

CHAPTER I INTRODUCTION

1.1 Background of the Apprenticeship

Apprenticeship, also known as practical work are learning programs or field practices aimed at helping and developing students' abilities in the workplace. Through this program, students have the opportunity to apply what they have learned in class and further their knowledge and skills, both theoretical and practical, in a company or other organization. Apprenticeship provide students with work experience that allows them to gain valuable skills and qualifications,as well as job training that provides a snapshot of the real world of work.

State Polytechnic of Bengkalis is a vocational high school in Riau Province with eight departments, one of which is the Language Department, where it provides two study programs: Diploma Three English Language and Bachelor of Applied English for Business and Professional Communication. This department provides fields of study in tourism and hospitality, professional administration, business communication, and public relations. Polytechnic graduates, including language department graduates, are generally prepared to work with a variety of skills and compete globally. One of the programs that assist students in directly applying scientific theory and knowledge gained during their study period is the apprenticeship program, which is also one of the graduation requirements

This apprenticeship is a hands-on learning experience for students, with the goal of gaining experience that can be used for future professional development. This program also ensures that students have the ability to adapt, have a strong work ethic, are disciplined, and are responsible. The apprenticeship was implemented at PT. Pertamina (Persero) RU II Production. This industry offers 2 many opportunities for interns student to grow greatly. Interns can work on relevant projects, learn about the business, network, and improve both their hard and soft skills in this optimal environment. For this reason, the author chose and was given the opportunity to do an apprenticeship at PT. Pertamina (Persero) RU II Production.

The apprenticeship program was held from August 2nd to September 1st, 2023, at PT.Pertamina (Persero) RU II Production.

1.2 Purposes of the Apprenticeship

The purposes of the apprenticeship are as follow::

1. To find out the kinds of jobs done in at PT. Pertamina (Persero) RU II Production,
2. To find out the working procedures, and business processes done in at PT. Pertamina (Persero) RU II Production,
3. To find out the documents used for activities while doing the apprenticeship program in the at PT. Pertamina (Persero) RU II Production

1.3 Significances of the Apprenticeship

The practical work carried out is very beneficial for several parties such as author, companies and state Polytechnic of Bengkalis.

1. Significance for Author

An apprentice has the opportunity to implement what they have learned in class to gain valuable work experience, fulfill college requirements, and develop personal career goals. Apprenticeship also helps apprentices learn about the impact of business, gain confidence, learn time management, establish a professional network, and improve their workplace communication skills.

2. Significance for The State Polytechnic of Bengkalis

An apprentice can put their knowledge into practice taught in campus to complete college requirements, obtain useful work experience criteria, as well as create individual career objectives. Additionally, apprenticeship helps apprentices acquire confidence, understand the impact of business, develop a professional network, learn time management, and enhance their soft skill abilities at work.

3. Significance for PT. PERTAMINA (Persero) RU II Sungai Pakning

Companies can establish or expand their connections with colleges through apprenticeships, giving them the opportunity to promote and brand their image. Furthermore, this internship program can help ease the workload of other employees, allowing companies to identify a potential workforce among students so that, if a company needs employees, it can hire these students.