

**APPRENTICESHIP REPORT
PT. TELKOM INDONESIA Tbk. TELECOMMUNICATIONS
AREA RIAU MAINLAND**

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STUDY PROGRAM
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BENGKALIS – RIAU
2022**


APPRENTICESHIP REPORT
PT. TELKOM INDONESIA Tbk. WITEL RIAU DARATAN

Written as one of the conditions for completing Job Training


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Pekanbaru, 30 Juni 2022

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PREFACE

Assalamu'alaikum Wr. Wb.

Praise and gratitude for the blessings and gifts of God Almighty who has given health and opportunities to the author so that he can complete practical work activities and have completed the practical work report that the author did at PT. TELKOM Indonesia Tbk. The Riau Mainland Telecommunications Area is on time, from March 01, 2022 to June 30, 2022.

The author also expresses his gratitude to all employees of PT. TELKOM Indonesia Tbk. Witel Riau Mainland who are very kind, friendly and welcome writers to join and are given the opportunity to become a member of the PT. TELKOM Indonesia Tbk. Riau Mainland Telecommunications Area, precisely in the Daman Room (Management Data).

In preparing this Job Training report, the author realizes that without guidance from various parties this practical work report cannot be completed within a certain time, therefore the author would like to thank all those who have been involved and helped the author. Related parties include:

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10. Especially for my father Herman and my mother Ernawati beloved who have provided a lot of support for prayer, time, energy and material to help and provide convenience during the lecture process and hopefully all of them will get a reward that is appropriate with Allah SWT.
11. Many thanks to my best friend and intern Yuni Mahendra who have provided the best support so that this report can be completed.
12. Friends in arms of the Bengkalis State Polytechnic, especially the International Business Administration Study Program, thank you for your support and cooperation during the completion of this internship report.

The author realizes that the preparation of this practical work report is still far from perfect, both in terms of preparation, language, and writing. Therefore, the authors really hope for constructive criticism and suggestions to be a reference for writers in the future. Hopefully this job training report is useful for writers and readers.

Wassalamu'alaikum Wr. Wb

Pekanbaru, 30 June 2022



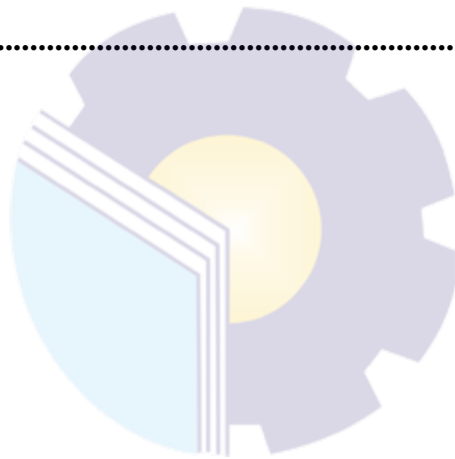
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CHAPTER I

INTRODUCTION

1.1 Background of the Apprenticeship

In the current digital era, internet and telecommunication technology are developing very rapidly, this is due to the many conveniences and benefits that are felt by users in various aspects. With the many conveniences and benefits felt by users, it will also increase users significantly. Compared to 2020, the number of internet users in 2021 in Indonesia will increase by 1.03%. In 2020 the number of internet users in Indonesia is 202.6 million. This increase is of course accompanied by the development of Indonesia's internet and telecommunications technology (Annur, 2022).

One of the state-owned companies engaged in technology and information owned by Indonesia is PT Telkom Indonesia. Telkom Indonesia is a state-owned company that excels and has a distribution throughout Indonesia. PT Telkom Indonesia Tbk. Telecommunications Area Riau Mainland, which is occupied by the author as a place of practical work, is currently a part of PT Telkom Indonesia. In the implementation of practical work carried out for 2 months, the author was placed in the Data Management (Daman) section, while carrying out practical work the author was in charge of validating new customer data and customer migration.

Validation is a process or activity of proving according to Standard Operation Procedure (SOP) in accordance with the problems they have. Validation is carried out due to a discrepancy between technical data and existing data on the system during the new installation process or customer migration which results in data fallout which generally occurs in Optical Distribution Point (ODP) data. With the fallout of data, it can cause problems that result in customer discomfort in using the Indihome network. The policy to reduce and resolve data fallout is one of the responsibilities of PT Telkom Indonesia, especially in the Data Management (Daman) unit.

Seeing this problem, the author wants to test the prediction of the probability of an increase or decrease from the fallout data at PT. Telkom Indonesia Tbk. Telecommunications Area Riau Mainland for the next several periods. In conducting this research, the writer uses Markov chain analysis. Markov chain is a statistical analysis tool that is used to calculate the probability of a change in the future based on the nature of a variable in the past.

The author's reason for choosing an internship is at PT. Telkom Indonesia Tbk. Riau mainland telecommunications area is because it is in accordance with international majors and the company is already a State-Owned Enterprise (BUMN) so there is a lot of experience in the professional world and the opportunity to get a job later.

1.2. Purpose of the Apprenticeship

The practical work activities of the Bengkalis State Polytechnic students of the International Business Administration study program have the following objectives:

1. To describe job descriptions during practical work.
2. To know the place and time of practical work.
3. To explain practical work systems and procedures.
4. To find out the obstacles and solutions during practical work.

1.3. Significances of the Apprenticeship

The practical work carried out is very beneficial for several parties such as students, companies and the Bengkalis State Polytechnic.

1.3.1 For Student

There are several benefits from the implementation of practical work programs obtained by students, namely as follows:

1. Get a certificate from the company if you have completed the practical work program.
2. Get pocket money and transportation according to the agreement between the practical work participants and the company.

