

# CHAPTER 1 INTRODUCTION

## 1.1 Background of Apprenticeship

Bengkalis State Polytechnic is one of the State Polytechnics located in Bengkalis, Riau, Indonesia. Bengkalis State Polytechnic has been established since 2000 and is the first Polytechnic in Riau. On July 29, 2011 through the Gema Bahari Foundation, Bengkalis Polytechnic officially became a PTN with the name from "*Politeknik Perkapalan Bengkalis*" to Bengkalis State Polytechnic through the Regulation of the Minister of National Education (Permendiknas) No. 28 of 2011 concerning the Establishment of the Organization and work procedures of the Bengkalis State Polytechnic. On December 26, 2011, Bengkalis State Polytechnic was inaugurated by the Minister of Education and Culture of the Republic of Indonesia.

Bengkalis State Polytechnic has 18 (eighteen) Study Programs consisting of 10 (ten) D3 (diploma three) in the fields of Shipbuilding Engineering, Ship Engineering Architecture, Mechanical Engineering, Civil Engineering, Informatics Engineering, Electrical Engineering, Nautical, Commercial Shipping Management, Business English, and Business Administration, and 8 (eight) D4 (diploma four) Study Programs, including Production and Maintenance Mechanical Engineering, International Business Administration, Public Financial Accounting, Electrical Engineering, Road and Bridge Planning Engineering, Information Systems Security Engineering, English for Business and Professional Communication and Software Engineering.

Apprenticeship is a learning process by directly recognizing the scope of the real world of work. Each student is required to go directly to the world of work which is their respective fields so that each student is expected to be able to directly apply the knowledge that has been learned before into the world of work. In addition, with Apprenticeship students can increase their knowledge,

skills, and experience in working which can later be applied in the real world of work.

The English for Business and Professional Communication Study Program hopes that with the Apprenticeship students can find out firsthand how the real business world is, and can add insight to each student to be more skilled, responsive, and able to compete and be efficient in the future. Consequently, after completing the Apprenticeship, each student is required to make a work report when carrying out the Apprenticeship so that students can be accountable for the results obtained from the Apprenticeship.

Based on the above, the writer as a student of the D4 English for Business and Professional Communication Study Program has chosen PT EMP Malacca Strait S.A as one of the places to carry out Apprenticeship activities for four months. During the Apprenticeship, the writer was assigned to the Transport division.

The implementation of this Apprenticeship starts from September 1<sup>st</sup>, 2023 to January 1<sup>st</sup>, 2023. The implementation of this Apprenticeship is expected to add to the writer's insight into the various implementation of good and correct tasks and can face the real world of work with the experience gained.

## **1.2 Purpose of Apprenticeship**

1. To gain work experience in the company through Apprenticeship at PT EMP Malacca Strait S.A.
2. To find out what work is done during the Apprenticeship at PT EMP Malacca Strait S.A.
3. To find out the documents used for activities during the Apprenticeship program at PT EMP Malacca Strait S.A.

## **1.3 Significance of the Apprenticeship**

### **1.3.1 Significance for the Apprentice**

The benefits of this Apprenticeship activity for the writer are that it can provide information on how the work system and procedures, the place of practical work, obstacles and solutions when carrying out Apprenticeship at PT. EMP

Malacca Strait S.A so that it can improve skills and insights both in terms of hard skill and soft skill competencies.

### **1.3.2 Significance for State Polytechnic of Bengkalis**

For State Polytechnic of Bengkalis, the implementation of this Apprenticeship is expected to provide a good cooperative relationship between the Bengkalis state polytechnic and PT. EMP Malacca Strait S.A.

### **1.3.3 Significance for the Company**

As for the Company, the implementation of this Apprenticeship is expected to contribute ideas and reveal problems that arise and provide suggestions in solving problems, so that in the end it can provide benefits for the development of the company.