

Operational Activities in Managing Tugboat or Barge Documents at PT. Samudera Sukses Indonesia Batam

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Abstrak

This final project aims to determine Operational activities in Tugboat and Barge Document Management and carry out procedures for handling ship documents in related agencies and the process of handling ship needs at PT. Ocean Success Indonesia Batam. The place of this research will be carried out at the shipping company PT. Samudera Sukses Indonesia was conducted from February to June 2022. The method used was a qualitative method with observation, interviews, and documentation. The results of this study indicate that the Operational Activities of Tugboat and Barge Document Management at PT. Samudera Sukses Indonesia Batam has to go through several long procedures in managing ship documents, namely by preparing files to complete the requirements from government agencies for document processing at PT. Ocean Success Indonesia Batam.

Keywords: Management, Agency, Ship.