3. Students can develop working relationships and add experience to their resumes.
4. Students have the opportunity to apply theoretical/conceptual knowledge in the real world of work.
5. Students gain practical experience in applying theoretical/conceptual knowledge according to their study program.
6. Students are given the opportunity to be able to analyze problems related to science applied in the world of work in accordance with their study program.

1.3.2 For Company

The benefits of implementing practical work programs are also obtained by companies/institutions that accept practical work students, such as:

1. The company will receive labor assistance from students who do practical work so that the work becomes a little lighter and easier.
2. The company will be recognized by academics and the world of education.

1.3.3 For Bengkalis State Polytechnic

There are several benefits from implementing the practical work program obtained by the Bengkalis State Polytechnic, which are as follows:

1. There is good cooperation/relationship between the campus and the company where students do practical work.
2. Bengkalis State Polytechnic can improve the quality of its graduates through student practical work experience.
3. Bengkalis State Polytechnic will be better known in the industrial or corporate world.
4. Bengkalis State Polytechnic receives input from organizations/companies regarding the ability of students who take part in practical work in the world of work.
5. Bengkalis State Polytechnic receives input from the world of work for curriculum development and learning processes.

CHAPTER II

GENERAL DESCRIPTION OF THE COMPANY

2.1 Company Profile

PT Telkom Indonesia (Persero) Tbk (Telkom) is a State-Owned Enterprise (BUMN) which is engaged in information and communication technology (ICT) services and telecommunications networks in Indonesia. Telkom's majority shareholder is the Government of the Republic of Indonesia with 52.09%, while the remaining 47.91% is controlled by the public. Telkom's shares are traded on the Indonesia Stock Exchange (IDX) with the code "TLKM" and the New York Stock Exchange (NYSE) with the code "TLK".

In an effort to transform into a digital *telecommunication company*, TelkomGroup implements a customer-oriented business strategy and company operations. This transformation will make the TelkomGroup organization more lean and agile in adapting to changes in the telecommunications industry that are taking place very quickly. The new organization is also expected to increase efficiency and effectiveness in creating a quality customer experience.

TelkomGroup's business activities grow and change along with the development of technology, information and digitalization, but are still in the corridor of the telecommunications and information industry. This can be seen from the business lines that continue to develop to complement the existing legacy.

From now on, Telkom has divided its business into 3 Digital Business Domains, which are as follows:

1. **Digital Connectivity:** *Fiber to the x (FTTx), 5G, Software Defined Networking (SDN)/ Network Function Virtualization (NFV)/ Satellite*
2. **Digital Platform:** *Data Center, Cloud, Internet of Things (IoT), Big Data/ Artificial Intelligence (AI), Cybersecurity*

3. **Digital Services:** *Enterprise, Consumer*

As a state-owned digital telco company, this determination and belief is symbolized by a company logo as a corporate image consisting of a circle that symbolizes the dynamics of the Company as well as a symbol of the world, as well as a friendly right hand in reaching the world. With red, white, and gray transition colors as the colors of the company's identity, as the red and white colors are the identity of Indonesia.

The Telkom Indonesia logo is also equipped with the tagline 'The World in Your Hand' with the meaning 'Dunia Dalam Gemggaman Anda' which carries the message that Telkom Indonesia is committed to making everything easier and more enjoyable in accessing the world.



Figure 2.1 Graha Merah Putih Pekanbaru
Source: Processed Data, 2022

Graha Merah Putih Pekanbaru is a Smart Office where all employees are supported by the latest information technology to share ideas, innovate, collaborate, exchange information and form relationships to produce the highest productivity, every day. Located on Jalan Jend. Sudirman No.199, close to Sultan Syarif Kasim II airport and the business district of Pekanbaru, Graha Merah Putih Pekanbaru was built to complement the needs of Pekanbaru businessmen. Equipped with various facilities that support employee productivity, Graha Merah Putih Pekanbaru provides a one-stop solution by setting up a Smart Office for the needs of its tenants.

2.1.1. Telkom Indonesia Pekanbaru Logo

On August 17, 2013, Telkom again launched a new logo face for its company. Taking the spirit of the 68th Indonesian Independence Day, Telkom introduced a new appearance of the Telkom logo which reflects Telkom's commitment to provide the best for the Indonesian people.



Figure 2.2 Logo of PT Telkom Indonesia Tbk
Source: Processed Data, 2022

Figure 2.2 is The following is a description of the Telkom logo:

- a. Asymmetrical circle icon as a symbol of the world and a symbol of dynamism.
- b. Hand icon as a representation of the tagline “the world in your hand”
- c. Color Red : Telkom Indonesia's spirit to always be optimistic and courageous in facing challenges and changes.
- d. Color White : Telkom's spirit to give the best for the nation.
- e. Gray Color : mastering technology.
- f. Black Color : strong will.

2.2. Vision and Mission PT. Telekomunikasi Indonesia

The vision and mission of PT. Telekomunikasi Indonesia, Tbk as follows:

2.2.1 Vision

Telkom's vision of "To Become a Leading InfoCom Player in the Region", shows a determination that Telkom is to become a reliable provider of Information and Communication services at the Regional level. And become the digital telco of choice to advance society.

