# APPRENTICESHIP REPORT PT CENTRO DIGITAL RIAU MEDIATAMA (CERIA TV) PEKANBARU- RIAU

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ENGLISH FOR BUSINESS AND PROFESSIONAL COMMUNICATION STUDY PROGRAM LANGUAGE DEPARTMENT STATE POLYTECHNIC OF BENGKALIS BENGKALIS 2024

# APPROVAL SHEET

# APPROVAL SHEET APPRENTICESHIP REPORT PT. CENTRO DIGITAL RIAU MEDIATAMA

Written as one of the conditions for completing Apprenticeship

#### Manja Ismernaini 5504201017

Pekanbaru-Riau, December 21th 2023

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# **ACCEPTENCE SHEET**

#### ACCEPTENCE SHEET

This is to certify that we have been examined the apprenticeship report of Manja Ismernaini with Reg. Number 5504201017 who had done the apprenticeship at PT. Centro Digital Riau Mediatama from 21<sup>st</sup> August to 21<sup>st</sup> December, 2023. This report is used for partial fulfillment of the State Polytechnic of Bengkalis.

This report is complete and satisfactory in all respect, and any all revision required by the apprenticeship report examine commite had been made.

Bengkalis, 10th January, 2024

Accepted by:

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#### **ACKNOWLEDGEMENT**

#### Assalamualaikum Wr. Wb

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The author realizes that in the preparation of this job training report, it is still far from perfect, both in terms of preparation, language, and writing. Therefore, the authors really expect constructive criticism and suggestions to become a reference for writers in the future. Hopefully this job training report is useful for the writer and the reader.

Wassalamu'alaikum Wr. Wb

Bengkalis, 10<sup>th</sup> January, 2024

Manja ismernaini

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#### CHAPTER I

#### INTRODUCTION

### 1.1 Background of the Apprenticeship

Bengkalis State Polytechnic could be a state polytechnic in Riau area. The Bengkalis State Polytechnic Campus is found in Bengkalis, Riau, Indonesia, established in early 2000 by the Bengkalis Rule Government through the Gema Bahari Establishment. At first this Polytechnic as it were had 3 (three) ponder programs, to be specific:

Dispatch Electrical Designing, Dispatch Building Building, Dispatch Machining Designing. In any case, right now the Bengkalis State Polytechnic as of now has 8 offices (shipping building, mechanical designing, electrical designing, gracious building, commerce organization, data building, dialects, oceanic) and there are 19 think about programs.

Bengkalis State Polytechnic too plans all its understudies to enter the world of work and can give abilities required by industry through internship programs held by the campus.

An internship is portion of work preparing or a handle for straightforwardly applying information and competencies within the world of work that are gotten amid the think about period.

In English, internships are known as internships, whereas individuals who do internships are called assistants. Understudies who embrace internships are anticipated to be able to get it proficient work frameworks in genuine businesses.

Internships are moreover one of the necessities for understudy graduation in carrying out their considers. Through the Free Learning-Independent Campus program, understudies can embrace internships with a length of up to 4-6 months or one semester. The most point of internships is to get ready understudies to enter the world of work and be able to apply the abilities required by industry.

Internship programs can too give a few critical benefits to understudies, counting:progressing the quality of understudies in terms of practicum, getting to

be a venturing stone for understudies to seek after a career, giving encounter and understanding into the world of work, and can give extra wage for understudies.

Internship may be a viable preparing program within the proficient world advertised to understudies to supply real-world work encounter in a particular industry or organization. The most objective of an internship is to provide understudies the opportunity to apply the hypothetical information they have procured on campus to real work circumstances. Also, internships offer assistance understudies create down to earth aptitudes, construct a proficient organize, and pick up a more profound understanding of a specific industry or work field.

Internships for students have several goals, including providing practical experience, developing skills, exploring career paths, building networks, enhancing independence, boosting confidence, aligning theory and practice, understanding organizational culture, and developing a portfolio for career readiness and personal growth.

Internships for understudies have a few objectives, counting giving down to earth involvement, creating abilities, investigating career ways, building systems, upgrading autonomy, boosting certainty, adjusting hypothesis and hone, understanding organizational culture, and creating a portfolio for career preparation and individual development.

# 1.2 Purpose of the Apprenticeship

The purpose of the Job Training program conducted at PT. Centro Digital Riau Mediatama are:

- 1. To explain practical workplace systems and procedures.
- 2. To find out the obstacles and solutions during practical work.

#### 1.3 Significances of the Apprenticeship

The practical work carried out is very beneficial for several parties such as students, companies and State Polytrechnic of Bengkalis:

#### 1. For Students

Students have the opportunity to apply theoretical knowledge and concepts acquired during lectures into the real world of work.

# 2. For Companies

There is a collaboration between the world of education and the world of industry/companies so that it is known by academics and companies to get alternative candidates for employees who are known for their quality, dedication, and credibility.

#### 3. For State Polytrechnic of Bengkalis

State Polytrechnic of Bengkalis get feedback from companies related to curriculum development and learning processes for students who take part inPractical Work which can improve the quality of their graduates through practical work experience. And can establish collaboration indefinitely

#### 1.4 Time and Length of Practical Work

Job Training Activities (KP) are carried out in accordance with the provisions of the rules for implementing the Job Training. The period of practical work is 4 (four) months, starting from August 21 to December 21, 2023. The schedule forpractical work at PT. Centro Digital Riau Mediatama are as follows:

Table 1.1. Office Hours Schedule

No	Day	Office hours	Break
1	Monday to Friday	09.00-17.00	12.00-14.00
2	Saturday	09.00-17.00	-
3	Sunday	Holiday	-

Source: PT.Centro Digital Riau Mediatama

# 1.5 Place of Implementation of Practical Work

This practical work activity was carried out at PT Centro Digital Riau Mediatama Pekanbaru Jl. 24 Srikandi Street, Delima, Tampan District, Pekanbaru City, Riau 28292.

# CHAPTER II GENERAL DESCRIPTION OF THE COMPANY

# **2.1** Company Profile

PT. Centro Digial Riau Mediatama launched the first online streaming TV broadcast in Riau on August 9 2013 with the nickname <a href="www.ceriatv.co.id">www.ceriatv.co.id</a>, and has broadcast various programs at the end of May 2014. Ceria TV is one of the information media in the city of Pekanbaru and of course is a source of pride for the people of Pekanbaru. As a cheerful public media, TV continues to develop to show its identity and exist. Cheerful TV always provides comfortable viewing for the people of Pekanbaru who are very open and think forward (Modern).



**Figure 2.1**. PT.Centro Digital Riau Mediatama *Source: PT.Centro Digital Riau Mediatama* 

With the presence of Ceria TV, currently streaming television broadcasts

can be enjoyed via Android-based cellphones and other smartphones, which previously could only be enjoyed with PCs and laptops. "We are concentrating on making information television about Riau which can be accessed via smartphone and PC/Laptop. Selamat TV will offer various superior programs which can provide entertainment that can be enjoyed 24 hours a day. These programs contain information about the world of politics, music, culture, comedy, sports, and various, and various other entertaining programs.

Ceria tv is under the auspices of PT. Centro Digital Riau Mrdiatama has a strong commitment to continuing to develop television units in Indonesia and building good relationships by providing accurate information or targeting social activities with the aim of strengthening relationships with the wider community in general. Television is a viewing medium as well as a media with (audiovisual). It is different from print media which is more of a viewing medium. people look at the images shown on television, as well as listen to or digest the narrative of the images, because whatever is presented in audio and visual form will be the biggest contribution to the progress of a television station. The development of the television business world has given rise to several types of television, one of which is is private (commercial) television.

At Ceria tv, quality is not a word without meaning, but rather a harmonization of dreams, idealism, sincerity, hard work, togetherness. We carry the motto "The New Century of Television Broadcast" or "New Era of Television" in accordance with the development of the current digital era. the quality of Ceria tv's programs to always be at the forefront of the streaming-based TV broadcasting industry in Sumatra. content of the Ceria TV program, the composition is News / News Information: 20%, Program: 30% Entertainment: 20% Arts and Culture: 5%, Business: 20%, and 5% others.

Ceria TV presents quite complete programs from all sides of the world of entertainment, education and lifestyle. The hope is that by watching Selamat TV, it is hoped that viewers will get information, tips and entertainment that is complete and educational in accordance with the needs and desires of the audience. Apart from that, in terms of broadcast and delivery, Ceria TV also

adapts to a language style that is light and of course easy to understand.

The Ceria program consists of three parts, namely:

- Education, tausiah, maghrib Koran, centro auto magz, cheerful kids, city talk program, centro 19 news program.
- Entertain, cheerful morning, cheerful music, sitcom ongol-ongol, foreign music hits, Malay melodies, cheerful chat, stand up comedy, special laughter and jokes.
- lifestyle, colorful (food, fashion, art and culture, destination), happy vacation, city tour.



**Figure 2.2** Logo PT.CERIA TV Source: PT.CERIA TV

A logo is a symbol that identifies a company, organization, institution, or product to differentiate it from other companies. The logo depicts its own characteristics and has meaning. like the cheerful tv logo which was formed with a lot of consideration and the same thoughts that have the meaning of the channel that appears on the screen.

#### 2.2 Vision and Mission

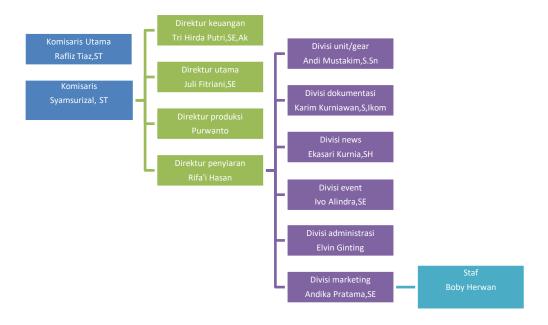
The vision of Ceria tv is "To become a local TV Station that is of interest to the people of Riau in general and to advertise I particular so that through its broadcasts it is able to support the development program of Riau physically and mentally. "Apart from that, he wants to be the bearer and custodian of malay values and unite the ethnicities of pekanbaru residents into one commonality within the framework of the Republic of Indonesia.

