

# **CHAPTER I**

## **INTRODUCTION**

### **1.1. Background of the Apprenticeship**

Bengkalis State Polytechnic is a tertiary institution that produce experts from state universities (PTN) in the Regency. Bengkalis with a Diploma level 3 (three) education level with an Associate Expert degree and Diploma 4 (four) with a Bachelor of Applied Science degree. Polytechnic Bengkalis has several departments, namely: the Department of Marine Engineering, Engineering Mechanical Engineering, Civil Engineering, Informatics Engineering, Electrical Engineering, Commerce Administration, Language and Maritime Affairs.

Bengkalis State Polytechnic has a Study Program consisting of two Diploma 4 (four) and Diploma 3 (three), respectively, for D4 studies consist of production and maintenance. Mechanical Engineering, Electrical Engineering, Engineering for Roads and Bridges Software Engineering, International Business Administration, and Accounting Public Finance Meanwhile, the D3 Study Program consists of engineering. Shipping, Mechanical Engineering, Electronic Engineering, Civil Engineering, Business Administration, Engineering, Business English, Nautical Engineering, and Management Commercial Shipping Bengkalis State Polytechnic has a curriculum that oriented to the demands of a ready-made workforce with a comparative composition 40% theory and 60% practice with 110 Semester Credit Units (SKS) 118 of the effective study hours, or 32 to 40 hours/week.

Bengkalis State Polytechnic is responsible for improving human resources, especially in achieving the quality of students. One of the efforts made is to require students to take practical work courses. Practical work is a means for students to develop themselves when they enter the world of work.

This practical work can make a significant contribution to the development of students to prepare themselves as well as possible before entering the world of work and to the development of competence at the Bengkalis State Polytechnic. And the reason for choosing practical work at Bank Riau Kepri is to find out how the world of work in this bank and what must be understood in working in this bank.

According to Riadi Muchlisin (2021), field work practice is a professional stage in which a student (participant) who has almost completed his studies (training) formally works in the field under supervision by a competent administrator for a certain period of time aimed at developing the ability to carry out responsibility.

According to Suhartini Tri (2018), The world of work has different characteristics compared to when students are in college. There are many abilities and skills that must be possessed by a prospective worker, it is not uncommon for students to find it difficult to adjust to and meet the demands of the world of work. The development of the flow of information makes the employment climate more dynamic. Entering the MEA (ASEAN Economic Community) and AFTA (ASEAN Free Trade Area) in 2016, Indonesian workers must improve their quality it is they are ready to compete with workers from outside, one of which is by participating in job training (KP).

This practical work is carried out after Bengkalis State Polytechnic students have completed a minimum of four (4) semesters and have fully graduated. Practical work is carried out for four (4) months. Based on the above, The Author, as a student of the International Business Administration Study Program, is required to carry out practical work for four (4) months. The author has chosen PT. Bank Riau Kepri Duri Sub-Branch as a place to carry out practical work activities because the author wants to get the opportunity to apply theoretical and conceptual knowledge acquired during lectures into the real world of work and the author gains direct experience in applying theoretical and conceptual knowledge in accordance with their area of expertise. Then the author has the opportunity to analyze problems related to science as applied in the work according to his study program.

During the implementation of the job training, the author gets a place in the Fundraising and Distribution section of funds (Bank Riau Kepri products). Implementation of this job training will start from March 10 to June 30, 2022. The implementation of this job training is expected to add insight to the author about various implementation tasks. They are good and right and can face the real world of work with the experience gained.

Practical work is one of the activities for Bengkalis State Polytechnic students to complete their assignments. In order to achieve the expected results, it is necessary to know the purpose and benefits of holding job training. The objectives and benefits of job training are as follows:

### **1.2. Purposes of the Apprenticeship**

The practical work activities of State Polytechnic of Bengkalis students, International Business Administration study program have the following objectives:

1. To find out the specifications of the work carried out at PT. Bank Riau Kepri Duri Sub-Branch, especially in the Product Section of Bank Riau Kepri (collection of funds and distribution of funds) in the business department and operational or customer service divisions.
2. To describe job descriptions during practical work.
3. To know the place and time of practical work.
4. To explain practical workplace systems and procedures.
5. To find out the obstacles and solutions during practical work.

### **1.3. Significances of the Apprenticeship**

The significances of implementing the Job Training (KP) activities at the Bengkalis State Polytechnic are as follows:

1. Gain the opportunity to apply theoretical knowledge/concepts learned in lectures in the workplace.

2. To increase knowledge and skills through direct involvement in various government agency activities, especially at PT Bank Riau Kepri Duri Sub-Branch.
3. Gain practical experience in applying theoretical or conceptual knowledge in their field of expertise.
4. Gaining work experience in order to prepare and improve before being hired into the workforce
5. Train yourself to be more disciplined at work.
6. Bengkalis State Polytechnic receives feedback from the company for students who take part in job training (KP) in the world of work.
7. Bengkalis State Polytechnic receives feedback from the world of work for curriculum development and learning processes.