2.2.2 Mission

- Accelerate the development of infrastructure and smart digital platforms that are sustainable, economical, and accessible to the entire community.
- Develop superior digital talent that helps drive the nation's digital capabilities and digital adoption rate.
- Orchestrate the digital ecosystem to provide the best customer digital experience

2.3 Organizational Structure

2.3.1 Structure PT. Telkom Indonesia Tbk.

Organizational structure at PT. Telkom Indonesia Witel Ridar consists of several sections led by a general manager. The organizational structure of PT. Telkom Indonesia Witel Ridar Pekanbaru can be seen in the image below:

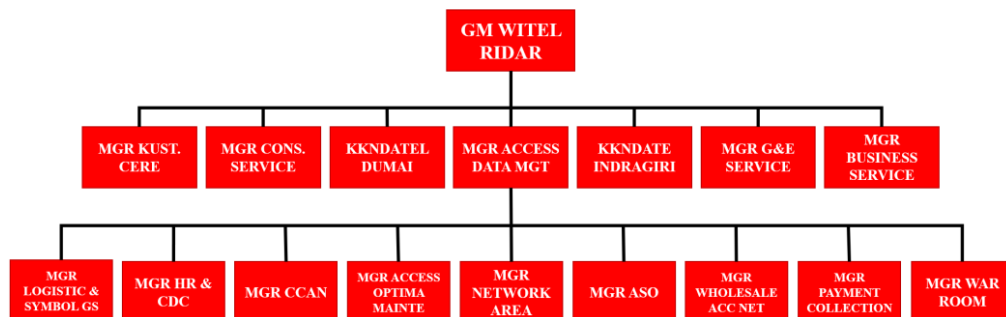


Figure 2.3. Structure PT. Telkom Indonesia Tbk..

Source: Processed Data 2022

2.3.2 Organizational Structure of Data Management Unit

Data Management itself is headed by a manager who is assisted by an assistant manager. The following is the organizational structure of the Data Management unit which can be seen as follows:

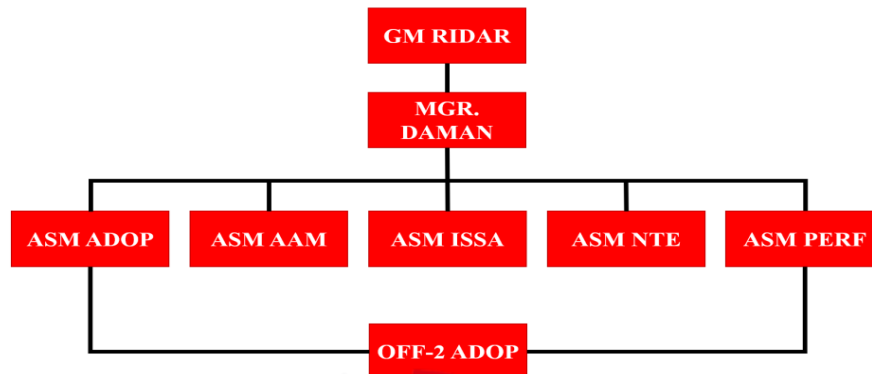


Figure 2.4. Organizational Structure of Data Management Unit

Source: Processed Data 2022

The following is an explanation of the tasks based on the organizational structure of the Witel Ridar Data Management Unit:

1. General Manager of Witel Riau Mainland (GM RIDAR): this section is in charge of outlining business unit strategies and strategic programs, and unit performance contracts as directions for achieving WITEL management performance, by compiling work programs along with performance indicators, allocating resources, distributing work to members of the staff team on a periodic basis.
2. Access Data Management Manager (MGR. DAMAN): This section is tasked with presenting the unit's work program as a direction for achieving data management performance, by translating functional strategies, elaborating management contracts, and compiling unit performance indicators.
3. Assistant Manager of Advaljar Operations (ASM ADOP): This section is tasked with performing the call desk data management (turnover) function, namely updating technical data monthly technical data for new installation activities (PSB), disruption, migration, and maintenance.

4. Officer 2 Advaljar Operation (OFF-2 ADOP): this section is in charge of coordinating and ensuring that every development of data management work (turnover) can support the achievement of a target.
5. Assistant Manager of Access Asset Management (ASM AAM): This section is in charge of supervising the completion of data validation/management work.
6. Assistant Manager Integration system site Advaljar (ASSM ISSA): This section is in charge of adding inventory / new inventory on the results of development, and updating incomplete inventory data.
7. Assistant Manager NTE management (ASM NTE): This section is in charge of receiving and inputting NTE data into the inventory system (SCMT).
8. Assistant Manager Access Performance (ASM PERF): This section is tasked with monitoring and analyzing the performance of the access network.

2.4. Document Used for Activity

In the implementation of practical work, there are several uses of the application given to do the work. The applications are as follows:

1. UIM (Unified Inventory Management) application

UIM is an application owned by Telkom Indonesia which has the main function to monitor and update valid data or an application to validate data if there is a change, and contains all olt, odc, odp and customer data.

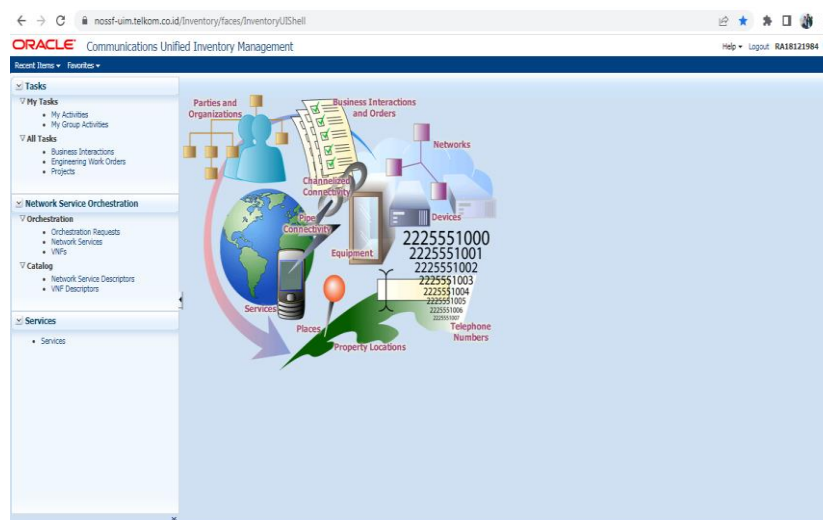


Figure 2.5 UIM Application Display

Source: Processed Data, 2022

2. DAVA Application (Data Validator)

Dava is an application that is used to view field validation data sent by the field team to PT.Telkom employees or an application that makes it easy to validate customers if there is an ODP or port transfer, and also functions to upload customer qr codes on ODP to make it easier for technicians to know customer data. use the qr code if an interruption occurs.