And to realize this vision, PT. Centro Digital Riau Mediatama is preparing strategic steps in the form of a MISSION, Namely:

- 1. Create and broadcast programs as the fastest and most up-to-date barometer of the news programs broadcast.
- 2. Create and broadcast programs that are able to increase the resilience of malay culture in facing the era of globalization.
- 3. Create and broadcast programs unifying regional culture in Riau in order to strengthen national culture in the Republic of Indonesia. The target is to document malay culture as cultural roots in Pekanbaru which are starting to become scarce.
- 4. Create and broadcast programs that are able to strengthen the implementation og regional autonomy and the malay community in Pekanbaru in general and Riau in particular.
- Develop and broadcast various broadcast programs as a medium for information, education, healthy entertainment and social control in society.

# 2.3 Organization Structure

The management of an institution or organizing institution, an aimportant role is chosen because with good organization, the plans that have been prepared and determined will run well. Besides that, with organization, it will be easier for leaders and staff to carry out their duties well. All broadcasting activities carried out by ceria TV are of course inseparable from the formation of parts of the exiting organization structure. The organizational structure at Ceria TV has been formed taking into account the various needs required in the entire broadcasting process. In detail the organizational structure at Ceria TV can be seen in the picture below:



**Figure 2.3** Organizational Structure of PT. Ceria TV *Source : PT. Ceria Tv* 

Organization in the management of an institution plays an important role because with good organization the plans that have been prepared and determined will run well. Besided that, with organization, it will be easier for leaders and staff to carry ou their duties well. All broadcasting activities carried out by Ceria TV are of course inseparable from the formation of parts of the existing organizational structure. The organizational structure at Ceria TV has been formed taking into account the various needs required in the entire broadcasting process. In detail the structure the organization at Ceria TV can be seen in the picture above.

# CHAPTER III SCOPE OF THE APPRENTICESHIP

# 3.1 Job Description

This job training will be carried out starting from august 21 2023 to October 21 2023 at PT. Centro Digital Riau Mediatama (Ceria TV) pekanbaru. During the implementation of practical work, the tasks given include:

- 1. Create content
- 2. Create a script
- 3. Learn how to use the camera
- 4. New casting
- 5. Covering the news
- 6. Dubbing
- 7. Record
- 8. Camera settings
- 9. Take some videos for news
- 10. Become a source for weather news.
- 11. Participate in events in the field.

#### 3.2 Place of Apprenticeship

Practical Work is carried out after students occupy semester VII, while the Aprenticeship activities last for approximately four (4) months, starting from August 21<sup>Th</sup> 2023 to October 21<sup>Th</sup> 2023 at PT Centro Digital Riau Mediatama (Ceria TV) This practical work activity was carried out at PT. Centro Digital Riau Mediatama Pekanbaru Jl. 24 Srikandi Street, Delima, Tampan District, Pekanbaru City, Riau 28292.

Table 3.1. Daily Activities of August 21<sup>Th</sup> 2023 to August 25<sup>Th</sup> 2023

No	Date and time	Description of activities	Assignor
1	Monday, August 21st 2023	1. Introduction	Ceria Tv
2	Thursday, August 22 <sup>nd</sup> 2023	Create content	Ceria Tv
3	Wednesdy, August 23 <sup>rd</sup> 2023	1. Dubbing	Ceria Tv
4	Tuesday, August 24 <sup>Th</sup> 2023	1. Content creation	Ceria Tv
5	Friday,August 25 <sup>Th</sup> 2023	1. Create a script	Ceria Tv
6	Saturday, August 26 <sup>Th</sup> 2023	Day off	-

The following is the display of the work report in week 2 (two), namely, day/date, activity and place of implementation

Table 3.2. Daily Activities of August  $28^{Th}$  2023 to September  $02^{Th}$  2023

No	Date and time	Description of activities	Assignor
1	Monday, August 28 <sup>Th</sup> 2023	1. Camera learning discussion	Ceria Tv
2	Tuesday, August 29 <sup>Th</sup> 2023	1. News Casting	Ceria Tv
3	Wednesday, March 30 <sup>Th</sup> 2023	1. Discussion about editorial	Ceria Tv
4	Thursday, August 31 <sup>Th</sup> 2023	1. Learn to be a journalist in the field	Ceria Tv
5	Friday,Septe mber,Ol <sup>Th</sup> 2023	1. Script	Ceria Tv
6	Saturday,Septe mber02 <sup>Th</sup> 2023	1. Day off	-

Source: Processed Data 2023

The following is the display of the work report in week 3 (three),

namely,day/date, activity and place of implementation:

Table 3.3. Daily Activities of September 04<sup>Th</sup> 2023 to September 09<sup>Th</sup> 2023

No	Date and time	Description of activities	Assignor
1	Monday,Septe mber04 <sup>Th</sup> 2023	1. Dubbing	Ceria Tv
2	Tuesday,Septe mber05 <sup>Th</sup> 2023	1. Dubbing	Ceria Tv
3	Wednesday, September 06 <sup>Th</sup> 2023	Permission	-
4	Thursday September 07 <sup>Th</sup> 2023	Introduction of tools for events and news	Ceria Tv
5	Friday,Septembe r 08 <sup>Th</sup> 2023	Memorize the script	Ceria Tv
6	Saturday,Septe mber 09 <sup>Th</sup> 2023	Day off	-

Source: Processed Data 2023

The following is the display of the work report in week 4 (four), namely, day/date, activity and place of implementation:

Table 3.4. Daily Activities of September 11<sup>Th</sup> 2023 to September16<sup>Th</sup> 2023

No	Date and time	Description of activities	Assignor
1	Monday, September 11 <sup>Th</sup> 2023	1. Content creation	Ceria Tv
2	Tuesday, September 12 <sup>Th</sup> 2023	1. Photo and introduce the origin	Ceria Tv
3	Wednesday, September 13 <sup>Th</sup> 2023	1. Content creation plan	Ceria Tv
4	Thursday, September 14 <sup>Th</sup> 2023	Content editing stage	Ceria Tv
5	Friday,Septe mber15 <sup>Th</sup> 2023	1. Audio recording	Ceria Tv

	Saturday,		
6	September	Day off	-
	16 <sup>Th</sup> 2023		

The following is the display of the work report in week 5 (five), namely,day/date, activity and place of implementation:

Table 3.5. Daily Activities of September 18<sup>Th</sup> 2023 to September 23<sup>Th</sup> 2023

No	Date and time	Description of activities	Assignor
1	Monday, September 18 <sup>Th</sup> 2023	1. Content Script creation	Ceria Tv
2	Tuesday, September 19 <sup>Th</sup> 2023	1. Help with activities in the office	Ceria Tv
3	Wednesday, September 20 <sup>Th</sup> 2023	1. Shooting video for news	Ceria Tv
4	Thursday, September 21 <sup>Th</sup> 2023	Following some recording	Ceria Tv
5	Friday,Septe mber15 <sup>Th</sup> 2023	1. Camera settings	Ceria Tv
6	Saturday, September 23 <sup>Th</sup> 2023	Day off	-

Source: Processed Data 2023

The following is the display of the work report in week 6 (six), namely,day/date, activity and place of implementation:

Table 3.6. Daily Activities of September 25<sup>Th</sup> 2023 to September 30<sup>Th</sup> 2023

No	Date and time	Description of activities	Assignor
1	Monday, September 25 <sup>Th</sup> 2023	Become a source for s video	Ceria Tv
2	Tuesday, September 26 <sup>Th</sup> 2023	Audio recording	Ceria Tv
3	Wednesday, September 27 <sup>Th</sup> 2023	Covering the news	Ceria Tv
4	Thursday,Septe mber 28 <sup>Th</sup> 2023	News taking	Ceria Tv

5	Friday,Septe mber 29 <sup>Th</sup> 2023	1.Camera settings	Ceria Tv
6	Saturday,Septe mber 30 <sup>th</sup> 2023	Day off	-

The following is the display of the work report in week 7 (seven), namely,day/date, activity and place of implementation:

Table 3.7. Daily Activities of October 02<sup>Th</sup> 2023 to October 07<sup>Th</sup> 2023

No	Date and time	Description of activities	Assignor
1	Monday,Octob er 02 <sup>Th</sup> 2023	Took a video of the smoke haze that occurred in Pekanbaru	Ceria Tv
2	Tuesday, October 03 <sup>Th</sup> 2023	1. Make videos for news	Ceria Tv
3	Wednesday,O ctober 04 <sup>Th</sup> 2023	Sick	-
4	Thursday, October 05 <sup>Th</sup> 2023	Sick	-
3	Wednesday,No vember 01Th 2023	1. Create a script	Ceria Tv
4	Thursday, November 02Th 2023	1. Create content	Ceria Tv
5	Friday, November03 Th 2023	Camera settings	Ceria Tv
6	Saturday,Nove mber04 Th 2023	1. Day off	-

Source: Processed Data 2023

The following is the display of the work report in week 8 (eight), namely,day/date, activity and place of implementation:

Table 3.8. Daily Activities of October  $09^{Th}$  2023 to October  $14^{Th}$  2023

No	Date and time	Description of activities	Assignor
1	Monday, October09 <sup>Th</sup> 2023	1.Permission	-

2	Tuesday, October	1.Permission	-
	10 <sup>Th</sup> 2023		
3	Wednesday, October11 <sup>Th</sup> 2023	1.Follow the event	Ceria Tv
4	Thursday, October12 <sup>Th</sup> 2023	1.Create a script	Ceria Tv
5	Friday,Octob er13 <sup>Th</sup> 2023	1.Camera settings	Ceria Tv
6	Saturday, October 14 <sup>Th</sup> 2023	1.Day off	-

The following is the display of the work report in week 9 (nine), namely, day/date, activity and place of implementation:

Table 3.9. Daily Activities of October 16<sup>Th</sup> 2023 to October 21<sup>Th</sup> 2023

No	Date and time	Description of activities	Assignor
1	Monday, October 16 <sup>Th</sup> 2023	1.Create content	Ceria Tv
2	Tuesday,Octo ber17 <sup>Th</sup> 2023	1.Learn to set up the camera for event	Ceria Tv
3	Wednesday, October18 <sup>Th</sup> 2023	1.Help pack equipment for the event	Ceria Tv
4	Thursday, NOctober19	1.Create content	Ceria Tv
5	Friday,Octo ber20 <sup>Th</sup> 2023	1.Camera settings	Ceria Tv
6	Saturday, October21 <sup>th</sup> 2023	1.Day off	-

Source: Processed Data 2023

The following is the display of the work report in week 10 (ten), namely, day/date, activity and place of implementation:

Table 3.10. Daily Activities of October  $23^{Th}$  2023 to October  $28^{Th}$  2023

