

BAB I

INTRODUCTION

1.1 Background of the Apprenticeship

Bengkalis State Polytechnic is a polytechnic located in Bengkalis, Riau, Indonesia. The Bengkalis State Polytechnic was founded by the Bengkalis Regency government in 2000 through the Gema Bahari Foundation, establishing a college with the name Bengkalis Shipping Polytechnic, which has three study programs, namely: marine electrical engineering, shipbuilding engineering, and ship mechanical engineering. Over time, the Bengkalis Shipping Polytechnic changed its name to the Bengkalis Polytechnic and is under the Bangun Insani Foundation (YBI) Bengkalis, with five (five) study programs, namely: Shipping Engineering, Mechanical Engineering, Electrical Engineering, Civil Engineering, and Business Administration. In 2001, Bengkalis Polytechnic accepted its first batch of new students. In 2006, Bengkalis Polytechnic added two new study programs, namely Business English and Informatics Engineering.

In 2011 the Bengkalis State Polytechnic changed its status to a State University (PTN), through Minister of National Education Regulation No. 28 of 2011, concerning the Establishment of the Organization and Work Procedures of the Bengkalis State Polytechnic. Until finally the Bengkalis State Polytechnic officially became a State Polytechnic on December 26 2011 which was inaugurated by the Minister of Education and Culture of the Republic of Indonesia. Currently Bengkalis State Polytechnic has 16 (sixteen) Study Programs consisting of 10 (ten) D3 Study Programs (three diplomas), namely the Marine Engineering, Mechanical Engineering, Civil Engineering, Informatics Engineering, Electrical Engineering, Nautical Engineering, Shipping Management Study Programs. Commerce, Business English, and Business Administration, as well as 6 (six) D4 Study Programs (fourth diploma) including Mechanical Production and Maintenance Engineering, International Business Administration, Public Financial Accounting,

Electrical Engineering, Road and Bridge Planning Engineering and Engineering Software, with a curriculum oriented towards the demands of a ready-to-use workforce, by implementing a program consisting of 40% theory and 60% practice. To date, it has produced graduates who have entered the world of work and are widely distributed throughout Indonesia, both in companies, even government and private agencies.

Bengkalis State Polytechnic is a vocational education institution that aims to equip its students with competent skills in various fields. This institution requires all final semester students to take part in the apprenticeship program. apprenticeship is a means for students to develop themselves before entering the world of work. Through this apprenticeship activity, students can significantly increase their readiness before entering the world of work and develop their competencies at Bengkalis State Polytechnic.

Field work practices are carried out after students have completed a minimum of four semesters and achieved full credits. This program lasts for four months. According to the information above, as a student of the Business Administration study program, the author must take part in apprenticeship during this period. The author has chosen PT. Sari Dumai Sejati is a place to undertake apprenticeship because the author wants to get the opportunity to apply the knowledge and concepts obtained during lectures into the world of work, and the author gets direct experience in applying knowledge and concepts according to his field of expertise.

During the apprenticeship, the author was assigned to the Apical Kao Chemical Company in the Supply Chain Management Department. The apprenticeship period is from February 6, 2024, to May 31, 2024. By carrying out apprenticeship, it is hoped that this will broaden the author's insight into various tasks that are carried out properly and correctly, and he will be able to face the real world of work with the experience he has. The aims and benefits of apprenticeship are as follows:

1.2 Purpose and Benefits Apprenticeship

1.2.1 Purpose of the Apprenticeship

The objectives of this apprenticeship:

1. To find out the job description carried out in the Supply Chain Management department
2. To find out the Duties and Responsibilities of the Supply Chain Management department
3. To study the various documents produced during pra in the Supply Chain Management department
4. To get to know the hardware and software used in the Supply Chain Management department
5. To find out the obstacles and solutions faced while carrying out To study the various documents produced during apprenticeship in the Supply Chain Management department, in the Supply Chain Management department.

1.2.2 Benefits of Apprenticeship

The benefits of implementing the to study the various documents produced during apprenticeship in the Supply Chain Management department program at Bengkalis State Polytechnic are as follows:

1. Apprenticeship provides students with the opportunity to apply the theoretical knowledge they have learned in lectures to real work situations
2. As a comparison between the knowledge obtained by students and its application in the work environment
3. Gain experience in the world of work to improve yourself before being recruited into the world of work
4. Students can train a sense of responsibility and discipline in the world of work
5. Get the opportunity to get to know and operate various equipment used by companies, agencies and offices in carrying out actual work activities.

1.3 Significance of Apprenticeship

Apprenticeship has significant benefits for several parties, including students, companies, and Bengkalis State Polytechnic. Significance of apprenticeship

1. For Students

Students have the opportunity to apply theoretical knowledge and concepts acquired during lectures in the real world of work. Through this activity, students can develop work relationships and gain experience. Apart from that, students also gain practical experience in applying theoretical or conceptual knowledge according to their study program. In this way, students have the opportunity to be able to analyze problems related to science applied in work according to their study program.

2. For Company

The benefits of implementing apprenticeship are also obtained by companies and agencies that receive apprenticeship students, such as: With collaboration between the world of education and the world of industry and companies, opportunities are created for academics and companies to get to know each other. This allows them to find alternative prospective employees who are known for their quality, dedication, and credibility. Apart from that, the company will also get labor assistance from students who do apprenticeship, so that the workload becomes a little lighter and the work process becomes easier. Thus, this collaboration also helps the company be known in academic circles and in the wider world of education.

3. For Bengkalis State Polytechnic

The benefits of carrying out apprenticeship obtained by Bengkalis State Polytechnic are: With good cooperation or relationships between the campus and the company where students do apprenticeship, Bengkalis State Polytechnic is able to improve the quality of its graduates through students' apprenticeship experience. Through this collaboration, Bengkalis State Polytechnic will also be better known in the industrial or business world. The collaboration that exists brings benefits to both parties, strengthening

connectivity between the worlds of education and industry, as well as strengthening the image of the institution in the eyes of industry stakeholders.