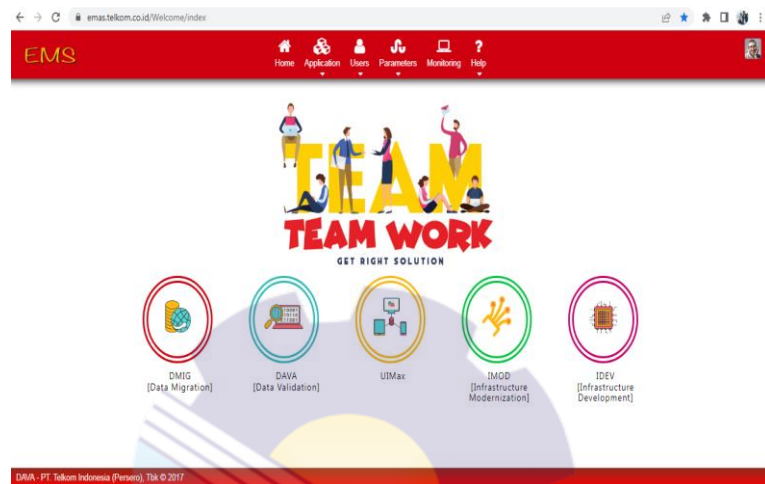


Figure 2.6 DAVA Application View
Source: Processed Data, 2022

3. VALINS Application

Valins is an application that contains all the results of ODP VALINS technicians in the field using the Valins Telegram bot, with the Valins application it makes it easy to synchronize ODP data at UIM and also customers according to real validation from technicians in the field.

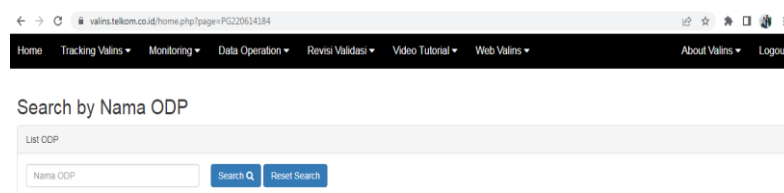


Figure 2.7 Valins App View
Source: Processed Data, 2022

CHAPTER III

SCOPE OF THE APPRENTICESHIP

3.1. Job Description

During the implementation of practical work the author is placed in the Data Management unit. The Data Management Unit is one of the units in PT. Telkom Indonesia Witel Ridar. This unit is tasked with validating optical distribution point data, repairing fault data turnover using the DAVA (Data Validation) system and performing data alignment using the Unifield Inventory Management (UIM) system. The Data Management Unit has its own logo as shown below:



Figure 3.1 Logo of Unit Data Management
Source: Processed Data 2022

1. Layout and fill in the FTTH (Fiber to the home) FO Configuration in UIM and Dava applications.
2. Paste the Wifi customer ID Barkot.
3. Manually converting ODP data in UIM and Dava apps
4. Panel 2 data wipe in UIM app

5. Checking the ODP data that has been turned over in GDOC
6. Checking QR valins in the DAVA app

The meaning of the logo of this unit is the writing of data management at Telkom under the auspices of Witel Ridar. Three gears indicate that Data Management is a supporting unit for other units to support the success of leading units in achieving the best performance in achieving targets, the three colors on the red, white and gray gear are the colors of the nuances of the Telkom Group itself, gold pieces mean that The Data Management unit must shine and be the best unit that shines like gold, in the five pieces there are four terms, the first is data validation which means that every data is ready to make valid alpro data, follout which means Data Management always completes every followout that occurs in less than 30 minutes, numbering which means that Data Management is always updated and provides numbering data, golive means that the Alpro Data Management development results are ready to use the golive position within a maximum of 2 days, and the last one is refurbish which means securing Telkom assets and providing stock NTE for customers from ha refurbished seal. As previously explained, one of the tasks of this unit is to validate data with data services contained in the system and in the field using Unified Inventory Management where this task is a task that the author did during his internship at PT Telkom Indonesia Witel Ridar where the author ensures that it contains network. What customers get can be obtained maximally through Optical Distribution Point (ODP) data validation. Included in the data service are internet numbers, IP numbers, and pot slots by looking at whether the Optical Distribution Point (ODP) has been filled or not in order to maximize and optimize the network used by customers.

3.2. Place of Apprenticeship

Practical Work is carried out after students occupy semester VIII, while Job Training activities last for approximately 4 (four) months, starting from March 01, 2022 to June 30, 2022 at PT Telkom Indonesia Pekanbaru which is located in Gd,

Jl. Jend. Sudirman No. 199, Sumailang, Kec. Pekanbaru City, Pekanbaru City, Riau 28155. With entry conditions from 08.00 to 17.00 WIB for Monday-Friday.

Table 3.1 Daily Activities of March 01nd, 2022 to March 04th, 2022

No	Date and time	Description of activities	Assignor
1	Tuesday, 01 March 2022	<ol style="list-style-type: none"> 1. Introduce yourself and the placement of the Apprentice position. 2. Followed by learning how to use the UIM and Dava Applications. 	HRD & Pimpinan DAMAN
2	Wednesday, 02 March 2022	Paste the Wifi customer ID Barkot.	HRD & Pimpinan DAMAN
3	Thursday, 03 March 2022	Nyepi Holy Day (Saka New Year)	-
4	Friday, 04 March 2022	<ol style="list-style-type: none"> 1. ODP Layout division. 2. Layout and fill in the FTTH (Faber to the home) FO Configuration in UIM and Dava applications. 	HRD & Pimpinan DAMAN

Source: Processed Data 2022

Table 3.1 is the author's first week of practical work activities. This week the author was taught how to use UIM from PT. Telkom Indonesia Pekanbaru to DAMAN. Learn how to paste the Wifi subscriber ID Barkot and create Layout and fill out the FTTH (Faber to the home) FO Configuration. After studying, the writer was asked to immediately continue the work that had been taught.

