Engineering, Electrical Engineering, Civil Engineering, commercial Administration, Information Engineering, language, Maritime and there are 19 study programs. There are several requirements for students who want to graduate, namely completing final assignments and internships. Internships should be conducted in a company or organization in accordance with the student's major. This work Program is made so that students are able to adapt to the world of work, are also able to process skills and skills in the workplace and are also responsible in certain fields.

The Language Department is one of the departments in the Polytechnic which has two study programs, namely the D3 English and D4 BISPRO (English for business and Professional communication).

English Study Program is one of the study programs in Bengkalis Polytechnic. English students are able to adapt in the world of work and class work. Selian said that English students must also be able to communicate well

both verbally and verbally, be able to understand ethics in work, and also master the Office world.

Opportunities for internships at the Bengkalis regency Dispora Office held from february 20 to June 20, 2023 at the Dispora Office.

## **1.2 Purpose of The Apprentiches**

The purposes of the apprenticeship as follows :

- a. To find out the types of work carried out at the DISPARBUDPOA office
- b. To know working procedures applied in the DISPARBUDPORA office

## **1.3 Significances of the Apprenticeship**

### **1.3.1 Significance for the Apprentice**

- a. Provide a place for students to develop their knowledge gained at the internship site.
- b. Students can improve their skills and have good skills,
- c. Students gain the ability to adapt easily, understand the surrounding environment and gain direct experience in the apprenticeship place..

### **1.3.2 Significances for State Polytechnic of Bengkalis**

- a. Help strengthen the bond of trust between the polytechnic with a corporate agency such as the Department of Dispora Bengkalis.
- b. Polytechnic can help students to redevelop the knowledge found while increasing student skills such as adapting and honing public speaking fluency.

### **1.3.3 Significances for Office**

- a. Companies can improve the company's positive image in society, increase work productivity through the help of student internships.
- b. The company becomes one of the efficient methods in recruiting and to recruit new employees, and test the ability of internship students to work and adapt to the company's environment.