

# CHAPTER I

## INTRODUCTION

### 1.1 Background of the Apprenticeship

The apprenticeship is an organized process of developing employee skills, knowledge, work habits and attitude. The apprenticeship is an able to apply the knowledge which has been gotten in the real work. The apprenticeship can improve the skill, ability, loyalty, and positive attitude for the apprentice and give more knowledge about business and experience that will be helpful in future them to developing potency student with the company.

English is one of departments of State Polytechnic of Bengkalis. This study program focuses both in English and business skill. By attending the apprenticeship the student can be more understanding about world job. In result, the knowledge that has in the classroom can practice in the work place where they attend the apprenticeship program.

The apprenticeship was done at Immigration Office Class II TPI Bagansiapiapi, during a 2 month from 4<sup>th</sup> January to 5<sup>th</sup> March 2021. It is located in Jl. Utama No.78 Bagan Barat, Kec. BangkoKab. RokanHilir RegencyThe working area of the immigration office is across the region RokanHilir Regency consists of eight districts. In the short time, the student must be more seriously in implementing the apprenticeship, because they have to get something that make in their self, it is like discipline, mind and other. After the apprenticeship is over, the student must report their activities during two months they implemented it in the office or company are chooses by them.

## **1.2 Purposes of the Apprenticeship**

The purposes of the apprenticeship program which were done at Immigration Office Class II TPI Bagansiapiapi:

1. To find out the job description at Immigration Office Class II TPI Bagansiapiapi
2. To find out the working procedure at Immigration Office Class II TPI Bagansiapiapi.
3. To provide new experience, as well as knowledge from practical work that have not obtained by students being lectured at the Immigration Office Class II TPI Bagansiapiapi.

## **1.3 Significances of the Apprenticeship**

### **1.3.1 Significances for the Apprentice**

The significances of apprenticeship for Apprentice as follows:

- a. To add insight to the students and knowledge prepare both theoretically and practically.
- b. To get experience before entering to the world of work later.
- c. To improve the skill, ability, loyalty, and positive attitude.

### **1.3.2 Significances for State Polytechnic of Bengkalis**

The significance for State Polytechnic of Bengkalis is the apprenticeship can strengthen cooperation and socialization between State Polytechnic of Bengkalis and Immigration Office Class II TPI Bagansiapiapi, and to develop the competence graduate.

### **1.3.3 Significance for the Company**

1. To find human professionals resources.
2. To promote the office to public and have good relationship between the company and university