Table 3.2 Daily Activities of March 07th, 2022 to March 11th, 2022

No	Date and time	Description of activities	Assignor
1	Monday, 07 March 2022	<ol style="list-style-type: none"> 1. Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications. 2. Paste the Wifi customer ID Barkot. 	HRD & Pimpinan DAMAN
2	Tuesday, 08 March 2022	<ol style="list-style-type: none"> 1. New ODP Layout share 2. Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications. 	HRD & Pimpinan DAMAN
3	Wednesday, 9 March 2022	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications..	HRD & Pimpinan DAMAN

4	Thursday, 10 March 2022	<ol style="list-style-type: none"> 1. Attending Socialization on the 7th Floor at 10 am (Occupational Health and Safety Management System) SMK3. 2. Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications. 	HRD & Pimpinan DAMAN
5	Friday, 11 March 2022	<ol style="list-style-type: none"> 1. Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications. 2. Paste the Wifi customer ID Barkot 	HRD & Pimpinan DAMAN

Source: Processed Data 2022

Table 3.2 is the second week of practical work the author. This week the author was given the task of working on the Layout and Filling of the FTTH FO Configuration (Faber to the home) and attaching the Wifi customer ID Barkot. As well as attending the socialization of SMK3 (Occupational Health and Safety Management System) at PT. Telkom Indonesia Pekanbaru.

3.3 Daily Activities of March 14th, 2022 to March 18th, 2022

No	Date and time	Description of activities	Assignor
1	Monday, 14 March 2022	<ol style="list-style-type: none"> 1. Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications. 2. Paste the Wifi customer ID Barkot 	HRD & Pimpinan DAMAN
2	Tuesday, 15 March 2022	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	HRD & Pimpinan DAMAN
3	Wednesday, 16 March 2022	<ol style="list-style-type: none"> 1. New ODC Layout share 2. Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications. 	HRD & Pimpinan DAMAN
4	Thursday, 17 March 2022	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	HRD & Pimpinan DAMAN
5	Friday, 18 March 2022	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	HRD & Pimpinan DAMAN

Source: Processed Data 2022

Table 3.3 is the author's third week of practical work. This week the author was given the task of working on the Layout and Filling of the FTTH FO Configuration (Faber to the home) and attaching the Wifi customer ID Barkot.

Table 3.4 Daily Activities of March 21th, 2022 to March 25th, 2022

No	Date and time	Description of activities	Assignor
1	Monday, 21 March 2022	1. New ODP Layout share 2. Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.	HRD & Pimpinan DAMAN
2	Tuesday, 22 March 2022	Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.	HRD & Pimpinan DAMAN
3	Wednesday, 23 March 2022	Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.	HRD & Pimpinan DAMAN
4	Thursday, 24 March 2022	Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.	HRD & Pimpinan DAMAN
5	Friday, 25 March 2022	Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.	HRD & Pimpinan DAMAN

Source: Processed Data 2022

Table 3.4 is the author's third week of practical work. This week the author was given the task of working on the Layout and Filling of the FTTH (Faber to the home) FO configuration.

Table 3.5 Daily Activities of March 28 th, 2022 to March 31th, 2022

No	Date and time	Description of activities	Assignor
1	Monday, 28 March 2022	1. New ODP Layout share 2. Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.	HRD & Pimpinan DAMAN
2	Tuesday, 29 March 2022	Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.	HRD & Pimpinan DAMAN
3	Wednesday, 30 March 2022	Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.	HRD & Pimpinan DAMAN

4	Thursday, 31 March 2022	Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.	HRD & Pimpinan DAMAN
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Source: Processed Data 2022

Table 3.5 is the author's third week of practical work. This week the author was given the task of working on the Layout and Filling of the FTTH (Faber to the home) FO configuration.

Table 3.6 Daily Activities of April 01 th, 2022 to April 08th, 2022

No	Date and time	Description of activities	Assignor
1	Friday 01 April, 2022	1. Latest ODP Layout share 1. Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.	HRD & Pimpinan DAMAN
2	Monday, 04 April, 2022	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	HRD & Pimpinan DAMAN
3	Tuesday, 05 April, 2022	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	HRD & Pimpinan DAMAN
4	Wednesday, 06 April, 2022	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	HRD & Pimpinan DAMAN
5	Thursday 07 April, 2022	Sick	-
6	Friday 08 April, 2022	Sick	-

Source: Processed Data 2021

Table 3.6 is the author's third week of practical work. This week the author was given the task of working on the Layout and Filling of the FTTH (Faber to the home) FO configuration.

Table 3.7 Daily Activities of April 11th, 2021 to April 15th, 2022

No	Date and time	Description of activities	Assignor
1	Monday, 11 April, 2022	Sick	-
2	Tuesday, 12 April, 2022	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	HRD & Pimpinan DAMAN
3	Wednesday, 13 April, 2022	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	HRD & Pimpinan DAMAN
4	Thursday 14 April, 2022	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	HRD & Pimpinan DAMAN
5	Friday 15 April, 2022	Wafat Isa Almasih Day	HRD & Pimpinan DAMAN

Source: Processed Data 2021

Table 3.7 is the second week of practical work the author. This week the author is still continuing the same task last week, namely working on the Layout and Filling in the FTTH FO Configuration (Faber to the home).

