

# **CHAPTER I**

## **INTRODUCTION**

### **1.1 Background of Apprenticeship**

Apprenticeship is a program to get essential skills and recognized qualifications. The program runs by combining classroom learning and job training to create a skillful and qualified person for workplace. Skills and qualifications are available for various careers and occupations with different levels of apprentices. The level of apprentices is including entry level, supervisor level, and manager level. Every level of apprentices is trained by professionals and the time needed depends on skill and ability of the apprentices. A successful apprenticeship will build a great achievement in workplace.

State Polytechnic of Bengkalis is a vocational high education institution that has eight departments including Naval Architecture, Mechanical Engineering, Electrical Engineering, Civil Engineering, Language, Business Administration, Information Technology, and Maritime. There are two compulsory graduation requirements for students at State Polytechnic of Bengkalis, they are apprenticeship and final project. Apprenticeship is supposed to do in organizations that proper to the student's background. This program also ensure the students has the capability of adaptation, has work ethic, and responsible especially in the world of business. Besides, apprenticeship gives a lot of experience and knowledge for students.

English Study Program is one of study program of State Polytechnic of Bengkalis under Language Department. The student of English Study Program are prepared to have competencies which: the first is able to communicate in English (oral and written), then able to manage, operate, Understand professional ethics, and Mastering public speaking.

Apprenticeship was conducted in Siak Regency Tourism Office. It located Jl. Sri Kembayat, Mempura District. The apprenticeship meant to apply and fulfill the competency of the students. For this reason, the writer chooses and

got the opportunity to do an internship at the Siak Regency Tourism Office was done from January 04<sup>th</sup> until March 05<sup>th</sup>, 2021 at Tourism Industry Destinations as a Staff at the Siak Palace (Asserayah Hasyimiah Palace). It was chosen because The Siak Regency Tourism Office to attract tourist visits and to increase regional budget revenues from the tourism sector, especially at the Siak Palace. Furthermore, writer can implement to be a Guide skills, Communication skills, and also improve her knowledge of the History of the Siak Palace.

## **1.2 Purpose of the Apprenticeship**

The purposes of the apprenticeship as follows:

1. To find out kinds of jobs done in The Destination Sector of The Siak Regency Tourism Office.
2. To find out working procedures applied in The Destination Sector of The Siak Regency Tourism Office.
3. To find out documents used Operational in The Destination Sector of The Siak Regency Tourism Office.

## **1.3 Significance of the Apprenticeship**

### **1.3.1 Significance for the Apprentice**

Apprenticeship gives a chance for the apprentice to implement knowledge that already learnt and get knowledge especially related to English. The apprentice knows how to speak with other people ( Public Speaking) and make people interest.

### **1.3.2 Significance for State Polytechnic of Bengkalis**

Apprenticeship helps Polytechnic to prepare and generate skillful students that are ready to work field once they finish their study. Therefore, the apprenticeship can strengthen the cooperation and socialization between State Polytechnic of Bengkalis and Siak Regency Tourism Office.

### 1.3.3 Significance for the Office

Apprenticeship gives The Siak Regency Tourism Office a chance to help and sharpen students' skills. In addition, this program is an opportunity for the office to promote image and perspective of the office towards public.