No Date and time Description of activities
--

1	Monday, October23 <sup>T</sup>	1. Share	Ceria Tv
2	Tuesday, October24 <sup>T</sup> h 2023	Create a script	Ceria Tv
3	Wednesday, October25 <sup>Th</sup> 2023	Create content	Ceria Tv
4	Thursday, October26 <sup>Th</sup> 2023	1. Audio recording	Ceria Tv
5	Friday, October27 Th 2023	Camera settings	Ceria Tv
6	Satuday, October28 <sup>Th</sup> 2023	1.Day off	-

The following is the display of the work report in week 11 (eleven), namely, day/date, activity and place of implementation:

Table 3.11. Daily Activities of October  $30^{Th}$  2023 to November  $04^{Th}$  2023

No	Date and time	Description of activities	Assignor
1	Monday,Octo ber30 <sup>Th</sup> 2023	1.Looking for news	Ceria Tv
2	Tuesday,Octo ber31 <sup>Th</sup> 2023	1. Prepare tools	Ceria Tv
3	Wednesday, November 01 <sup>Th</sup> 2023	1. Create a script	Ceria Tv
4	Thursday, November 02 <sup>Th</sup> 2023	1. Create content	Ceria Tv
5	Friday, November 03 <sup>Th</sup> 2023	2. Camera settings	Ceria Tv
6	Saturday,Nove mber04 <sup>Th</sup> 2023	2. Day off	-

Source: Processed Data 2023

The following is the display of the work report in week 12 (twelve), namely,day/date, activity and place of implementation:

Table 3.12. Daily Activities of November  $06^{Th}$  2023 to November  $11^{Th}$  2023

No	Date and time	Description of activities	Assignor
1	Monday, November 06 <sup>Th</sup> 2023	1. Discussion	Ceria Tv
2	Tuesday, November 07 <sup>Th</sup> 2023	1. News taking	Ceria Tv
3	Wednesday, November 08 <sup>Th</sup> 2023	1. Prepare tools	Ceria Tv
4	Thursday, November09 <sup>Th</sup> 2023	1. Content creation planning	Ceria Tv
5	Friday, November 10 <sup>Th</sup> 2023	1. Camera settings	Ceria Tv
6	Saturday,Nove mber11 <sup>Th</sup> 2023	Day off	-

The following is the display of the work report in week 13 (thirteen), namely, day/date, activity and place of implementation:

Table 3.13. Daily Activities of November 13<sup>Th</sup> 2023 to November 18<sup>Th</sup> 2023

No	Date and time	Description of activities	Assignor
1	Monday, November 13 <sup>Th</sup> 2023	1. Sick	-
2	Tuesday, November 14 <sup>Th</sup> 2023	1. Sick	-
3	Wednesday, November 15 <sup>Th</sup> 2023	1.Prepare tools for the event	Ceria Tv
4	Thursday, November1 6 <sup>Th</sup> 2023	1. Dubbing	Ceria tv
5	Friday, November 17 <sup>Th</sup> 2023	1. Take some weather videos	Ceria Tv
6	Saturday, November 1 8 <sup>Th</sup> 2023	Day Off	-

Source: Processed Data 2023

The following is the display of the work report in week 14 (Fourteen), namely, day/date, activity and place of implementation:

Table 3.14. Daily Activities of November 20<sup>Th</sup> 2023 to November 25<sup>Th</sup> 2023

No	Date and time	Description of activities	Assignor
1	Monday, November 20 <sup>Th</sup> 2023	1.Tool discussion	Ceria Tv
2	Tuesday, November 21 <sup>Th</sup> 2023	1.Camera settings	Ceria Tv
3	Wednesday, November 22 <sup>Th</sup> 2023	1.Prepare tools	Ceria Tv
4	Thursday, November2 3 <sup>Th</sup> 2023	1.Discussion	Ceria tv
5	Friday, November 24 <sup>Th</sup> 2023	1.Camera settings	Ceria Tv
6	Saturday, November2 5 <sup>Th</sup> 2023	Day Off	-

Source: Processed Data 2023

The following is the display of the work report in week 15 (Fiveteen), namely, day/date, activity and place of implementation:

Table 3.15. Daily Activities of November 27<sup>Th</sup> 2023 to December 02<sup>Th</sup> 2023

No	Date and time	Description of activities	Assignor
1	Monday, November 27 <sup>Th</sup> 2023	Help with camera setings	Ceria Tv
2	Tuesday, November 28 <sup>Th</sup> 2023	-	-
3	Wednesday, November 29 <sup>Th</sup> 2023	1.Prepare tools	Ceria Tv
4	Thursday, November3 0 <sup>Th</sup> 2023	2. Dubbing	Ceria tv
5	Friday, December01 <sup>Th</sup> 2023	1. Camera settings	Ceria Tv
6	Saturday, December0 2 <sup>Th</sup> 2023	Day Off	-

The following is the display of the work report in week 16 (Sixteen), namely, day/date, activity and place of implementation:

Table 3.16. Daily Activities of December 04<sup>Th</sup> 2023 to December 09<sup>Th</sup> 2023

No	Date and time	Description of activities	Assignor
1	Monday, December0 4 <sup>Th</sup> 2023	1. Dubbing	Ceria Tv
2	Tuesday, December0 5 <sup>Th</sup> 2023	1. Discussion	Ceria Tv
3	Wednesday, December06 <sup>Th</sup> 2023	1. Interview	Ceria Tv
4	Thursday, December0 7 <sup>Th</sup> 2023	Permission	-
5	Friday, December08 <sup>Th</sup> 2023	Permission	-
6	Saturday, December0 9 <sup>Th</sup> 2023	Day Off	-

Source: Processed Data 2023

The following is the display of the work report in week 17 (seventeen), namely, day/date, activity and place of implementation:

Table 3.17. Daily Activities of December  $10^{Th}$  2023 to December  $15^{Th}$  2023

No	Date and time	Description of activities	Assignor
1	Monday, December 1 1 <sup>Th</sup> 2023	Sick	-
2	Tuesday, December 1 2 <sup>Th</sup> 2023	1. Discussion	Ceria Tv
3	Wednesday, December13 <sup>Th</sup> 2023	1. Discussion	Ceria Tv
4	Thursday, December 1 4 <sup>Th</sup> 2023	1. Camera settings	Ceria tv
5	Friday, December15 <sup>Th</sup> 2023	1. Take news	Ceria Tv

6	Saturday, December 1 6 <sup>Th</sup> 2023	Day Off	-
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# **3.3 Systems and Procedures**

There are several working during the apprenticeship program each department:

# 1. Camera settings

Setting the Camera to take news videos, this is usually done when the office has news to present. The steps are as follows:

Table.3.18 Camera settings

Prepare the tools	Turn on the lighting	Prepare tripod	a	Prepare a PMW-100
				type camera

Use cables sparingky Point the sparingky camera at the journalist Finish Tidy up the tools used

# 2. Dubbing

Dubbing is imitation of the voice of certain characters that we will use to read news that has been prepared in a text. Steps for dubbing:

Table.3.19. Dubbing

Prepare text	Understand	Practice	Result
	the content		
	of the text		

#### 3. Become a source for weather news

When I was an intern at Ceria Tv, I was given the task of being a resource person for a weather report. The steps are as follows:

**Table.3.20.** Become a source for weather news

Prepare	Prepare one	Prepare	And
your call	volunteer to	question	prepare
phone	interview		answers
camera			

# 4. Following events

On this occasion, my friends and I took part in an event which was held outdoors/in the field. Methods used in an event:

**Table.3.21.** Following event

Preparation	Prepare	Bring	some	Adjust	the
	tools	tools ju	st in	tools	
		case			

1

Use	walkie	Prepare	Specia	al person
talkie	for	tools	for	camera
commu	nication		operat	ion

#### **CHAPTER IV**

#### CONCLUSION AND SUGGESTION

#### 4.1. Conclusion

In carrying out on the job training for 4 months at Ceria Tv, The author gained a lot of knowledge, experience and new things that the author had not received before. Based on the result of the discussion on "The importan Role of Compress un news Coverage of the Ceria Tv Pekanbaru Television Station" at PT. Centro Digital Riau Mediatama (Ceria Tv) Pekanbaru branch, conclusions can be drawn.

In an era that is increasingly domined by technology and information, humans are required to always know various information. Mass media as a means of information is the most important part of human life. Mass media is a communication and information medium that disseminates information on a mass or comprehensive basis.

Television is a medium that displays audio and visuals. Television has a higher level of effectiveness in conveying messages compared to other media such as radio or print media. Because the information conveyed by television itself is easy to understand because it is heard clearly audio and visible visually. Apart from that, television also displays varied entertainment and information that is easy to obtain.

As time goes by, there is something known as Tv Streaming. A technique called life casting (also called life sreaming) is a streaming broadcast about a person or other object via digital media. Generally channeled via internet media which is broadcast continuously.

#### 4.2. Suggestion

# 1. Collage student

It is expected that you will try your best to carry out the work assigned by the company. Apart from that, it is hoped that you will be more selective in choosing intership locations so that the knowledge provided during college can be applied

optimally.

# 2. Company

The agency should direct the interns to carry out the tasks they are going to do so that the interns at the internship site can understand what their job is and what their job is not.

# 3. State Polytechnic of Bengkalis

For the department, it is hopep that it will provide full support to students who undertake interships, can collaborate with various agencies so that intern student can more easily submit their applications to internship locations and can be positioned according to the internship student's concentration.