Table 3.8 Daily Activities of April 18nd, 2022 to April 22th, 2022

No	Date and time	Description of activities	Assignor
1	Monday, 18 April, 2022	1. Latest ODP Layout share 2. Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.	HRD & Pimpinan DAMAN
2	Tuesday, 19 April, 2022	Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.	HRD & Pimpinan DAMAN
3	Wednesday, 20 April, 2022	Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.	HRD & Pimpinan DAMAN
4	Thursday, 21 April, 2022	Kartini Day	-
5	Friday 22 April 2022	Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.	HRD & Pimpinan DAMAN

Source: Processed Data 2022

Table 3.8 is the second week of practical work the author. This week the author is still continuing the same task last week, namely working on the Layout and Filling in the FTTH FO Configuration (Faber to the home).

Table 3.9 Daily Activities of April 25nd, 2022 to April 29th, 2022

No	Date and time	Description of activities	Assignor
1	Monday, 25 April, 2022	1. ODP data sharing that you want to turn over 2. Manually converting ODP data in UIM and Dava applications	HRD & Pimpinan DAMAN
2	Tuesday, 26 April, 2022	Manually converting ODP data in UIM and Dava applications	HRD & Pimpinan DAMAN
3	Wednesday, 27 April, 2022	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	HRD & Pimpinan DAMAN
4	Thursday 28 April, 2022	Permission	-
5	Friday 29 April, 2022	Eid Al-Fitr Holiday	HRD & Pimpinan DAMAN

Source: *Processed Data 2022*

Table 3.9 is the author's last week of practical work activities. This week, the author got a new job, namely to convert ODP data in the UIM and DAVA applications.

Table 3.10 Daily Activities of May 09st, 2022 to May 13rd, 2022

No	Date and time	Description of activities	Assignor
1	Monday, 09 May, 2022	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	HRD & Pimpinan DAMAN
2	Tuesday, 10 May, 2022	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	HRD & Pimpinan DAMAN
3	Wednesday, 11 May, 2022	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	HRD & Pimpinan DAMAN
4	Thursday 12 May, 2022	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	HRD & Pimpinan DAMAN
5	Friday 13 May, 2022	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	HRD & Pimpinan DAMAN

Source: *Processed Data 2022*

Table 3.10 is the author's first week of practical work activities in May. This week the author continues his work on ODP data turnover in the UIM and DAVA applications.

Table 3.11 Daily Activities of May 16th, 2022 to May 20th, 2022

No	Date and time	Description of activities	Assignor
1	Monday, 16 May, 2022	Vesak Day	-
2	Tuesday, 17 May, 2022	1. Share the latest ODP Layout 2. Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.	HRD & Pimpinan DAMAN
3	Wednesday, 18 May, 2022	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	HRD & Pimpinan DAMAN
4	Thursday, 19 May, 2022	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	HRD & Pimpinan DAMAN
5	Friday 20 May, 2022	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	HRD & Pimpinan DAMAN

Source: Processed Data 2022

Table 3.11 is the author's practical work activities. This week, the author got the latest ODP division, continuing to work on the Layout and Filling in the FTTH (Faber to the home) FO Configuration.

Table 3.12 Daily Activities of May 23th, 2022 to May 27th, 2022

No	Date and time	Description of activities	Assignor
1	Monday, 23 May, 2022	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	HRD & Pimpinan DAMAN
2	Tuesday, 24 May, 2022	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	HRD & Pimpinan DAMAN
3	Wednesday, 25 May, 2022	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	HRD & Pimpinan DAMAN
4	Thursday, 26 May, 2022	Ascension Day of Jesus	-
5	Friday 27 May, 2022	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	HRD & Pimpinan DAMAN

Source: Processed Data 2021

Table 3.12 is the author's practical work activities. This week, the author got the latest ODP division, continuing to work on the Layout and Filling in the FTTH (Faber to the home) FO Configuration.

Table 3.13 Daily Activities of May 30th, 2022 to May 31rd, 2022

No	Date and time	Description of activities	Assignor
1	Monday, 30 May 2022	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	HRD & Pimpinan DAMAN
2	Tuesday, 31 May 2022	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	HRD & Pimpinan DAMAN

Source: Processed Data 2022

Table 3.13 is the last practical work activity in the month of May the author. This week the author is still working on last week's work on Layout and Filling in the FTTH FO Configuration (Faber to the home).

Table 3.14 Daily Activities of June 01th, 2022 to June 03th, 2022

No	Date and time	Description of activities	Assignor
1	Wednesday, 01 June 2022	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	HRD & Pimpinan DAMAN
2	Thursday, 02 June 2022	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	HRD & Pimpinan DAMAN
3	Friday 03 June 2022	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	HRD & Pimpinan DAMAN

Source: Processed Data 2022

Table 3.14 is the last practical work activity in the month of May the author. This week the author is still working on last week's work on Layout and Filling in the FTTH FO Configuration (Faber to the home).

Table 3.15 Daily Activities of May 03rd, 2021 to May 07th, 2021

No	Date and time	Description of activities	Assignor
1	Monday, 06 June 2022	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	HRD & Pimpinan DAMAN
2	Tuesday, 07 June 2022	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	HRD & Pimpinan DAMAN
3	Wednesday, 08 June 2022	1. The latest ODP share that will be deleted in panel 2 2. Panel 2 data wipe in UIM app	HRD & Pimpinan DAMAN
4	Thursday, 09 June 2022	1. The latest ODP share that will be deleted in panel 2 2. Panel 2 data wipe in UIM app	HRD & Pimpinan DAMAN
5	Friday 10 June 2022	Paste the Wifi customer ID Barkot	HRD & Pimpinan DAMAN

Source: Processed Data 2022

Table 3.15 is the author's practical work activities. This week the author is still working on last week's work on Layout and Filling in the FTTH FO

Configuration (Faber to the home), working on deleting panel 2 data in the UIM application and sticking the Wifi subscriber Barkot ID.

