

CHAPTER I

INTRODUCTION

1.1 Background of the Apprenticeship

Currently, the competition in finding a job is very tight due to the large number of applicants who are graduates from various campuses and the few available job vacancies. As college graduates, of course, students have a diploma that can be used as an assessor in scientific ability. However, in reality, a diploma is not only a reference in getting a job because currently many companies or government agencies ask for experience and skills in work.

If graduates without experience and skills in work apply for jobs, they will experience many obstacles such as the knowledge gained on campus is only theory delivered so that there is a lack of knowledge on how to put the knowledge into practice, the theory obtained is not necessarily the same as work practice in the field, and limitations time and space resulting in the knowledge gained is still limited.

Therefore, the campus requires students to participate in practical work programs. Practical work is a learning process by knowing firsthand the scope of the real world of work. Each student is required to go directly to the world of work which is their respective field, so that each student is expected to be able to directly apply the knowledge that has been studied previously into the world of work. In addition, with practical work students can increase their knowledge, skills, and experience in work which can later be applied in the real world of work.

Bengkalis State Polytechnic is one of the campuses that requires students to take practical work to complete their studies. The Department of Commercial Administration is one of the majors at the Bengkalis State Polytechnic.

In 2016, this department opened a new study program, namely D4-International Business Administration (ABI) and D4-Public Finance Accounting (AKP). This D4-International Business Administration Study Program is engaged in Economics and Business, where students learn about the business world, along with its scope, both in terms of handling letters, administration, management, finance, human resources, to the corporate world. To prepare students to be ready to use in this field, the International Business Administration study program requires students to take internships both in Government Agencies and in Private Agencies for 4 months. To do practical work, students must complete their studies up to 6 (six) semesters and graduate in that semester.

The International Business Administration Study Program hopes that with practical work students can know firsthand how the real business world is, and can add insight to each student to be more skilled, responsive, and able to compete and be efficient in the future. As a consequence, after completing practical work, each student is required to make a work report while carrying out practical work so that students can be responsible for the results obtained from these practical work activities and can continue their studies in the following semester. Based on the above, the author as a student of the International Business Administration Study Program chose to carry out the Job Training at the Regent's Office of the Bengkalis Regional Secretariat.

During the implementation of the Job Training (KP) the author was placed in the Governance Section. The implementation of practical work starts from February 15, 2021 to July 30, 2020.

1.2 Purposes of the Apprenticeship

The objectives of the implementation of the Job Training are as follows:

1. To find out the description of the work carried out at the Bengkalis Regent's office specifically in the governance section

2. To know the place and time of the implementation of practical work.
3. To find out the systems and procedures for the work carried out at the Bengkalis Regent's office, especially in the governance section.
4. To find out the obstacles and solutions carried out at the Bengkalis Regent's office in the governance section.

1.3 Significances of the Apprenticeship

The benefits of practical work include the following:

1. Benefits For Students

The benefits for students from carrying out practical work activities are as follows:

- 1) Students have the opportunity to apply theoretical knowledge/concepts in the real world of work.
- 2) Students gain practical experience in applying theoretical/concept knowledge according to their study program.
- 3) Students have the opportunity to be able to analyze problems related to science applied in work in accordance with their study program.

2. Benefits for Bengkalis State Polytechnic

The benefits of practical work for Bengkalis State Polytechnic are as follows:

- 1) Practical work can strengthen cooperation and socialization between the Bengkalis State Polytechnic and the Bengkalis District Secretariat Regent's Office.
- 2) Practical work can improve the competence of State Polytechnic graduates.

3. Benefits For The Agency

The benefits for the agency from carrying out practical work activities are as follows:

- 1) Practical work is one of the liaisons of cooperation between agencies and campuses.
- 2) The Agency received assistance from students who did practical work.

