

CHAPTER I INTRODUCTION

1.1. Background of the Apprenticeship

Science and technology, especially in the industrial sector, continues to develop along with the progress of civilization. Along with that, the thing that is currently the center of attention is how to increase the use of energy in an industry in an effective, efficient, and environmentally friendly manner.

Industry is one of the factors of economic growth that needs to be developed so that it can increase state income and people's welfare. In an effort to improve Indonesia's industry, it is necessary to increase and optimize human resources. Due to the development of an industry, modern or sophisticated technology is used. In other words, the industry will recruit individuals who are able to operate or understand in detail the modern technology. That way, it is very necessary for workers who are competent in their expertise, especially in doing the best possible job so that the company or industry can develop or advance in the future.

Universities as one of the research centers participate in developing technology through research in order to create effective, efficient, and environmentally friendly technology. In addition, universities also function as a means of producing quality human resources, with integrity, excellence, high intellectuality, and are always required to improve the quality of their education to be ready to face the industrial revolution 4.0 for the progress of the nation and state.

Bengkalis State Polytechnic is one of the universities located in Bengkalis, Riau, Indonesia. Initially established in 2000 under the name Bengkalis Shipping Polytechnic through Gema Bahari Foundation with 3 (Three) Study Programs, namely Ship Electrical Engineering, Ship Building Engineering, and Ship Machining Engineering.

Over time, the Bengkalis Shipping Polytechnic changed its name to Bengkalis Polytechnic which was under the auspices of the Bangun Insani

Foundation (YBI) Bengkalis, with 5 (five) Study Programs, namely Naval Architecture, Mechanical Engineering, Electrical Engineering, Civil Engineering, and Business Administration.

In July 2001, Bengkalis Polytechnic accepted new students for the first batch. Where at that time the Bengkalis Polytechnic collaborated with the Surabaya State Polytechnic, ITS Surabaya. In 2006, Bengkalis Polytechnic added 2 (two) New Study Programs, namely Business English and Informatics Engineering.

In early 2008 the Bengkalis Polytechnic wanted to increase its status from a private university to a state university. After obtaining approval in 2009, the Bengkalis Polytechnic together with YBI and the Bengkalis Regency Government proposed increasing the status from PTS to PTN to the Ministry of National Education through the Directorate General of Higher Education.

In 2013 Bengkalis State Polytechnic added 2 (two) Study Programs, namely D4 Mechanical Engineering Production and Maintenance and Road and Bridge Design Engineering. Then in 2016 the Bengkalis State Polytechnic added 3 (three) Study Programs, namely the International Business Administration Study Program, Public Sector Accounting and Software Engineering.

Job Training is a learning process by getting to know the actual scope of the world of work. Every student is required to go directly to the world of work which is their respective field respectively, so that each student is expected to be able to directly apply the knowledge that has been studied previously into the world of work. In addition, with practical work students can increase their knowledge, skills, and experience in work which can later be applied in the real world of work.

The Selatpanjang Customs and Excise Office is part of the Bengkalis Customs and Excise Main Office. Bengkalis Customs and Excise is a vertical unit under the Riau DJBC regional office in accordance with the regulation of the Minister of Finance Number 188/PMK. 01/2016 has changed the type from the pratama type to the middle type of customs C which also combines the Bengkalis Customs and Excise Supervision and Service Office. The duties of the Directorate

General of Customs and Excise are to supervise Export and Import activities, supervise the circulation of beverages containing alcohol or ethyl alcohol, and the circulation of cigarettes or other tobacco processing products. One of the reasons the author chooses the office as a place for internships is to find out the system and procedures for implementing one of the office's activities, namely in terms of supervision and service of exported goods and imported goods. The output that the writer expects after completing the internship at the office is, the author masters the work procedures related to the activities of supervision and export-import services starting from the administration until the goods are issued or shipped.

Therefore, it is hoped that this practical work at the Bengkalis Customs and Excise Office (Selatpanjang Assistance Office) can provide benefits for various related parties, both for industry, universities, especially for students who are expected to be able to become professional workers in the industrial sector later.

1.2. Purpose of the Apprenticeship

Internship is one of the requirements for State Polytechnic of Bengkalis students in completing their studies. To achieve the expected results, it is necessary to know the objectives of the Job Training, which are as follows:

1. To know the kind of business (the main tasks and functions) of the Customs and Excise Office of Selatpanjang.
2. To know the working process of the Customs and Excise Office of Selatpanjang.
3. To know the documents used in the work process at the Customs and Excise Office of Selatpanjang.
4. To know the job description of the work field being handled at the Customs and Excise Office of Selatpanjang.
5. To know the system and procedures for Job Training used in carrying out work on Customs and Excise Office of Selatpanjang.
6. To know the obstacles faced in completing the work at the Customs and Excise Office of Selatpanjang.

7. To know solutions in dealing with obstacles during practical work at the Customs and Excise Office of Selatpanjang.

1.3. Significance of the Apprenticeship

The benefits expected from the implementation of the Job Training are as follows:

1. As one of the requirements that must be met to complete vocational education at the Bengkalis State Polytechnic, especially the Diploma IV (D4) International Business Administration Study Program.
2. Students have the opportunity to apply theoretical knowledge/concepts in the real world of work.
3. Students gain practical experience in applying theoretical/concept knowledge according to their study program.
4. Students have the opportunity to analyze problems related to science applied in their work according to their study program.
5. Bengkalis State Polytechnic received feedback from the Agency on the ability of students who took part in the Job Training in the world of work.
6. Bengkalis State Polytechnic received feedback from the world of work for curriculum development and learning processes.