

# CHAPTER I

## INTRODUCTION

### 1.1 Background of the Apprenticeship

Practical work is an Intra-Curricular activity that is part of the Community Life Course group, in all majors at State Polytechnic of Bengkalis and is held according to a predetermined time. This activity must be carried out considering that education and knowledge are not absolutely only obtained by understanding, but also supported by experience in the real world of work.

Practical work can find out how the system works through internships, types of work and work regulations at Immigration Office Class II Bengkalis Immigration Checkpoint can also improve skills, abilities, loyalty, and high sensitivity to these skills and provide more business knowledge if it has to work well to develop the company.

This practical work is carried out after students complete 7 (seven) semesters and graduate fully. Practical work in 2021 is carried out for approximately four months in government and private agencies. Every student who has finished carrying out practical work is required to make a report and must be responsible for the results so that students are said to be successful and have insight into the world of work that is more focused in accordance with the field of study of each student. For this reason, the implementation of this practical work has been carried out at Immigration Office Class II Bengkalis Immigration Checkpoint.

Immigration Office Class II Bengkalis Immigration Checkpoint is an agency engaged in the manufacture of passport. Which is located at JL. Ahmad Yani, number 004 Bengkalis, especially in the service division, has been running effectively.

Immigration Office Class II Bengkalis Immigration Checkpoint provides easy services for people who want to take care of submitting a passport, now

people can choose to submit an applicant to the Immigration Office Class II Bengkalis Immigration Checkpoint, can come directly to the Immigration Office or can download the online passport queue registration application (APAPO) on PlayStore. The application developed by the directorate general of immigration is to provide convenience for the public in obtaining passports with a time-free based queue. The online passport queue registration application (APAPO) has been running for the past year, the application developed by the Directorate General of Immigration has been implemented throughout Indonesia. The main goal is to make it easier for applicants to submit a time schedule to make it easier for the community, so that people can choose to come directly or use the application (APAPO) and wait for the time schedule to come according to the notification by the admin (APAPO).

The choice of a practical work place at Immigration Office Class II Bengkalis Immigration Checkpoint as a work place for practitioners because it is one of the agency companies in the field of making passports for citizens who want to go abroad. Where a passport is one of the documents used as a condition for entry and exit into a country. This is of course closely related to the International Business Administration study program that the author has studied in lectures. So that with the practical work the author has the opportunity to directly apply the knowledge that has been obtained during the lecture. In addition, the author can also learn work experience to complete the task properly and correctly and be responsible for what is done.

## **1.2 Purposes of the Apprenticeship**

The objectives of the apprenticeship program conducted at Immigration Office Class II Bengkalis Immigration Checkpoint are:

1. To find out the work system applied at Immigration Office Class II Bengkalis Immigration Checkpoint.
2. To find out the place and time at Immigration Office Class II Bengkalis Immigration Checkpoint.

3. To find out the system and procedures applied at Immigration Office Class II Bengkalis Immigration Checkpoint.
4. To find out the obstacles and solutions in the Immigration Office Class II Bengkalis Immigration Checkpoint.

### **1.3 Significances of the Apprenticeship**

This practical work certainly has great benefits for students, universities and institutions, while the benefits of this practical work include:

1. **Significance for Student**

With the practical work program, it is hoped that it can be a good opportunity for Bengkalis State Polytechnic students to be able to apply the knowledge that can be obtained during lectures to be put into the world of work.

2. **Significance for State Polytechnic of Bengkalis**

With the practical work program, it is hoped that the State Polytechnic of Bengkalis can build good cooperation and relationships with various companies and government agencies within the country and abroad.

3. **Significance for the Company**

With the practical work program carried out by the Bengkalis State Polytechnic, the Immigration Office Class II Bengkalis Immigration Checkpoint can help students apply the knowledge they have gained during their lectures.