# **REFERENCES**

PT. Centro Digital Riau Mediatama Company Profile  $\underline{\text{https://ceriatv.co.id/}}$ , Accessed on December  $3^{rd}$  2023

State Polytechnic of Bengkalis profile  $\underline{\text{http://polbeng.ac.id/}}$ , Accessed on December  $14^{\text{th}}2023$ 

# **APPENDICES**

# APPENDIX A



# APPENDIX B

#### LEMBAR EVALUASI PELAKSANAAN KP

: Manja Ismernaini : 5504201017 : -Nama Mahasiswa NIM Judul KP

40	ASPEK YANG DIEVALUASI	NILAI ANGKA
A	Pelaksanaan Lapangan (30 %)	90
В	Pembimbingan (50 %)	
1	Motivasi	90
2	Disiplin	90
3	Sikap Kritis dan Kreativitas	90
	Rata-rata Nilai Pelaksanaan = (B1+B2+B3)/3	90
;	Laporan (20%)	
1	Substansi	90
2	Tata Tulis	90
	Rata-rata Nilai Laporan = (C1+C2)/2	90
Nil	ai Evaluasi Pelaksanaan KP = 0,3A + 0,5B + 0,2C	90

Catatan:

Catatan:

Nilai Huruf A = 81 - 100

Nilai Huruf AB = 71 - 80

Nilai Huruf B = 66 - 70

Nilai Huruf BC = 61 - 65

Nilai Huruf C = 56 - 60

Nilai Huruf D = 41 - 55

Nilai Huruf E = 0 - 40

Pekanbaru, 22 Desember 2023 Pembimbing

PURWANTO Direktur Produksi

#### **APPENDIX C**

#### PENILAIAN DARI PERUSAHAAN KERJA PRAKTEK PT.Centro Digital Riau Mediatama CERIATV PEKANBARU

Nama NIM

: Manja Ismernaini : 5504201017 : Bahasa Inggris dan Komunikasi Bisnis Program Studi

Profesional

Politeknik Negeri Bengkalis

No	Aspek Penilaian	Bobot	Nilai
1.	Disiplin	20%	95
2.	Tanggungjawab	25%	90
3.	Penyesuaian Diri	10%	90
4.	Hasil Kerja	30%	90
5.	Perilaku Secara Umum	15%	95
	Total Jumlah (1+2+3+4+5)	100%	460

Keterangan:

Nilai 81 - 100 71 - 80 66 - 70 61 - 65 : Kriteria : Istimewa : Baik sekali : Baik : Cukup Baik 56 - 60 : Cukup

Catatan : PT. Centro Digital Riau Mediatama Pekanbaru, 22 Desember 2023

TRI HIRDA PUTRI, SE Direktur utama

#### APPENDIX D

#### ATTENDING LIST WORKING PRACTICE (KP) PT.CENTRO DIGITAL RIAU MEDIATAMA

Name

: Manja Ismernaini

Study Program

: Diploma- IV English For Businnes and Professional Communication

Institution

: State Polytechnic of Bengkalis

Period

: August 21th until December 21th 2023

No	Day	Date		Jam Keh	adiran		Keterangan
			Masuk	Paraf	Keluar	Paraf	
1	Monday	21/08/2023	09.00 Wh	AHA.	17.00 Wh	pode	Dretery
2	Thursday	22/08/2023	DU-00 MAD	Potter	1200 WIG	DATE.	Present
3	Wednesday	23/08/2023	an 00.00	Door .	17.00 W/b	ENTRY .	Dreseny
4	Tuesday	24/08/2023	09.00 1015	part.	17.00 40	byon.	Prusuni
5	Friday	25/08/2023	69.00 W/S	fotal.	17.00 Wh	met	Present
6	Saturday	26/08/2023	dlw oo.po		12.00 Wh		DAY DEF
7	Monday	28/08/2023	09.00 Wh	44804 .	12.00 wb	ONTY.	Present
8	Thursday	29/08/2023	DM. 00 W/	that.	17.00 Wh	ANGU.	present
9	Wednesday	30/08/2023	09.00 WG	MAN.	12.00 Wh	Adul.	Present
10	Tuesday	31/08/2023	00.00 116	Nac.	17.00 Wb	Batth.	Presery
11	Friday	01/08/2023	041.00 Wh	Dollet.	12.00 4/2	pool.	Dresent
12	Saturday	02/09/2023	06.00 with		12.00 1016	Lock	Day Off
13	Monday	04/09/2023	00.00 Wh	Atel.	1700 Wb	Pool.	DLE ZEUF
14	Thursday	05/09/2023	09.00 Wh	ANDU.	17.00 Wh	post.	Presant
15	Wednesday	06/09/2023	09.00 Wh	-1:	1200 W/b	4.2	PUCMISSIUM
16	Tuesday	07/09/2023	07.00 W/b	Mart.	13-00 M/P	MA.	Present
17	Friday	08/09/2023	00,0000	Mui.	How with	ANG.	Prozers
18	Saturday	09/09/2023	du 00.00	4	17.00 Wh	1009	DAY UFF
19	Monday	11/09/2023	07.00 W/h	ANEX .	17-00 Wh	A41.	Dre sanh
20	Thursday	12/09/2023	124-00 MIP	Asset.	17-00 1015	PAGE.	December
21	Wednesday	13/09/2023	09.00 w/b	forus.	12.00 Wh	put.	Dia tut
22	Tuesday	14/09/2023	09.00 W/b	Adari.	1200 W/b	Putte.	Diaceut
23	Friday	15/09/2023	11W 00.PD		12.00 Mp	Deta.	present
24	Saturday	16/09/2023	06.00 W/b		17.00 Wh	- Array	DAY OF
25	Monday	18/09/2023	01.00 ulh	What!	17-00 WILD	DAW.	Proseny
26	Thursday	19/09/2023	09.00 006	Aut.	17-00 016	AND.	Present
27	Wednesday	20/09/2023	09.00 Wh	Aut -	(1-00 Wib	AU.	Present
28	Tuesday	21/09/2023	04) · 00 w/b		17:00 00/6	DAN .	Pre sant
29	Friday	22/09/2023	09.00 Wh		17-10 41	shed.	10001
30	Saturday	23/09/2023	04.00 WG		19.00 Wh	10	Day net
31	Monday	25/09/2023	06.00 W		12.00 00	Md.	Pre sent
32	Thursday	26/09/2023	90.00 mp		13 00 UB		Presery
33	Wednesday	27/09/2023	09.00 W		17-00mls	PNA.	Present
34	Tuesday	28/09/2023	01.00 W		17.0000	POLU.	prosery

35	Friday	29/09/2023	of do wh	_	howb	- 1	Principal
36	Saturday	30/09/2023	04 wwth		17.00 Wh		Day OFF
7	Monday	02/10/2023	divario	POUL.	17.00 w/b	Poll.	Dresant
8	Thursday	03/10/2023	Cylman (10	My.	17.00 Wb	And.	
9	Wednesday	04/10/2023	09.0 Wh	1.01	17.00Wb	1,	BARRENA
0	Tuesday	05/10/2023	06-00 Wh		M. W Wb		- SILK
1	Friday	06/10/2023	06-w who	Nou.	M. Www	SAM.	57KK
12	Saturday	07/10/2023	CKI.WWIN	NET	(7.00 wh	1,01	Preserve
13	Monday	09/10/2023	04.00 20		(7.00wb	_	Day off
14	Thursday	10/10/2023	07.00 WIL	-			Darmirson
15	Wednesday	11/10/2023	09.00 Wh	Adu.	17.00 006	Paul-	bounding
16	Tuesday	12/10/2023	on a who	The second second	17.00 Wb	pour.	PRESENT
17	Friday	The state of the s		ANY.	17.00 Wb	trid.	SIEZEM
18		13/10/2023	on .00 wh	Attle.	ma.cj	paul.	Dec 2641
19	Saturday	14/10/2023	a). Walk		17.00 Wh		Day OFF
	Monday	16/10/2023	Og. co with	May.	17.0000	PAUL.	grasens
50	Thursday	17/10/2023	09.00 015	pay.	17.00Wb	book.	bee so us
51	Wednesday	18/10/2023	05:00 wh	Jobahi.	17.00 Wh	bart.	busent
52	Tuesday	19/10/2023	diwa. 60	paul.	17.00Wb	fort.	gresens
53	Friday	20/10/2023	02.00 111	styl.	17.00 46	took.	SKEEUT
54	Saturday	21/10/2023	Caronia		17-00 Wh		Day off
55	Monday	23/10/2023	04.00 08/0	ONTH.	17.00 Wh	Aug.	prosens
56	Thursday	24/10/2023	06).00 Wh	poull.	17.00 016	ANK.	PEESENS
57	Wednesday	25/10/2023	09-00 W(b)	faul:	17.00 Wy	Die.	Presont
58	Tuesday	26/10/2023	09.0006	estell.	11.00 Wb	201.	Prosent
59	Friday	27/10/2023	06,00 Wh	PORUL!	M.ww/b	PACE.	present
60	Saturday	28/10/2023	gimaip	_	17.00 416		Day UPF
61	Monday	30/10/2023	09.00 Wh	FOUNT.	17.00 Wb	brant.	gree sent
62	Thursday	31/10/2023	09.00Wh	Arby.	17.00 Wh	ostell.	Persone
63	Wednesday	01/11/2023	06.00 414	extl.	11.00 Wh	POLUE!	Dra san s
64	Tuesday	02/11/2023	06.00 Wh	Start.	17.00 Ub	Ave.	Present
65	Friday	03/11/2023	00.00 Wh	foul.	17.00 Uh	poul.	blaceut
66	Saturday	04/11/2023	dimen 60	104	17.00 W/b	1.01	DAY OFF
67	Monday	06/11/2023	05-60 Why	POOL!	17.00 WIL	Polls.	Present
68	Thursday	07/11/2023	05.10Wh	ANU.	17.00 Wh	THE .	Dazens
69	Wednesday	08/11/2023	06.00 US	Dall.	11.00 Wh	ATTI.	Preserv
70	Tuesday	09/11/2023	09.00 00	Day.	17.00 Wh	Post!	present
71	Friday	10/11/2023	05.00016	Paul	11.00 UM	Actor!	Dresent
72	Saturday	11/11/2023	09.0041	100	17.00 Wh	PVUSM	
73	Monday	13/11/2023	0X.00 W	-=:	17.00 Wh	:	DUY UFF
74	Thursday	14/11/2023	0 4.00 Wb		(7.00 Wb		
75	Wednesday	15/11/2023	06.00 00	POLL -	17.00 Wh	good.	- SIKIC Prosent
76	Tuesday	16/11/2023	on a wife	Data.	17.00 000	stel.	
77	Friday	17/11/2023	09.00	AUG.	17.00 Wh	DAY.	Present
78	Saturday	18/11/2023	001-00-HIP	nua		May.	persent
79	Monday	20/11/2020	00).00 mg	food!	17.00 00	Disal.	Day oft
80			09.00 Wh	ANU	17.0000	4 - 1	present
	Thursday	21/11/2023	05.00 Wh	May.	17.00 WG	DAY.	Present
81	Wednesday	22/11/2023	00.00 my		1. 0 Wb	stul.	biezaut
82	Tuesday	23/11/2023		Post.	1.00 mg		pre sent
83	Friday	24/11/2023	05. 10 mm	FOLK	17.10 Wb	DAW.	bee saut

