

CHAPTER I INTRODUCTION

1.1 Background of the Apprenticeship

Bengkalis Polytechnic was founded in 2000 by the Bengkalis Regency Government under the auspices of the Yayasan Bangun Insani (YBI). Since accepting the first batch of new students in 2001 until now, it has produced graduates who have worked and spread throughout Indonesia, both in Government and Private Institutions, both National and Multi National Companies.

As of July 29, 2011, the Bengkalis Polytechnic changed its status to a State University (PTN), through the Minister of National Education Regulation No. 28 of 2011, concerning the Establishment, Organization and Work Procedure of the Bengkalis State Polytechnic. On December 26, 2011, the Bengkalis State Polytechnic was inaugurated by the Minister of Education and Culture of the Republic of Indonesia.

Bengkalis State Polytechnic is a higher education institution that produces experts from State Universities in Bengkalis Regency with a Diploma 3 education level with an Associate Expert degree and Diploma 4 with a Bachelor of Applied Science degree. Bengkalis State Polytechnic has several departments, namely: Department of Naval Architecture, Mechanical Engineering, Civil Engineering, Informatics Engineering, Electrical Engineering, and Commercial and Maritime Administration.

Bengkalis State Polytechnic has a Study Program consisting of two levels of education, namely Diploma 4 and Diploma 3, for the D4 Study Program consisting of Production and Maintenance Mechanical Engineering, Industrial Electrical Engineering, Road and Bridge Design Engineering, Software Engineering, International Business Administration and Accounting Public Finance, while the D3 Study Program consists of Shipping Engineering, Mechanical Engineering, Electronic Engineering, Civil Engineering, Business

Administration, Informatics Engineering, Business English, Nautical Engineering and Commercial Shipping Management. The Bengkalis State Polytechnic has a curriculum that is oriented to the demands of a ready-made workforce with a composition of 40% theory and 60% practice with a number of Semester Credit Units (SKS) of 110 to 118 of the number of effective study hours 32 to 40 hours/week.

Bengkalis State Polytechnic has a responsibility for improving human resources, especially in achieving the quality of students. One of the efforts made is to require students to take practical work courses. Practical work is a means for students to develop themselves when they enter the world of work. This practical work activity can make a significant contribution to the development of students to prepare themselves as well as possible before entering the world of work and to the development of competence at the Bengkalis State Polytechnic.

As one of the universities, the Bengkalis State Polytechnic cooperates with government agencies and companies to make work reports for students who have completed their final study in semester VIII, and students are required to make reports. obtained from these KP activities and can continue their studies in the next semester. for that the implementation of this Job Training is carried out at PT. Sarana Agro Nusantara Unit Dumai for two months starting from February 15 to June 30, 2021.

PT. Sarana Agro Nusantara Unit Dumai is a State-Owned Enterprise (BUMN), which was established in 1985. It is a company engaged in the storage or stockpiling of palm oil, having its address at Jl. Datuk Laksamana, located around the Pelindo area, Dumai City, Riau. In general, this company aims to carry out and support government policies and programs in the field of economy and national development, especially the plantation sub-sector which concerns the distribution of palm oil (CPO).

PT. Sarana Agro Nusantara Unit Dumai was chosen as the place for the practice because this company has a storage tank service business for palm oil (CPO) and its derivative products. The company also carries out local and export activities for CPO (Crude Palm Oil) and its derivatives through the Pelindo Dumai

Port. Besides that, PT. Sarana Agro Nusantara has a target where the company's performance must increase from year to year, can develop and advance the company, increase company resources, and improve the welfare of human resources.

This is of course related to the International Business Administration Study Program, where the company's operational activities at PT. Sarana Agro Nusantara Dumai Unit is material that has been obtained while students are undergoing lectures. So that with this practical work, you can find out the real implementation process in the workplace.

In the company the author is assigned to the finance department where the author's task is to input and check data, such as ordering local purchase data, inventory and expenditure of goods. In addition, the author also has many things and gains a lot of experience and an overview of the world of work which will be useful after completing lectures, so that he can learn to adapt to the world of work and be ready to compete with other workers in the future.

1.2 Purposes of the Apprenticeship

The practical work activities of Bengkulu State Polytechnic students, International Business Administration study program have the following objectives:

1. To describe job descriptions during apprenticeship.
2. To explain the systems and procedures of the apprenticeship.
3. To find out the obstacles and solutions during apprenticeship.

1.3 Significances of the Apprenticeship

Apprenticeship Activities are very useful for students, Bengkulu State Polytechnic and Companies or Agencies such as:

1.3.1 For Students

There are several benefits from the implementation of practical work programs obtained by students, namely as follows:

1. Students have the opportunity to apply theoretical knowledge/concepts in the real world of work.
2. Students gain practical experience in applying theoretical/concept knowledge according to their study program.
3. Students have the opportunity to be able to analyze problems related to science applied in work in accordance with their study program.
4. Students have the opportunity to be able to analyze problems related to science that are applied in work according to their study program.

1.3.2 For Bengkalis State Polytechnic

There are several benefits from implementing the practical work program obtained by the Bengkalis State Polytechnic, which are as follows:

1. There is good cooperation/relationship between the campus and the company where students do practical work.
2. Bengkalis State Polytechnic can improve the quality of its graduates through student practical work experience.
3. Bengkalis State Polytechnic will be better known in the industrial or corporate world.
4. Bengkalis State Polytechnic receives feedback from organizations/companies on the ability of students who take part in practical work in the world of work.
5. Bengkalis State Polytechnic receives feedback from the world of work for curriculum development and learning processes.

1.3.3 For Companies or Agencies

The benefits of implementing practical work programs are also obtained by companies/institutions that accept practical work students, such as:

1. The company will receive labor assistance from students who do practical work so that the work becomes a little lighter and easier.
2. The company will be recognized by academics and the world of education.