

CHAPTER I

INTRODUCTION

1.1 Background of Apprenticeship

Currently, the competition in finding a job is very tight due to the large number of graduates from various campuses who to find work while the available jobs are very limited. After graduation, of course, the diploma will be the main guide in finding job. But the reality is that at this time a diploma is not the main guideline for accepting someone to work either in a company or a government agency, but the main guide at this time is a person's experience and skill in work, because grades alone cannot guarantee someone has experience and skills, you will experience many obstacles such as a lack of knowledge on how to put the knowledge into practice in the field, limited time and resource space which resulted in the knowledge is still limited.

Therefore, State polytechnic of Bengkalis is a vocational campus that educates its students to create a competent spirit in various fields. State polytechnic of Bengkalis implements a apprenticeship program that is required to be followed by all final semester students. The campus requires students to participate in practical work programs. Practical work is a learning process by knowing firsthand how the scope the real world of work is. Each student is required to go directly to the world of work which is their respective field, that each student is expected to be able to directly apply the knowledge previously learned into the world of work. In addition, with practical work students can increase their knowledge, and experience in work which can later be applied in the real world of work.

In this program for International Business Administration students in semester 8 (eight) apprenticeship activities are carried out for approximately 4 (four) month, by choosing their own place to do this program, the apprenticeship. However, before choosing a place to do this program, the apprenticeship coordinator provides several options or options for apprenticeship place to

students. The writer was placed in the Criminal Investigation Unit's Administration Division. The apprenticeship period commenced from March 1st until June 30th, 2024. This apprenticeship aimed to broaden the writer's insights into various proper work duties and prepare them to face the real working world with the gained experience.

Apprenticeship is one of the activities for students at Bengkalis State Polytechnic to fulfill their academic requirements. To achieve the expected outcomes, it is essential to understand the objectives and benefits of conducting this apprenticeship. The objectives and benefits of apprenticeship are as follows:

1.2 Purpose of Apprenticeship

The apprenticeship activities of State Polytechnic of Bengkalis students International Business Administration study program have the following objectives:

1. To describe job description during apprenticeship.
2. To know the place and time of apprenticeship.
3. To explain apprenticeship place systems and procedures.

1.3 Significance of the Apprenticeship

The practical work carried out is very beneficial for several parties such as students, companies and State polytechnic of Bengkalis:

1. Acquire the ability to apply theoretical knowledge or concepts learned during education to the working world in a clear and concise manner.
2. Utilize a methodical approach to systematically apply theoretical knowledge in accordance with its practical application.
3. Politeknik Negeri Bengkalis has a close relationship with business employees who participate in practical work in the workplace.

There is a collaboration between the world of education and the world of industry/companies that it is known by academics and companies to get alternative candidates for employees who are known for their quality, dedication, and credibly.

1.4 Time and Duration of Apprenticeship Company

The Apprenticeship Company last for 4 (four) months, from March 1 2024 to July 30 2024 at the Polres Bengkalis, and are carried out in accordance with the regulations and guidelines for implementing apprenticeship.

Table 1.1 Schedule of Practice Hours at Polres Bengkalis

No	Day	Working Hours	Break
1	Monday- Thursday	08.00 s/d 15.00 WIB	12.00 s/d 13.30 WIB
2	Friday	08.00 s/d 15.30 WIB	12.00 s/d 13.30 WIB
3	Saturday	-	-
4	Sunday	-	-