

CHAPTER I

INTRODUCTION

1.1 Background of the Apprenticeship

Bengkalis Polytechnic was founded in 2000 by the Bengkalis Regency Government under the auspices of the Bangun Insani Foundation (YBI). Since accepting the first batch of new students in 2001 until now, it has produced graduates who have worked and spread throughout Indonesia, both in Government and Private Institutions, both National and Multi National Companies.

As of July 29, 2011, the Bengkalis Polytechnic changed its status to a State University (PTN), through the Minister of National Education Regulation No. 28 of 2011, concerning the Establishment, Organization and Work Procedure of the Bengkalis State Polytechnic. On December 26, 2011, the Bengkalis State Polytechnic was inaugurated by the Minister of Education and Culture of the Republic of Indonesia.

Bengkalis State Polytechnic is a higher education institution that produces experts from State Universities in Bengkalis Regency with a Diploma 3 education level with an Associate Expert degree and Diploma 4 with a Bachelor of Applied Science degree. Bengkalis State Polytechnic has several departments, namely: Department of Naval Architecture, Mechanical Engineering, Civil Engineering, Information Engineering, Electrical Engineering, and Commercial and Maritime Administration.

Bengkalis State Polytechnic has a Study Program consisting of two levels of education, namely Diploma 4 and Diploma 3, for the D4 Study Program consisting of Production and Maintenance Mechanical Engineering, Industrial Electrical Engineering, Road and Bridge Design Engineering, Software Engineering, International Business Administration and Accounting Public Finance, while the D3 Study Program consists of Shipping Engineering, Mechanical Engineering, Electronic Engineering, Civil Engineering, Business

Administration, Informatics Engineering, Business English, Nautical Engineering and Commercial Shipping Management. Bengkalis State Polytechnic has a curriculum that is oriented to the demands of a ready-made workforce with a composition of 40% theory and 60% practice with a number of Semester Credit Units (SKS) of 110 to 118 of the number of effective study hours 32 to 40 hours/week.

Bengkalis State Polytechnic has a responsibility for improving human resources, especially in achieving the quality of students. One of the efforts made is to require students to take practical work courses. Practical work is a means for students to develop themselves when they enter the world of work. This practical work activity can make a significant contribution to the development of students to prepare themselves as well as possible before entering the world of work and to the development of competence at the Bengkalis State Polytechnic.

The world of work has different characteristics compared to when students are in college. There are many abilities and skills that must be possessed by a prospective worker so that it is not uncommon for students to find it difficult to adjust and meet the demands of the world of work. The development of the flow of information makes the employment climate more dynamic. Entering the MEA (ASEAN Economic Community) and AFTA (ASEAN Free Trade Area) in 2016, Indonesian workers must improve their quality so that they are ready to compete with workers from outside, one of which is by participating in Job Training (KP).

This Practical Work is carried out after students have completed a minimum of 6 (six) semesters and fully graduated, the Practical Work is carried out for four months and a minimum of 3 months. Bengkalis State Polytechnic has collaborated with other agencies and companies in Indonesia and abroad.

Based on the above, the author as a student of the International Business Administration Study Program is required to carry out practical work activities for a maximum of four months and a minimum of three months. The author has chosen the Kantor Kesyahbandaran dan Otoritas Pelabuhan Kelas IV Selatpanjang as one of the places to carry out practical work activities for four months. During

the implementation of practical work the author gets a place in the Recipient Treasurer and the agenda section.

The implementation of this practical work is starting from February 15 to June 30, 2021. The implementation of the Job Training is expected to add insight to the author about various good and correct tasks and to be able to face the real world of work with the experience he has gained.

1.2 Purpose of the Apprenticeship

The practical work activities of Bengkalis State Polytechnic students, the International Business Administration study program have the following objectives:

1. To describe job descriptions during practical work.
2. To find out the place and time of practical work.
3. To explain the systems and procedures of the practical workplace.
4. To find out the obstacles and solutions during the implementation of practical work.

1.3 Significances of the Apprenticeship

The practical work carried out is very beneficial for several parties such as students, companies and the Bengkalis State Polytechnic.

1. For Students

There are several benefits from the implementation of practical work programs obtained by students, namely as follows:

- a. Get a certificate from the company if you have completed the practical work program.
- b. Get pocket money and transportation according to the agreement between the practical work participants and the company.
- c. Students can develop work relationships and add experience to their resumes.
- d. Students have the opportunity to apply theoretical/conceptual knowledge in the real world of work.

- e. Students gain practical experience in applying theoretical/conceptual science according to their study program.
- f. Students have the opportunity to be able to analyze problems related to science that are applied in work according to their study program.

2. For Companies

The benefits of implementing practical work programs are also obtained by companies/institutions that accept practical work students, such as:

- a. The company will receive labor assistance from students who do practical work so that the work becomes a little lighter and easier.
- b. The company will be recognized by academics and the world of education.

3. For Bengkalis State Polytechnic

There are several benefits from implementing the practical work program obtained by the Bengkalis State Polytechnic, which are as follows:

- a. There is good cooperation/relationship between the campus and the company where students do practical work.
- b. Bengkalis State Polytechnic can improve the quality of its graduates through student practical work experience.
- c. Bengkalis State Polytechnic will be better known in the industrial or corporate world.
- d. Bengkalis State Polytechnic receives feedback from organizations/companies on the ability of students who take part in practical work in the world of work.
- e. Bengkalis State Polytechnic receives feedback from the world of work for curriculum development and learning processes.