

## TABLE OF CONTENT

VALIDATION SHEET .....	ii
PREFACE .....	iii
TABLE OF CONTENT .....	iv
LIST OF TABLE .....	vii
LIST OF FIGURES .....	viii
LIST OF APPENDICES .....	ix
CHAPTER I INTRODUCTION .....	1
1.1 Background of the Apprenticeship .....	2
1.2 Purpose of the Apprenticeship .....	2
1.3 Significance of the Apprenticeship .....	2
1.3.1 Significances for the Student .....	3
1.3.2 Significances of the Company .....	3
1.3.3 Significances for State Polytechnic of Bengkalis .....	3
CHAPTER II GENERAL DESCRIPTION OF THE COMPANY .....	4
2.1 Company History .....	4
2.2 Vision and Mision .....	5
2.2.1 Vision of PT. Ekasapta Paramita Energi .....	5
2.2.2 Mission of PT.Ekasapta Paramita Energi .....	6
2.3 Kind of Business .....	6
2.4 Organization Structure .....	6
2.5 The Working Process .....	9
2.6 Document Used for Activity .....	12
CHAPTER III SCOPE OF THE APPRENTICESHIP .....	15
3.1 Job Description .....	15
3.2 System and Procedure .....	15
3.3 Place of Apprenticeship .....	20

3.4	Kind of Description of the Activity .....	20
3.5	Obstacles and Solution of Apprenticeship.....	33
CHAPTER IV CONCLUSION AND SUGGESTION.....		35
4.1	Conclusion .....	35
4.2	Sugesstion .....	36
REFERENCES.....		37
APPENDICES .....		38