84	Saturday	25/11/2023	04 00 VH		17.00 Wb		Day Dee
85	Monday	27/11/2023	05.00 Mb	bot.	17.00 Wh	Sopal .	Drugent
86	Thursday	28/11/2023	05.0046	full.	17.00 Was	prove.	Present
87	Wednesday	29/11/2023	0500 44	Dett.	17.00 WIS	page.	Sur seut
88	Tuesday	30/11/2023	05,0046	DUI.	17.00 mb	porter.	grosens
89	Friday	01/12/2023	05.00 ulb	-	4.00 WB		DOY OFF
90	Saturday	02/12/2023	KIR2 00. (X)	Part.	11.00 wb	grow!	Phrsent
91	Monday	04/12/2023	U5.00 W/b	still.	17.00 Wh	poled.	Statast
92	Thursday	05/12/2023	05.00 Wh	Pall.	17.00 wh	May!	Present
93	Wednesday	06/12/2023	09.00 06	Aul.	17.00 Wb	Mail.	prosent
94	Tuesday	07/12/2023	as al unis	_	17.00 WID		Parminon
95	Friday	08/12/2023	05.00 016		17.00 005		Parmastun
96	Saturday	09/12/2023	07.00 Mb		n.au wib		Day off
97	Monday	11/12/2023	06.00 Wh	-	17.00 WB		SICK
98	Thursday	12/12/2023	03.0 Wb	pour.	n.oub	payer.	present
100	Wednesday	13/12/2023	09.0000	Dell	17.00 Wb	Attul.	Resent
101	Tuesday	14/12/2023	الله من من الله	All.	17.00 Wh	ADU.	Dre sons
102	Friday	15/12/2023	00200016	Pottol.	17.00 Wh		Dre send
103	Saturday	16/12/2023	ला क अफ		17.00 W		pay off
104	Monday	18/12/2023	Ocj. will	Part.	17.00 015	Dotal .	Drosent
105	Thursday	19/12/2023	01.000	Tough.	(7.00 UB	ANU.	present
106	Wednesday	20/12/2023	05.00 WH	full.	17.00 Wh	Atal.	Present
107	Tuesday	21/12/2023	05.00 04	Park!	1700 mp	ni.	proson

**Practical Work Mentor** 

<u>Purwanto</u> Direktur Produksi

#### **APPENDIX E**



#### SURAT KETERANGAN

Yang bertanda tangan di bawah ini menerangkan

bahwa:

Nama

: Manja Ismemaini

Tempat/Tgl. Lahir : Mayang Sari /11 Juni 2002

Alamat

: Mayang sari, Kec.Merbau, Kab.Kep Meranti, Riau

Telah melakukan Kerja Praktek pada perusahaan kami, PT. Centro Digital Riau Mediatama sejak tanggal 21 Agustus 2023 sampai dengan 21 Desember 2023 sebagai tenaga Kerja Praktek (KP).

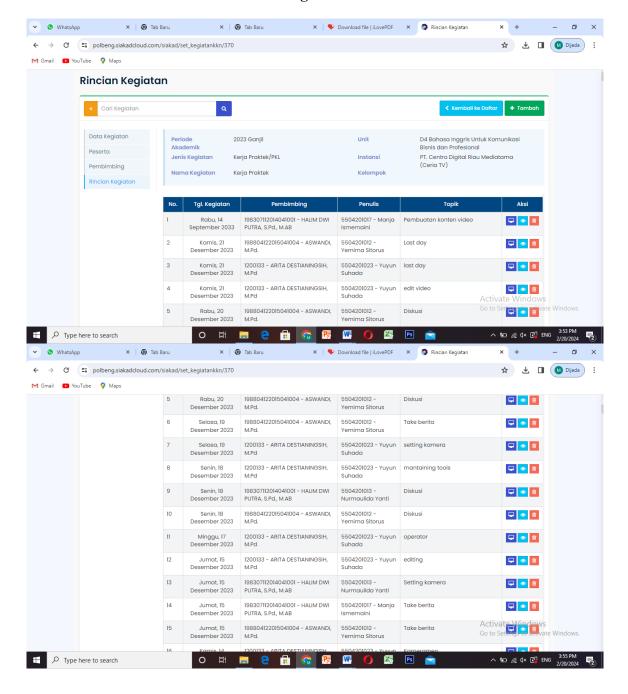
Selama bekerja di perusahaan kami, yang bersangkutan telah menunjukkan ketekunan dan kesungguhan bekerja dengan baik.Surat keterangan ini diberikan untuk dipergunakan sebagaimana mestinya. Demikian agar yang berkepentingan maklum.

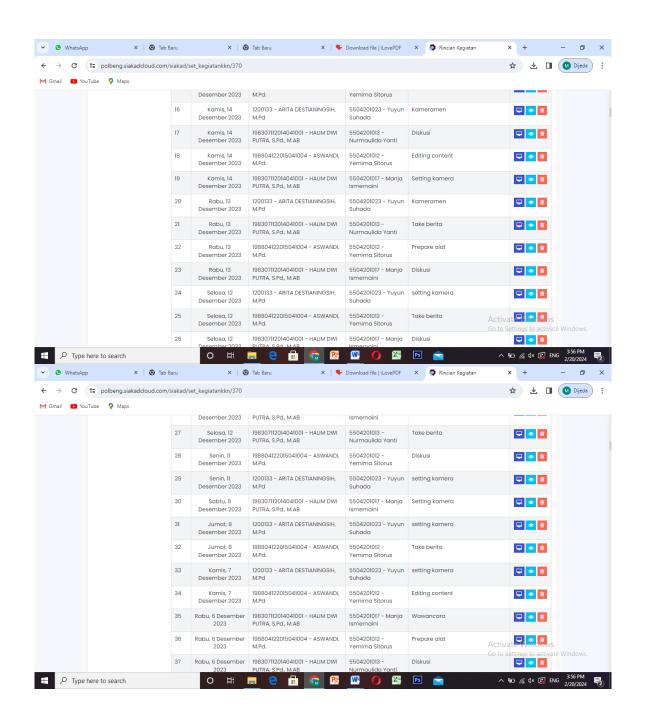
Rafliz Tiaz, ST Komisaris Utama

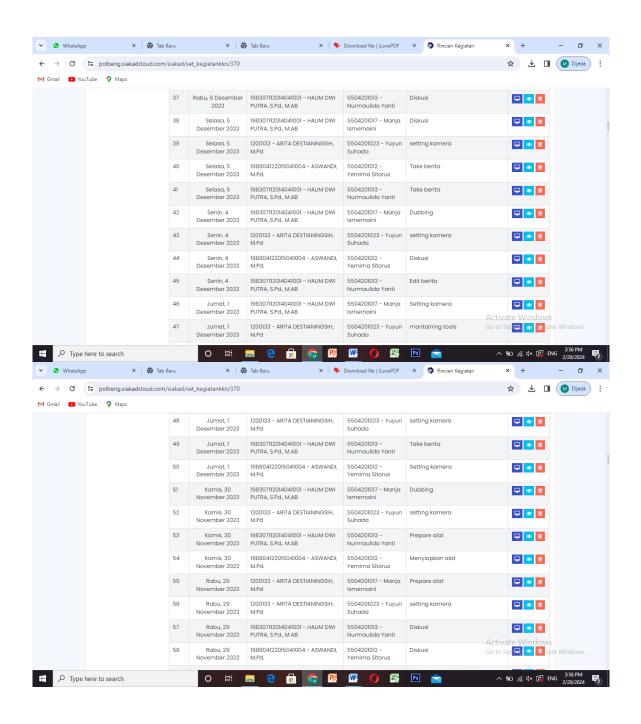
> PT.CENTRO DIGITAL RIAU MEDIATAMA WISMA CENTRO Jalan Srikandi No.24 Telepon/Fax.0761.562477 Pek www.ceristv.co.ld | ceristvstreaming@gmail.com

