

**APPRENTICESHIP REPORT  
PT. IMBANG TATA ALAM**

**Ardi Wijaya  
5504201022**



**ENGLISH FOR BUSINESS AND PROFESSIONAL  
COMMUNICATION STUDY PROGRAM  
ENGLISH DEPARTMENT  
STATE POLYTECHNIC OF BENGKALIS  
BENGKALIS – RIAU  
2023**

## APPROVAL SHEET

This is to certify that we have examined the apprenticeship report of **Ardi Wijaya, Reg Number 5504201022** who did the apprenticeship at PT. Imbang Tata Alam, started from September 1<sup>st</sup> 2023 to November 30<sup>th</sup> 2023. This report is used for partial fulfillment of the State Polytechnic of Bengkalis. This report is complete and satisfactory in all respects, and all revision required by the apprenticeship report examination committee have been made.

Bengkalis, November 30<sup>th</sup> 2023

Acceptance by:

Advisor


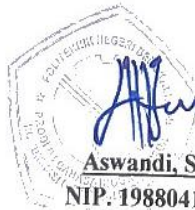


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# APPRENTICESHIP REPORT

## PT. IMBANG TATA ALAM

This writing is as one of the requirements to complete the internship

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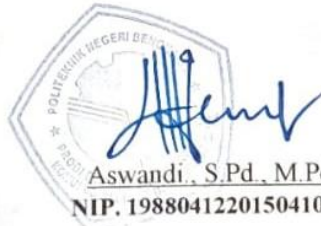
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## ACKNOWLEDGEMENT

Praise to the Almighty God, whose blessings and grace have enabled the completion of the apprenticeship report at PT. Imbang Tata Alam. Apprenticeship is a transformative journey undertaken by students at esteemed organizations, fostering the acquisition of knowledge and skills. From the inception of this endeavor to its culmination in this report, numerous individuals have played pivotal roles by offering unwavering support, guidance, and invaluable advice. It is with heartfelt gratitude that the writer extends appreciation to:

1. Mr. Johnny Custer, ST., MT as the Director of State Polytechnic of Bengkalis.
2. Ms. Diah Paramita Sari, M., Pd as the Head of the Language Department.
3. Mr. Aswandi, M.Pd, as the Head of D-IV English for Business and Professional Communication Study Program.
4. Ms. Arita Destianingsih, M.Pd. as the guiding lecturer.
5. Ms. Pretti Ristra, S.Pd., M.Ed., as the diligent apprenticeship coordinator.
6. Mr. Doris Sukma, M.Pd. as the insightful apprenticeship advisor.
7. The entire staff of PT. Imbang Tata Alam, whose kindness and understanding made the apprenticeship memorable.
8. Special gratitude to my family and parents, who selflessly sacrificed, supported, prayed, and devoted time, energy, and resources to facilitate my academic journey.
9. Gratitude to all those who have touched the author's life, too numerous to mention individually. Your presence has been a profound blessing.

I am extends heartfelt gratitude to all the management and staff of PT. Imbang Tata Alam for the invaluable opportunities and guidance provided throughout the practical work period. Their involvement not only as event organizers but also as a source of inspiration has significantly enriched the writer's understanding of intricate industrial dynamics.

I am humbly apologizes if any errors or behaviors perceived as unpleasant were exhibited during the practical work at PT. Imbang Tata Alam. With humility, I am acknowledges the imperfections within this report and welcomes all constructive criticism and suggestions with the anticipation that they will positively contribute to future improvements.

Despite I am sincere efforts to minimize errors, this report acknowledges its imperfections and seeks constructive feedback for further refinement. In conclusion, I am genuinely hopes that this report proves beneficial to both readers and fellow students, and welcomes any insights that mayh enhance its quality.

Meranti, 1 Desember 2023



**Ardi Wijaya**

**Reg. Number 5504201022**

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