

# CHAPTER I

## INTRODUCTION

### 1.1. Background Apprenticeship

Apprenticeship is a program to get essential skills and recognized qualifications. The program runs by combining classroom learning and job training to create a skilful and qualified person for workplace. Skills and qualifications are available for various careers and occupations with different levels of apprentices. The level of apprentices is including entry level, supervisor level, and manager level. Every level of apprentices is trained by professionals and the time needed depends on skill and ability of the apprentices. A successful apprenticeship will build a great achievement in workplace.

State Polytechnic of Bengkalis is a vocational college that requires students to carry out an apprenticeship program, which is one of the mandatory requirements for obtaining a bachelor's degree. In addition, to ensure that students are competent and can apply their learning in the world of work with qualified skills.

Including the English is one of the study programs in State Polytechnic of Bengkalis which requires students to do an internship. This apprenticeship program at State Polytechnic of Bengkalis provides learning and training opportunities for all students at State Polytechnic of Bengkalis to develop professional skills in the field of science and technology. Therefore, the author choses and got the occasion to do an internship in the Administrative Subdivision of Regional Agency for Languages in Riau Province.

The apprenticeship has been conducted from May 9<sup>th</sup>, 2022 to July 15<sup>th</sup>, 2022 as an Internship in Regional Agency for Languages in Riau Province. It located in Jl. Bina Widya, Universitas Riau, Simpang Baru, Panam, Pekanbaru.

## **1.2. Purpose of the Apprenticeship**

The purpose of the apprenticeship as follows:

1. To know of duty in Regional Agency for Languages in Riau Province
2. To know working procedures applied in Regional Agency for Languages in Riau Province
3. To know documents mostly used operational in Regional Agency for Languages in Riau Province

## **1.3. Significance of the Apprenticeship**

### 1.3.1. Significance for the Apprentice

Apprenticeships can provide an opportunity to implement the knowledge that has been learned and gain new knowledge and skill. With this internship, students can increase their knowledge and creativity.

### 1.3.2. Significance for State Polytechnic of Bengkalis

Apprenticeship helps of student of Polytechnic to prepare and generate skillful that are ready to work field once they finish their study.

### 1.3.3. Significance for the Office

Apprenticeships give the Regional Agency for Languages in Riau Province a chance to help and sharpen student's skill. In addition, it is easy for Regional Agency for Languages to find and hire experienced employees because the practical students have had experience working in the company.