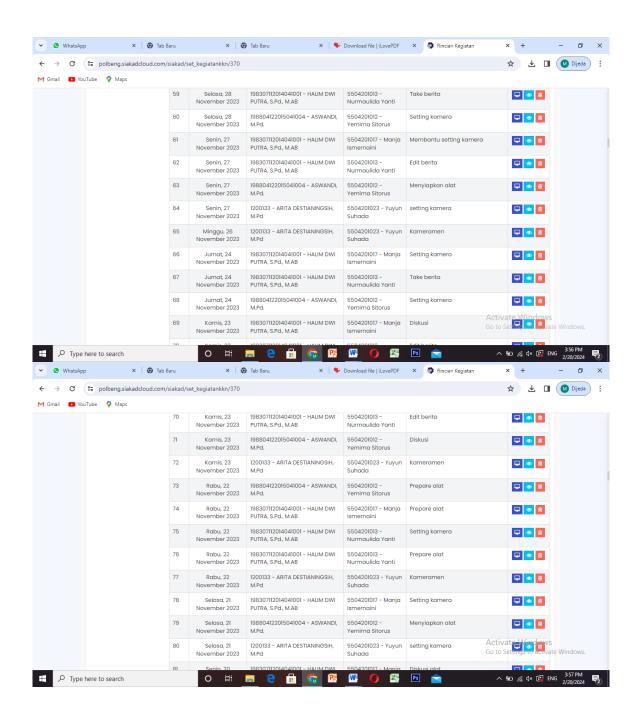
#### APPENDIX F

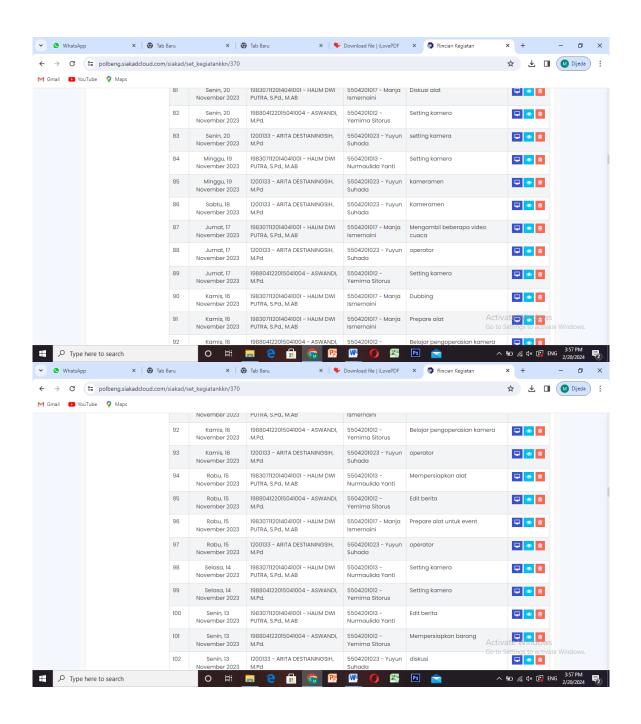
#### List of Logbook

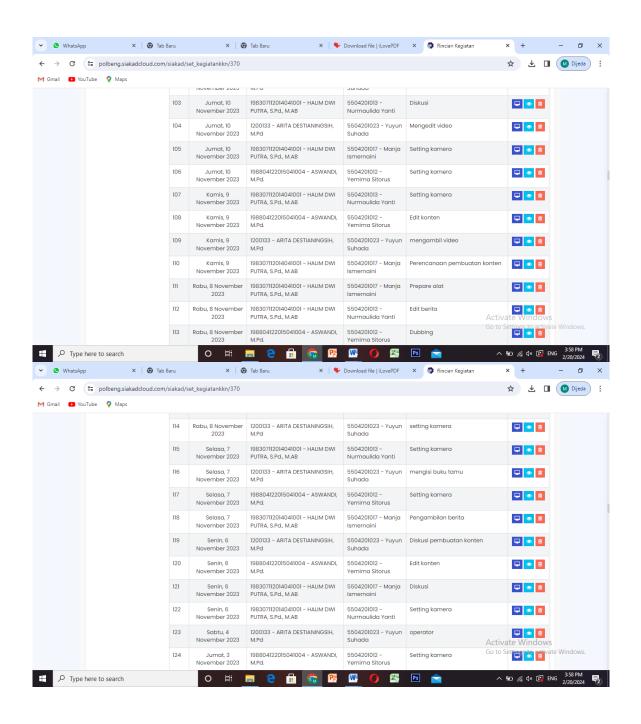


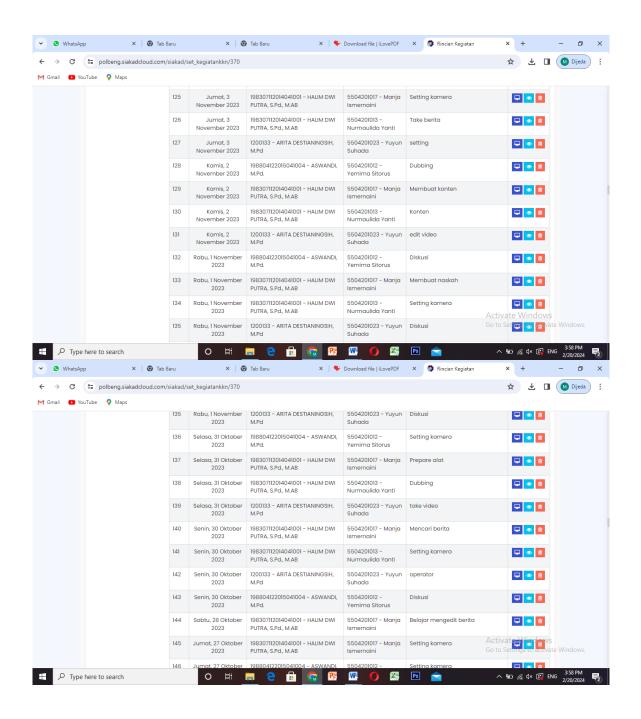


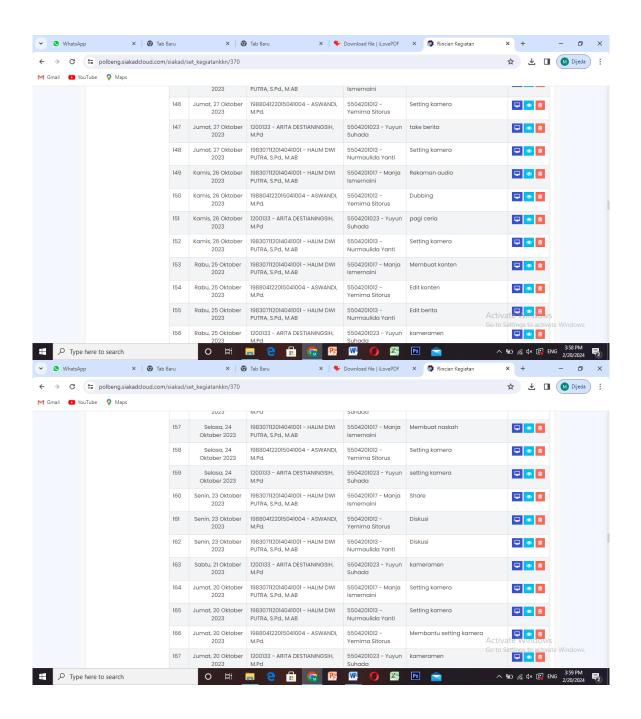


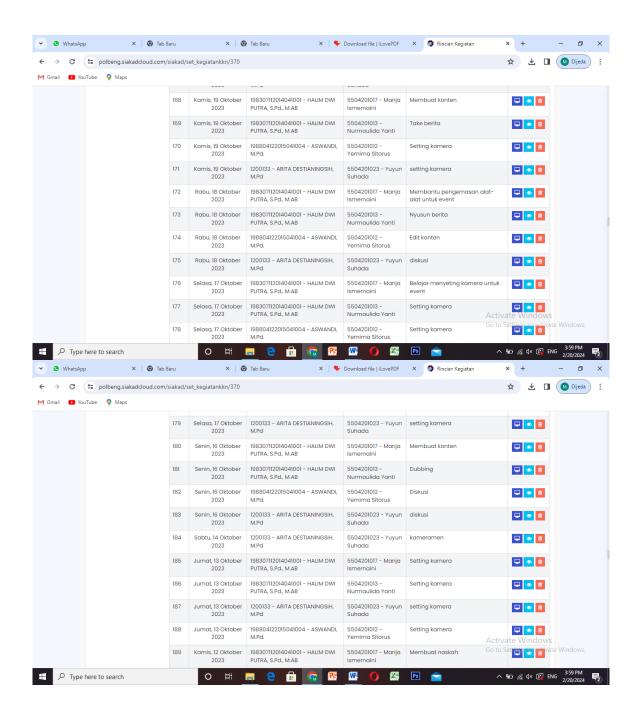


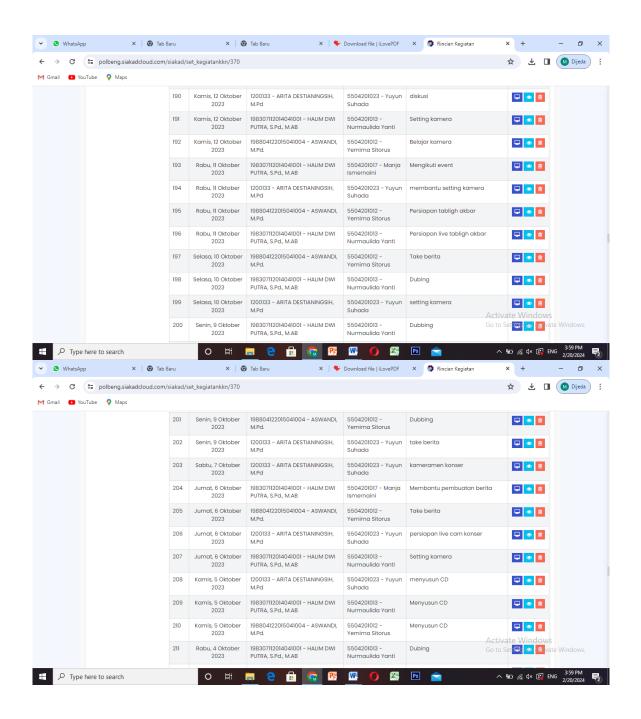


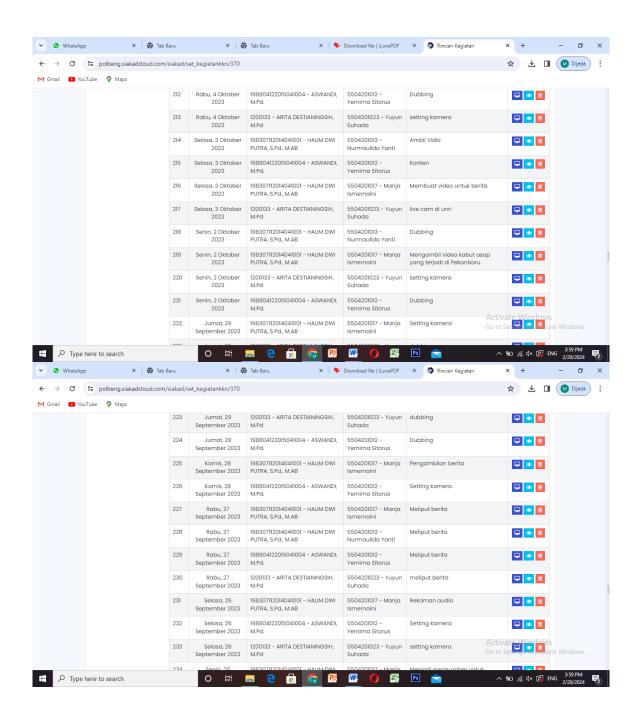


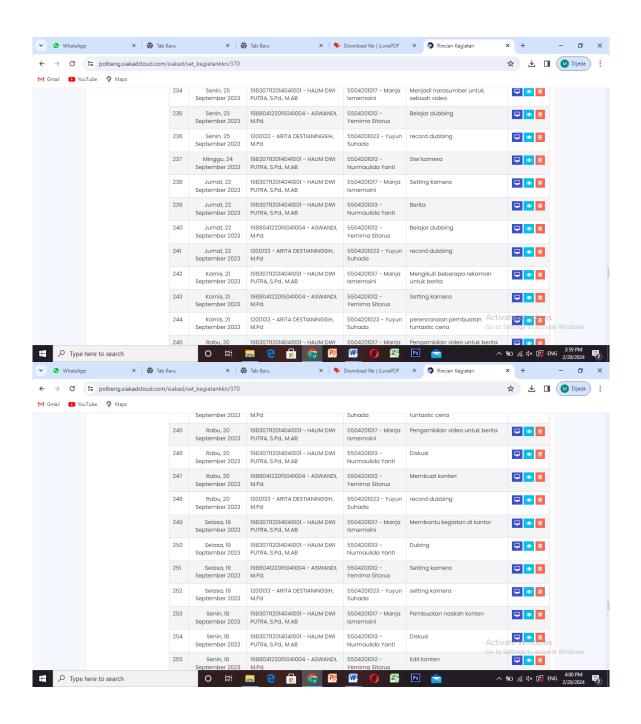


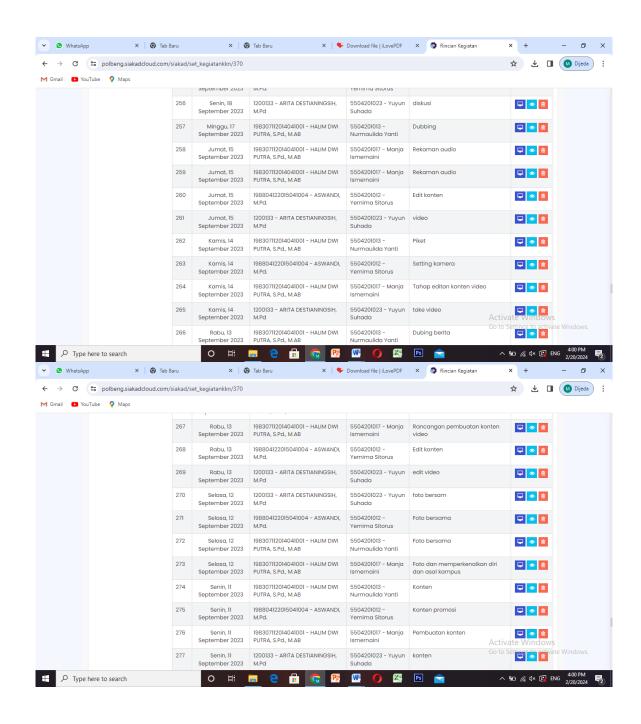


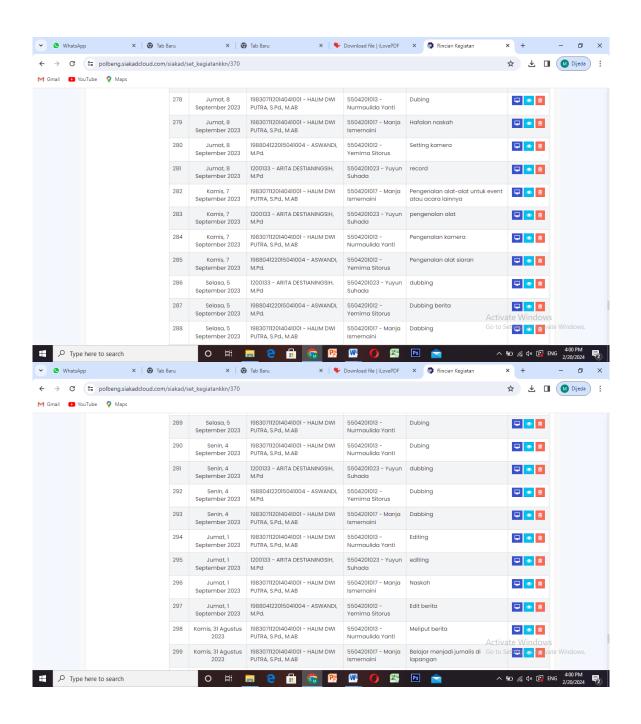


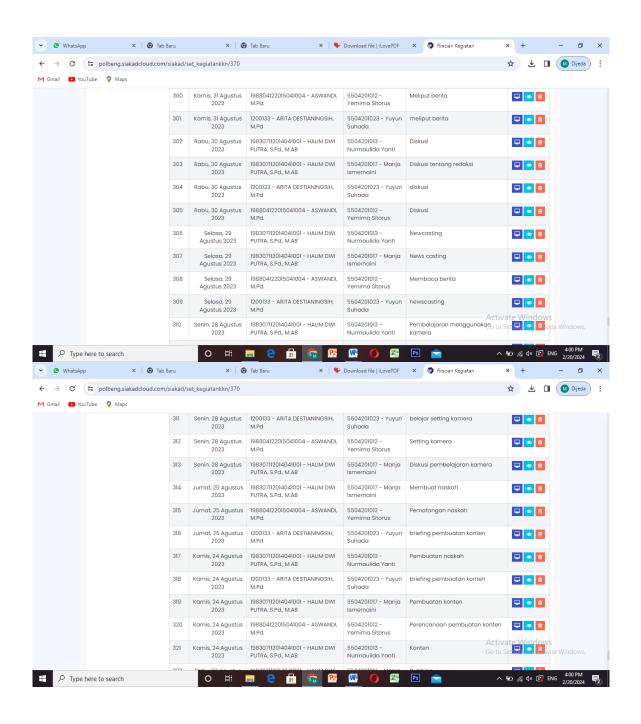


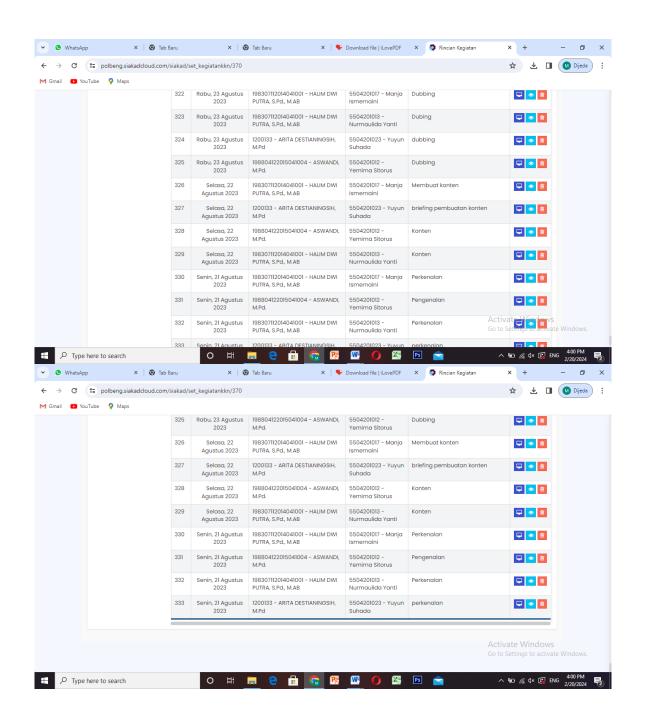












#### APPENDIX G

#### **Daily Activities Of The Job Training**

DAY : MONDAY

DATE: AUGUST, 21<sup>Th</sup> 2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Introduction	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.	cenary	Introduction and registration with staff at PT. Centro Digital Riau Mediatama.

DAY : TUESDAY

DATE: AUGUST, 22<sup>Th</sup> 2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Create content	Purwanto	
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Development of content creation and looking for ideas for creating content.

DAY:

WEDNESDAY

DATE

:AUGUST,23<sup>Th</sup> 2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Dubbing	Purwanto	
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		We carried out dubbing practice activities with friends.

DAY : THURSDAY

DATE :AUGUST ,24 <sup>Th</sup> 2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Content creation	Purwanto	
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		We detail content creation before we execute it further.

DAY : FRIDAY

DATE

:AUGUST,25<sup>Th</sup> 2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Create a script	Purwanto	A
	Notes by Industrial Coach	,	

NO.	WORKING	EXPLANATION
1.		we were taught to make correct and cool scripts.

DAY : MONDAY

DATE: AUGUST, 28<sup>Th</sup> 2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Camera learning discussion	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		learn to use the camera to create content and produce good video quality on the news.

DAY : TUESDAY

DATE : AUGUST, 29<sup>Th</sup> 2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. News casting	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		I studied things before doing news casting

DAY:

WEDNESDAY

DATE

:AUGUST,30<sup>Th</sup> 2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Discussion about editorial	Purwanto	
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		We and the staff at Ceria Tv are discussing correct editorial and news delivery.

DAY:

#### THURSDAY DATE

#### :AUGUST,31<sup>Th</sup> 2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Learn to be a journalist in the field	Purwanto	
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.	Unidara	We and Bang Billi as a journalist at Ceria Tv came to the DPRD building in Pekanbaru to see the plenary session by the deputy governor of Riau.

