

CHAPTER I

INTRODUCTION

1.1 Background of Apprenticeship

Facing the on-going era of globalization makes some people forced to think and work hard to support their needs. Competition to get a job now is very tight due to the large number of applicants and the small capacity of jobs that are contested by many people, especially for students who annually produce thousands of graduates.

Seeing the phenomenon that occurs, every student must prepare himself either before or after being declared a graduate in finding a better job. Hard Skills are the main answer to getting the job. But having hard skills is not enough, it must also be balanced with soft skills in facing various challenges when doing the job. Developing hard skills and soft skills while in college, namely Bengkalis State Polytechnic, is the best way to achieve success and face competition in the world of work.

Bengkalis State Polytechnic is a vocational higher education institution and the only state polytechnic in Riau which was established in 2001. Bengkalis State Polytechnic is designed to meet the needs of a ready-made workforce. There are two mandatory graduation requirements for Bengkalis State Polytechnic students, namely the final report and practical work.

The Commercial Administration Department is one of the departments in the Bengkalis State Polytechnic. The Commercial Administration Department has 3 (Three) Study Programs, namely D-IV Public Financial Accounting, D-IV International Business Administration, and D-IV Digital Business which has just been upgraded in 2022 which was previously the D-III Business Administration Study Program.

The D4-International Business Administration Study Program is engaged in Economics and Business, where students learn about the business world, along

with its scope, both in terms of learning to handle correspondence, administration, management, finance, human resources, to the business world. To prepare students to be ready for use in this field, the International Business Administration study program requires students to take part in practical work both in government agencies and in private agencies for a minimum of 4 (four) months to a maximum of 6 (six) months. The international business administration study program hopes that with the practical work for 4 (four) months, students can get to know first hand how the world of work is, and can add insight and experience. Therefore, after completing practical work, each student is required to make a work report while carrying out practical work so that students can be accountable for the results obtained from these practical work activities.

This practical work is carried out after students have completed at least 6 (Six) semesters and fully graduated. Practical work is one of the supporting activities carried out when it has reached the minimum semester that has been determined and must be followed by every Bengkalis State Polytechnic student, which aims to implement the theories obtained in college into the world of work and can feel the atmosphere in the work environment. Practical work has been carried out at PT Pertamina International Refinery Unit II Dumai for 4 (four) months starting from March 01 to June 28, 2024.

1.2 Purpose of the Apprenticeship

To achieve the expected results, it is necessary to know the objectives of practical work, which are as follows:

1. To find out the job description of work activities at PT Pertamina International Refinery Unit II Dumai.
2. To find out the time and place of practical work at PT Pertamina International Refinery Unit II Dumai.
3. To find out the work system and work procedures of the Workforce Services section at PT Pertamina International Refinery Unit II Dumai.
4. To find out the kind description of the activity of practical work at PT Kilang Pertamina International Refinery Unit II Dumai.

5. To find out the obstacles in the implementation of practical work and determine solutions to overcome obstacles in the implementation of practical work at PT Kilang Pertamina International Refinery Unit II Dumai.

1.3 Significances of the Apprenticeship

1. Students can add insight into new knowledge and experience in the world of work to improve themselves before being recruited into the world of work.
2. Students train their confidence to be more courageous in making decisions at work.
3. Students have the opportunity to get to know and familiarize themselves with the work atmosphere, and learn about various problems that often occur in the world of work.
4. Students have the opportunity to work in teams consisting of several people so that they are able to provide ideas.