Table 3.16 Daily Activities of June 13th, 2022 to June 17th, 2022

No	Date and time	Description of activities	Assignor
1	Monday, 13 June 2022	Paste the Wifi customer ID Barkot	HRD & Pimpinan DAMAN
2	Tuesday, 14 June 2022	Paste the Wifi customer ID Barkot	HRD & Pimpinan DAMAN
3	Wednesday, 15 June 2022	Paste the Wifi customer ID Barkot	HRD & Pimpinan DAMAN
4	Thursday, 16 June 2022	1. Data sharing to be turned over 2. Manually converting ODP data in UIM and Dava apps	HRD & Pimpinan DAMAN
5	Friday 17 June 2022	Manually converting ODP data in UIM and Dava apps	HRD & Pimpinan DAMAN

Source: *Processed Data 2022*

Table 3.16 is the author's practical work activities. This week, the author is still working on pasting the Barkot ID and Manually converting ODP data in UIM and Dava apps.

Table 3.17 Daily Activities of June 20th, 2022 to June 24st, 2022

No	Date and time	Description of activities	Assignor
1	Monday, 20 June 2022	Paste the Wifi customer ID Barkot	HRD & Pimpinan DAMAN
2	Tuesday, 21 June 2022	Paste the Wifi customer ID Barkot	HRD & Pimpinan DAMAN
3	Wednesday, 22 June 2022	Checking the ODP data that has been turned over in GDOC	HRD & Pimpinan DAMAN
4	Thursday, 23 June 2022	Paste the Wifi customer ID Barkot	HRD & Pimpinan DAMAN
5	Friday 24 June 2022	Paste the Wifi customer ID Barkot	HRD & Pimpinan DAMAN

Source: *Processed Data 2022*

Table 3.17 is an activity of the author's practical work. This week the author continues his work, namely checking the ODP data that has been turned over at GDOC and attaching the barcode of the wifi customer ID.

Table 3.18 Daily Activities of June 27th, 2022 to June 30th, 2022

No	Date and time	Description of activities	Assignor
1	Monday, 27 June 2022	Paste the Wifi customer ID Barkot	HRD & Pimpinan DAMAN
2	Tuesday, 28 June 2022	Checking QR valins in the DAVA app	HRD & Pimpinan DAMAN
3	Wednesday, 29 June 2022	Checking QR valins in the DAVA app	HRD & Pimpinan DAMAN
4	Thursday, 30 June 2022	Checking QR valins in the DAVA app	HRD & Pimpinan DAMAN

Source: *Processed Data 2022*

Table 3.18 is the author's last week of practical work activities. This week the author continues the work of attaching the barkot ID of the wifi customer and Checking QR valins in the DAVA app.

