

CHAPTER I

INTRODUCTION

1.1 Background of the Apprenticeship

Competition in the workplace is getting higher in this competitive era. Companies are increasingly selective in recruiting employees and pay attention to all aspects of their prospective workers. Especially knowledge and experience that determine the quality of human resources. And work readiness is the main capital for a person in doing work so that with the readiness that is owned, maximum work results will be obtained (Sari & Nurhifayati, 2022 in Wahyuni *et al.*, 2023). According to Afarina (2022), work readiness is an overall individual provision that includes self-preparation, ways of thinking and experience and has the desire and expertise to do a job. In this case, college graduates must have work readiness in order to compete for job opportunities.

State Polytechnic of Bengkalis as one of the vocational institutions always strives to improve the quality and competence of its students so as to produce a generation that is ready to work equipped with extensive knowledge and more experience in the world of work. Therefore, apprenticeship is a compulsory program that must be followed for students of State Polytechnic of Bengkalis in all departments. This activity is very important because today's modernization era makes every individual required to have a high standard of competence. The goal is to be able to compete when entering the world of work. According to Afarina (2022), the experience of entering the industry during college really helps students be more courageous and confident in solving a problem encountered and being able to make quick and precise decisions.

State Polytechnic of Bengkalis requires students to take part in apprenticeship courses which are carried out in odd semesters. In general, the implementation of Apprenticeship is intended to improve students' abilities and skills in the field of technology and skills directly in various activities in industry and offices. After carrying out apprenticeship, students are specifically expected to

gain industrial experience which includes planning, processing and implementation in a work unit. Achieving the objectives of the apprenticeship ultimately refers to the formation of professionalism of students who have broad skills and knowledge, one of which is in the field of International Business Administration. Through this apprenticeship activity, State Polytechnic of Bengkalis seeks to improve students' abilities by carrying out training or training in companies engaged in various industrial sectors.

Based on the information above, the Author as an International Business Administration student is required to carry out Apprenticeship and the Author has chosen PT Imbang Tata Alam as a place to carry out apprenticeship for four months. The Author chose PT Imbang Tata Alam as the place to carry out the apprenticeship because in addition to implementing the theory of business administration that has been studied, the Author also wants to get to know the types of companies engaged in the oil and gas sector in Riau province, because the Author has also never made an industrial visit to an oil and gas company. In addition, the Author received positive reviews about the company based on the experience of seniors when carrying out apprenticeship at the company and work system that is not rolled for apprentice students so that students get complete knowledge and complete work practices. And the main reason is for job opportunities in the future, because the company prioritizes people who are in the ring 1 area when there is recruitment, and where the Author live is included in the priority area.

The Author was placed in the Support Division, precisely in the Field Procurement Office. The implementation of the apprenticeship began on February 01 to May 31, 2024. The experience during the apprenticeship has more or less given the Author a fairly broad view of the actual conditions of the world of work. And also make the Author learn a lot while working on tasks in the field of goods and services procurement documents for company operations.

1.2 Purpose of the Apprenticeship

The purpose of the apprenticeship carried out at the related company are as follows:

1. To obtain the data needed during apprenticeship at PT Imbang Tata Alam.
2. To find out the flow and specifications of work at PT. Imbang Tata Filed Procurement Office
3. To understand the documents and files produced during apprenticeship at the Field Procurement Office.
4. To understand the targets expected from the work performed
5. To identify challenges and find suitable solutions during the apprenticeship at PT Imbang Tata Alam.

1.3 Significances of the Apprenticeship

The implementation of apprenticeship has a crucial role for several parties such as students, companies and State Polytechnic of Bengkalis.

1.3.1 Significances for Students

Some of the great benefits that students can get from apprenticeship activities at Field Procurement Office PT. Imbang Tata Alam are:

1. Students get practical experience in the procurement process of goods/services for company operations, which is more or less learned in the Production Management and Company Operations courses. Students get a real picture of the world of work and learn to adapt to the professional environment
2. Students have the opportunity to analyze problems related to Vendors or suppliers with the Users of goods from the company.
3. Students can expand relationships and make it easier to access information on job opportunities at PT. Imbang Tata Alam especially in Field Procurement Offices

1.3.2 Significances for the Company

The benefits obtained by companies that accept students to carry out apprenticeship, including:

1. PT. Imbang Tata Alam has a good and sustainable relationship with the State Polytechnic of Bengkalis and the company will be better known in the world of education.
2. The company has the opportunity to get new labor candidates by assessing the potential of apprenticeship students
3. The company gets labor assistance from apprenticeship students

1.3.3 Significances for State Polytechnic of Bengkalis

Some of the benefits that can be obtained by the Bengkalis State Polytechnic especially for the international business administration study program from the implementation of apprenticeship are as follows

1. The International Business Administration study program has a place for students to apply the theory from the courses that have been taught during internships at the Field Procurement Office such as Production and Operational Management, Business Environment, Computer Practicum and others.
2. Have the opportunity to be prioritized in applying for practical work at PT Imbang Tata Alam for the next batch because students who have done internships have built good relationships with the industry.
3. The International Business Administration study program can produce graduates with practical experience in the oil and gas sector industry.