

CHAPTER I

INTRODUCTION

1.1 Background of the Apprenticeship

Bengkalis Polytechnic was founded in 2000 by the Bengkalis Regency Government under the auspices of the Bangun Insani Foundation (YBI). Since accepting the first batch of new students in 2001 until now, it has produced graduates who have worked and spread throughout Indonesia, both in Government and Private Institutions, both National and Multinational Companies.

In July 2001, Bengkalis Polytechnic accepted the first batch of new students. Then in 2006, Bengkalis Polytechnic added 2 (two) new study programs, namely Business English and Informatics Engineering. Furthermore, on December 26th, 2011, the Bengkalis Polytechnic officially became a State University (PTN) under the name State Polytechnic of Bengkalis through the Regulation of the Minister of National Education (Permendiknas) No. 28 of 2011 concerning the Establishment, Organization and Work Procedure of the State Polytechnic of Bengkalis and Culture of the Republic of Indonesia.

Bengkalis State Polytechnic is a higher education institution that produces experts from State Universities in Bengkalis Regency with a Diploma 3 education level with an Associate Expert degree and Diploma 4 with a Bachelor of Applied Science degree. Bengkalis State Polytechnic has several departments, namely: Department of Naval Architecture, Mechanical Engineering, Civil Engineering, Informatics Engineering, Electrical Engineering, Discussion, Commercial and Maritime Administration.

Then, from 2013 to 2016 the State Polytechnic of Bengkalis has added 11 (eleven) new study programs, namely D4 Mechanical Production and Maintenance, D4 Electrical Engineering, D4 Road & Bridge Design Engineering, D3 Nautics, D3 Teknika, Management and Trading Ports, D4 Software Engineering, D4 International Business Administration and D4 Public Financial Accounting. And until 2021, the State Polytechnic of Bengkalis will again add 3

new study programs, namely D4 Marine Architecture Engineering Technology, D4 Information System Security, and D4 English. For Communication and Professionals. Thus, since 2000 until now the State Polytechnic of Bengkalis has 9 (nine) majors with 20 (twenty) study programs. The D-IV International Business Administration Study Program was formed by Mrs. Yunelly Asra SE., MM which focuses on learning about the challenges faced in the business world in the international market by accepting the first batch in 2016.

Bengkalis State Polytechnic has a responsibility for improving human resources, especially in achieving the quality of students. To meet and achieve educational goals in higher education, knowledge is needed to apply the knowledge that has been obtained so that students can practice the aspects needed to enter the industrial world. So that with these demands, practical work activities were carried out.

Bengkalis State Polytechnic has a responsibility for improving human resources, especially on the quality of students. One of the efforts made is to require students to take practical work courses.

Apprenticeship or better known as “Practice Work” or also abbreviated as KP is a series of activities that include an understanding of scientific theories/concepts applied in work according to the field of study. Apprenticeship can increase students' knowledge and skills and can solve scientific problems in accordance with the theories they get in college. Apprenticeship is carried out so that students can understand and apply well about the field of study. In addition, so that students can know the profession and work atmosphere in accordance with their study program. So, practical work is a useful place for students to use as a tool to gain knowledge and work experience. Practical work is also one of the requirements for obtaining an applied bachelor's degree.

The implementation of practical work will bring students to a real experience, namely the world of work. The practical work process which is carried out by going directly into the company, will create a description of new thinking, because here the theory will be implemented and students will easily understand and learn. So that when students sit at their desks, they will easily

adapt.

For Diploma III graduate students, this Practical Work is carried out after students complete a minimum of 4 (four) semesters and fully graduate, carried out for 1 month. Meanwhile, for Diploma IV graduate students, Practical Work is carried out after students complete a minimum of 6 (six) semesters and fully graduate which is carried out for a minimum of 3 months and a maximum of 4 months. Bengkalis State Polytechnic has collaborated with other agencies and companies in Indonesia and abroad.

Based on the above, the author as a student of the International Business Administration Study Program is required to carry out practical work activities for a minimum of 3 months.

In this program, specifically for International Business Administration students in semester 7 (seven) practical work activities are carried out for approximately 4 (four) months, by choosing their own place and location for practical work. However, when there are no companies that accept students for internships, the practical work coordinator provides several choices or choices of practical work places to students. The author is looking for a place for his own internship and is accepted as an internship at PT. Bank Riau Kepri Capem Perawang.

PT Bank Riau Kepri is a regional bank or BUMD owned by the government of Riau Province and Riau Islands Province whose head office is named Menara Dang Merdu Bank Riau Kepri which is located at Jl. Gend. Sudirman No. 462 Pekanbaru, Riau Indonesia. PT Bank Riau Kepri was established in 1961 under the name Riau Regional Development Bank (BPDR or BAPERI) with the legal form of a Regional Company (PD) but according to the results of the Meeting Resolutions. General Shareholders (GMS) dated June 26, 2002, the legal form of the Regional Company was changed to a Limited Liability Company.

Until now PT. Bank Riau Riau continues to develop and already has 1 head office, 17 conventional branch offices, 2 branch offices sharia 41 sub-branches, 32 shop offices, 32 cash offices, 4 boutiques, 52 sharia service units, and 7 payment points, which are the largest in all districts/cities of the Riau Islands province. The

author carries out practical work in one of the office networks, namely the Perawang Sub-Branch Office (KCP) which is located at Jalan Raya KM.5.5 Perawang.

The implementation of the KP is starting from March 01, 2022 to June 30, 2022. The implementation of the KP is expected to add insight to the author about various good and correct tasks and to be able to face the real world of work with the experience gained.

1.2 Purpose of the Apprenticeship

The practical work activities of State Polytechnic of Bengkalis students, International Business Administration study program have the following objectives:

1. To describe job descriptions during practical work.
2. To know the place and time of practical work.
3. To explain practical workplace systems and procedures.
4. To find out the obstacles and solutions during practical work.

1.3 Significances of the Apprenticeship

The practical work carried out is very beneficial for several parties such as students, companies and State Polytechnic of Bengkalis:

1. For Students

There are several benefits from the implementation of practical work programs obtained by students, namely as follows:

- a. Gain hands-on experience in applying theoretical/concept knowledge according to their field of expertise.
- b. Get a certificate from the company if you have completed the practical work program.
- c. Students are given the opportunity to be able to analyze problems related to science applied in the world of work in accordance with their study program.
- d. Train yourself to be more disciplined at work.

2. For Companies

The benefits of implementing practical work programs are also obtained by

companies/institutions that accept practical work students, such as:

- a. The creation of a good relationship between Bank Riau Kepri Capem Perawang and Bengkalis State Polytechnic.
 - b. The company will receive labor assistance from students who do practical work so that the work becomes a little lighter and easier.
3. For State Polytechnic of Bengkalis

There are several benefits from implementing the practical work program obtained by the State Polytechnic of Bengkalis, which are as follows:

- a. State Polytechnic of Bengkalis can improve the quality of its graduates through student practical work experience.
- b. There is good cooperation/relationship between the campus and the company where students do practical work.
- c. State Polytechnic of Bengkalis receives feedback from organizations/companies on the ability of students who take part in practical work in the world of work.