DAY : FRIDAY

DATE : SEPTEMBER, 01<sup>Th</sup> 2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Script	Purwanto	A STATE OF THE STA
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		creating news scripts with Mr. Purwanto and Ceria Tv staff.

DAY : MONDAY

DATE

:SEPTEMBER,04<sup>Th</sup>

2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Dubbing	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Today the staff and I did dubbing in the editorial room.

DAY : TUESDAY

DATE : SEPTEMBER, 05<sup>Th</sup> 2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Dubbing	Purwanto	
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Today we learned to do voiceover or dubbing in a news story.

DAY : THURSDAY

DATE: SEPTEMBER, 07<sup>Th</sup> 2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Introduction of tools for event and news	Purwanto	A .
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Mr. Purwanto as our internship coordinator at Selamat TV invited us to get to know the tools needed for an event or even a big event.

DAY : FRIDAY

DATE

:SEPTEMBER, 08<sup>Th</sup>

2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Memorize the script	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		To create content or deliver news, we have to know the script that will be read and how to deliver it.

DAY : MONDAY

DATE:

SEPTEMBER,  $11^{Th}$ 

2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Content creation	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.	Recels  8 ADA VANG DAU (Medal3 7)  Corta Ty Hedra sabayat adah antu industra Televis.	Today we create content on tiktok and video shooting and dubbing.
	Come 17 Hotels enlocate caute and enlocate Televis	

DAY : TUESDAY

DATE : SEPTEMBER, 12<sup>Th</sup> 2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Photo and introduce the origin	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Photos and introducing the campus for company biodata.

DAY:

WEDNESDAY

DATE

:SEPTEMBER,13<sup>Th</sup>

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Content creation plan	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Currently we and the staff are planning an idea to create video content.

DAY : THURSDAY

DATE: SEPTEMBER, 14<sup>Th</sup> 2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Content editing stage	Purwanto	A second
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Edit video content using the applications needed to develop the content to make it better.

DAY : FRIDAY

DATE : SEPTEMBER, 15<sup>Th</sup> 2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Audio recording	Purwanto	
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Audio recordings are made in the office for news production.

