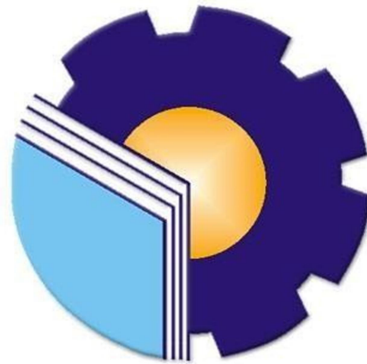


**JOB TRAINING COMPANY
PT. BANK SYARIAH INDONESIA, TBK
BRANCH OFFICE DURI HANGTUAH 1**

NURHANISYAK

5404201266



**APPLIED BACHELOR DEGREE OF INTERNATIONAL
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NURHANISYAK
5404201266

Bengkalis, August 8th 2024

Supervisor

**PT Bank Syariah Indonesia, Tbk
Branch Office Duri Hangtuh 1**



Muhammad Irfan
NIP. 2186006604

Advisor

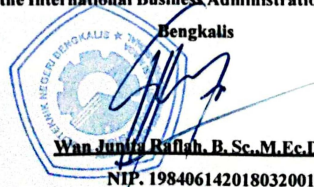
**International Business Administration
Study Program**



Adrian Irnanda Pratama, M.BA
NIP. 198406142018032001

Approved by

**The head of the International Business Administration State Polytechnic of
Bengkalis**



Wan Junita Rafiah, B.Sc., M.Ec.Dev
NIP. 198406142018032001

PREFACE

Praise and thank the authors say for the presence of Allah SWT who has given His grace and gifts so that the author can finish writing this practical work report. This practical work report is prepared based on the implementation of practical work that the author did at PT Bank Syariah Indonesia, Tbk Branch Office Duri Hangtuh 1 on February 26 to June 28 2024.

In the implementation of this practical work the author seeks to gain knowledge, insight and skills regarding administration that has been obtained in collage and systems in the world of work as much as possible by utilizing the facilities provided by the company.

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With the limited time and ability, the authors realize that in writing this report there are still many shortcomings. Therefore, the authors highly expect all suggestions and constructive critics as lessons for the future, hopefully this report can be useful for readers.

Bengkalis, 31 June 2024



Nurhanisyak

5404201266

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