DAY : MONDAY

DATE:

SEPTEMBE,  $18^{Th}$ 

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Content script creation	Purwanto	A The second sec
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Ceria TV has a program where we have to be more creative in developing creative scripts.

DAY : TUESDAY

DATE:

SEPTEMBER, 19<sup>Th</sup>

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Help with activities in the office	Purwanto	A The state of the
	Notes by Industrial Coach	1	

NO.	WORKING	EXPLANATION
1.	a correct v	Helping live activities with important people.

DAY : WEDNESDAY

DATE : SEPTEMBER, 20<sup>Th</sup> 2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Shooting video for news	Purwanto	
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		We were told to take some weather videos to make news.

DAY:

THURSDAY

DATE:SEPTEMB

ER,21<sup>Th</sup> 2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Following some recording for news	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		We went to the KPU office to take a video that we would make into news.

DAY : FRIDAY

DATE:SEPTEMB

ER,22<sup>Th</sup> 2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Camera settings	Purwanto	
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Help set up tools for news retrieval.

DAY:

MONDAY DATE

:SEPTEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Become a source for video	Purwanto	To the second se
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		In this case, we are a source for producing news regarding the weather that occurs in Pekanbaru.

DAY:

TUESDAY DATE

:SEPTEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Audio recording	Purwanto	
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		We do audio recordings for news production.

DAY:

WEDNESDAY

DATE

:SEPTEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Covering the news	Purwanto	d
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		My friends and I went to the Riau City DPRD building to broadcast the news.

DAY : THURSDAY

DATE : SEPTEMBER  $28^{Th}$  2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. News taking	Purwanto	d
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		We learn to be journalists who are fast and timeless so that we understand and are disciplined with time.

DAY : FRIDAY

DATE:

SEPTEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Camera settings		
		Purwanto	A Company of the Comp
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Helping set up camera equipment for making news.

DAY:

MONDAY DATE

: OCTOBER 02<sup>Th</sup>

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Took a video of the smoke haze that occurred in pekanbaru	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		I took a video of the smoke fog ordered by the cheerful TV crew with the aim of getting some news.

DAY:

TUESDAY DATE

:OCTOBER 03<sup>Th</sup>

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Make video for news	Purwanto	A The second sec
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		I was asked to make a video where I was the resource person to explain the impact of the haze.

DAY : FRIDAY

DATE:

OCTOBER  $06^{Th}$ 

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Help create news	Purwanto	A .
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Help install tools for news retrieval to the end.

DAY:

WEDNESDAY

DATE:

OCTOBER 11<sup>Th</sup>

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Follow the event	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		We helped prepare the tools and contributed to the event.

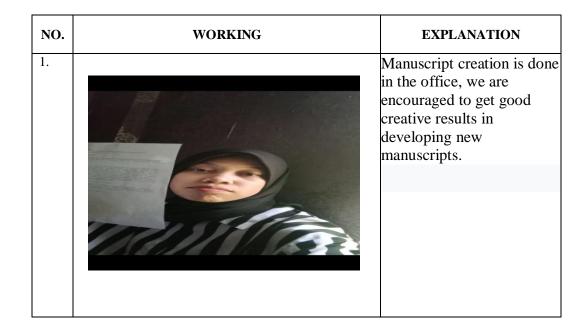
DAY:

**THURSDAY** 

DATE:

OCTOBER 12<sup>Th</sup>

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Create a script	Purwanto	A
	Notes by Industrial Coach		



DAY : FRIDAY

DATE:

OCTOBER 13<sup>Th</sup>

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Camera settings		
		Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Help set up the tools used for news creation.

DAY:

MONDAY DATE

: OCTOBER 16<sup>Th</sup>

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Create content	Purwanto	A The state of the
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.	Reels  Reals  Corta by Flagh setting a safah satu industri relevis a signal audio corta. Ty Signal audio corta. Ty Corta by Flagh setting a safah satu industri relevis a signal audio corta. Ty Signal audio corta. Ty Corta by Cor	Create content with interns and upload it to TikTok and IG Ceria TV.

DAY : TUESDAY

DATE : SEPTEMBER  $17^{Th}$  2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Learn to set up the camera for event	Purwanto	d
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Before going out into the field we were advised to learn how to set up the camera for the event.

DAY:

WEDNESDAY

DATE:

OCTOBER 18<sup>Th</sup>

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Help pack equipment for the event	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		We help carry goods for events.

DAY:

THURSDAY

DATE:

OCTOBER 19<sup>Th</sup>

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Create content	Purwanto	A .
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.	← Reels ©	We help create content, content that invites people to do internships at Selamat TV.
	Super Value Tall Markett Plants 2  Certa TV Hadir sebagai salah satu industri Televis  Prognan audio certa Value Talants (Markett Value Valu	

DAY:

FRIDAY DATE

: OCTOBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Camera settings	Purwanto	A Company of the Comp
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		We were divided into several people to help set up the tools used for making news.

DAY	:
MONI	DAY
DATE	E :

OCTOBER 23<sup>Th</sup>

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Share	Purwanto	A STATE OF THE STA
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		We were asked to share several videos on TikTok related to cheerful TV on several platforms that we use.

DAY:

**TUESDAY** 

DATE:

OCTOBER 24<sup>Th</sup>

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Create script	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		We were told to make a script and study it at home.

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WEDNESDAY

DATE:

OCTOBER 25<sup>Th</sup>

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Create content	Purwanto	A STATE OF THE STA
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Selecting the title that we will create for the content.

DAY:

THURSDAY

DATE:

OCTOBER 26<sup>Th</sup>

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Audio recording	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Almost once a week we are asked to record audio for news production.

DAY:

FRIDAY DATE

: OCTOBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Camera settings	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Helping set up tools for news retrieval.

DAY:

MONDAY

DATE:

OCTOBER 30<sup>Th</sup>

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Looking for news	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING		EXPLANATION
1.	berita terbaru pekanbaru hari ini     berita terbaru pekanbaru narkoba     berita hari ini pekanbaru kebakaran	X K K	Searching for news on the internet to make news material.
	kabar terbaru pekanbaru berita kecelakaan hari ini pekanbaru berita cunca hari ini pekanbaru yang Riau siap  1 2 3 4 5 6 7 8 9  W e r t y u i o a s d f g ff j k	K K K C C C C C C C C C C C C C C C C C	

DAY:

TUESDAY

DATE:

OCTOBER 31<sup>Th</sup>

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Prepare tools	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Prepare the equipment because the office will be recording for live.

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SDAY DATE:

NOVEMBER

### $01^{Th}\,2023$

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Create a script	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Making drama scripts to create content.

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THURSDAY

DATE:

NOVEMBER

### $02^{Th} \, 2023$

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Create content	Purwanto	A .
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		After completing the script, we created content.

DAY:

FRIDAY DATE

: NOVEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Camera settings	Purwanto	A The second sec
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Help set up tools for news retrieval.

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MONDAY

DATE:

NOVEMBER

### $06^{Th} \, 2023$

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Discussion	Purwanto	d
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Discuss about the activities that will be carried out at cheerful tv.

DAY:

TUESDAY

DATE:

NOVEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. News taking	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Helping with news retrieval

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SDAY

DATE:

NOVEMBER

 $08^{Th}\,2023$ 

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Prepare tools	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.	at control of the con	Prepare tools.

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THURSDAY

DATE:

NOVEMBER

 $09^{Th}\,2023$ 

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Content creation planning	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		We and the other interns plan to create content about the city of Pekanbaru which will carry the theme "guess the buildings in Pekanbru"

DAY	:
FRIDA	٩Y

DATE:

NOVEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Camera setings	Purwanto	A .
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Helping set up the camera for news capture.

DAY:

WEDNESDAY

DATE:

NOVEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Prepare tools for the event	Purwanto	To the second se
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Here we are looking for equipment to take to an event held at the hotel.

DAY:

**THURSDAY** 

DATE:

NOVEMBER

 $16^{Th} 2023$ 

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Dubbing	Purwanto	
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Train your voice and vocals for taking news.

DAY:MONDAY DATE:NOVEMBER17<sup>TH</sup> 2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Take some weather videos	Purwanto	A The state of the
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		We have the task of videotaping or taking pictures of the weather for the news.

DAY:MONDAY

DATE:NOVEMBER20<sup>TH</sup>2023

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Tools discussion	Purwanto	The state of the s
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Discusses the tools used for large abd small pickles.

DAY:

TUESDAY

DATE:

NOVEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Camera settings	Purwanto	A .
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Prepare tools for news.

DAY:

WEDNESDAY

DATE:

NOVEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Prepare tools	Purwanto	A .
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.	Certaty	Prepare tools for news.

DAY:

**THURSDAY** 

DATE:

NOVEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Discussion	Purwanto	A The second sec
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Chat about Ceria Tv.

DAY :FRIDAY

DATE:

NOVEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Camera settings	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Prepare tools for news.

DAY:

**MONDAY** 

DATE:

NOVEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Help with camera settings		
		Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Prepare tools for news

DAY:

TUESDAY

DATE:

NOVEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Prepare tools	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.	a certain to the cert	Prepare tools for interview.

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FRIDAY DATE:

#### **DECEMBER**

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Dubbing	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Learn dubbing.

DAY	:
FRIDAY	DATE:
DECEME	BER 01 <sup>Th</sup>
2023	

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Camera settings	Purwanto	A
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Take daily news.

DAY	•
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MONDAY

DATE:

**DECEMBER** 

 $04^{Th}\,2023$ 

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Dubbing	Purwanto	A The second sec
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Dubbing for news

DAY:

TUESDAY

DATE:

DECEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Discussion	Purwanto	d
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Discussion with fellow intern.

DAY:

WEDNESDAY

DATE:

DECEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Interview	Purwanto	A Total Control of the Control of th
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.	certaty	Help prepare tools for interview sessions.

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MONDAY

DATE:

DECEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Discussion	Purwanto	A d
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Discussion with Ceria Tv staff

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WEDNESDAY

DATE:

DECEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Discussion	Purwanto	A STATE OF THE STA
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Discussion about office activities.

DAY:

THURSDAY

DATE:

DECEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	Camera settings	Purwanto	A .
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Prepare tools to take news.

DAY:

THURSDAY

DATE:

DECEMBER

NO.	DESCRIPTION OF ACTIVITIES	TASK ASSIGNOR	SIGNATURE
1.	1. Take news	Purwanto	A .
	Notes by Industrial Coach		

NO.	WORKING	EXPLANATION
1.		Prepare tools to take news