3.3 Systems and Procedures

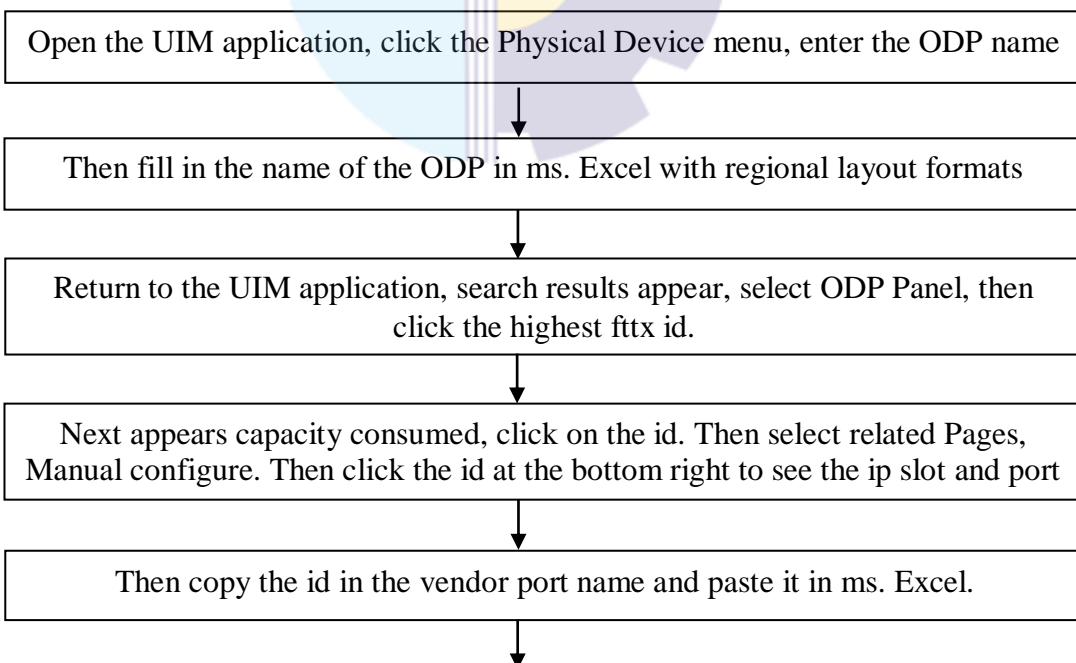
3.3.1 System

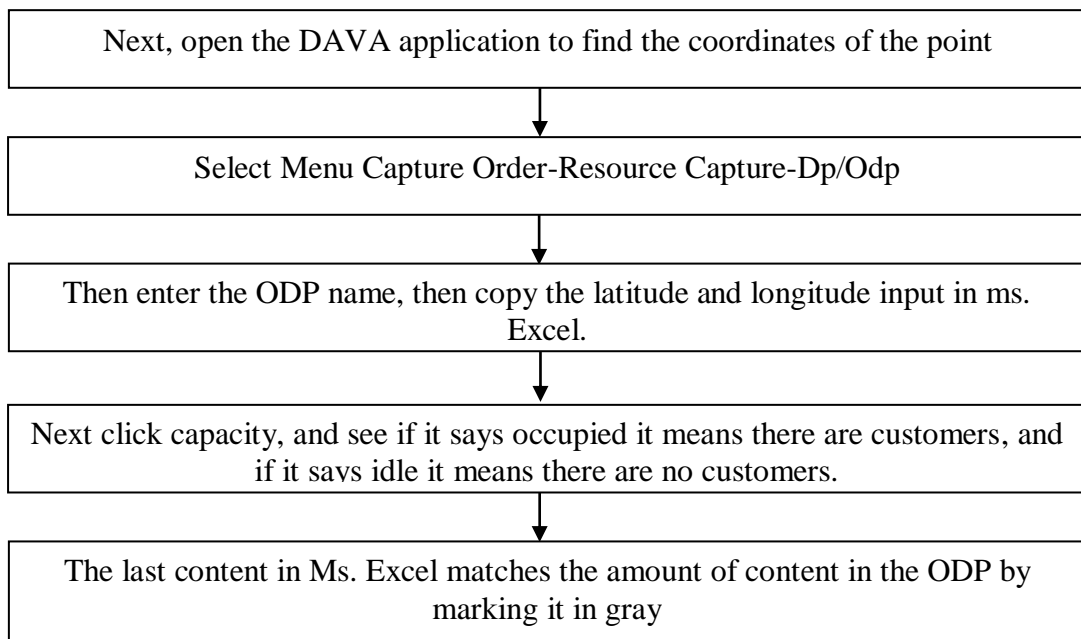
To facilitate employees in carrying out their duties, the company uses an internet-based system. Each computer in one division is connected to other divisions throughout the Daman Unit at PT. TELKOM Indonesia Tbk. Telecommunications Area Riau Mainland. But not all work is done online, there are some jobs that are done offline and manually, from some of my work more online than offline.

3.3.2 Procedure

Practical work procedures that have been carried out at PT. TELKOM Indonesia Tbk. Telecommunication Area Riau Mainland starting on March 01 to June 30, 2022 in the Daman room are as follows:

1. Layout and fill in the FTTH (Faber to the home) FO Configuration in UIM and Dava applications.





Flowchart 3.1 Layout and fill in the FTTH (Fiber to the home) FO Configuration in UIM and Dava applications.

Source: Processed Data 2022

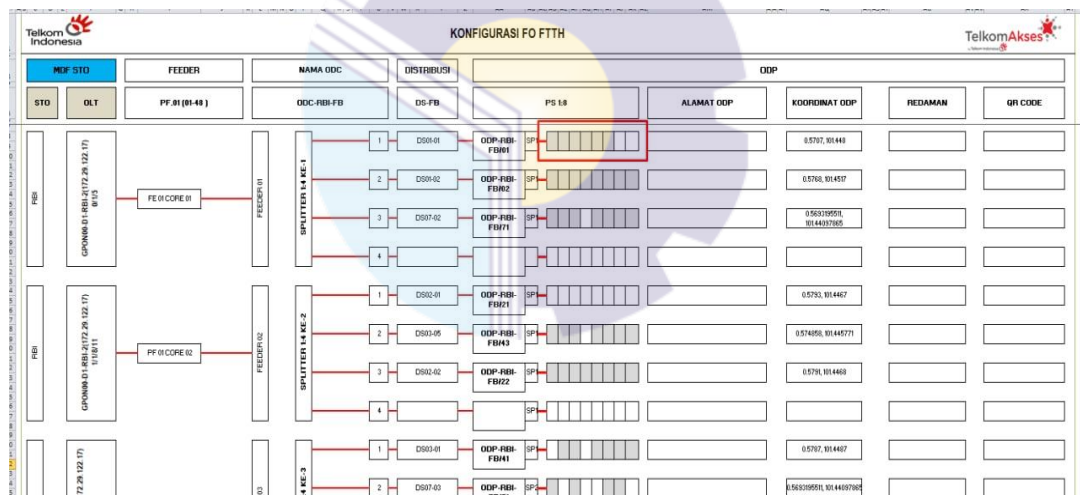


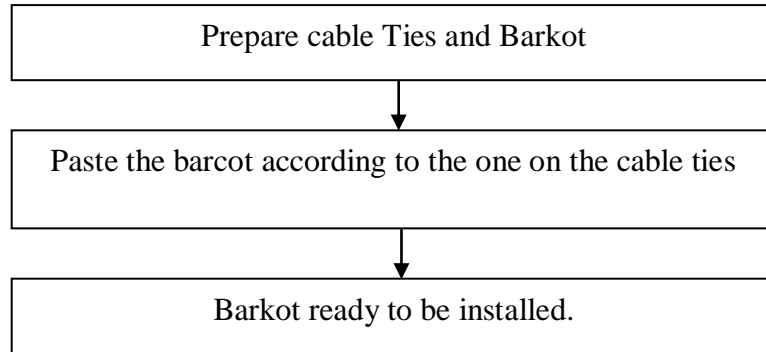
Figure 3.2 Layout and fill in the FTTH (Fiber to the home) FO Configuration in UIM and Dava applications

Source: Processed Data 2022

In this activity the author was assigned to Layout and fill in the FTTH (Fiber to the home) FO Configuration in UIM and Dava applications. In this activity, the author was assigned to Layout and fill in the FTTH (Fiber to the home) FO Configuration on UIM and Dava applications. The purpose of making this layout is to display the elements contained in the network in the form of

images and text to be communicative in order to make it easier for readers to receive the information presented.

2. Paste the Wifi customer ID Barkot.



Flowchart 3.3 Paste the Wifi customer ID Barkot.
Source: Processed Data 2022

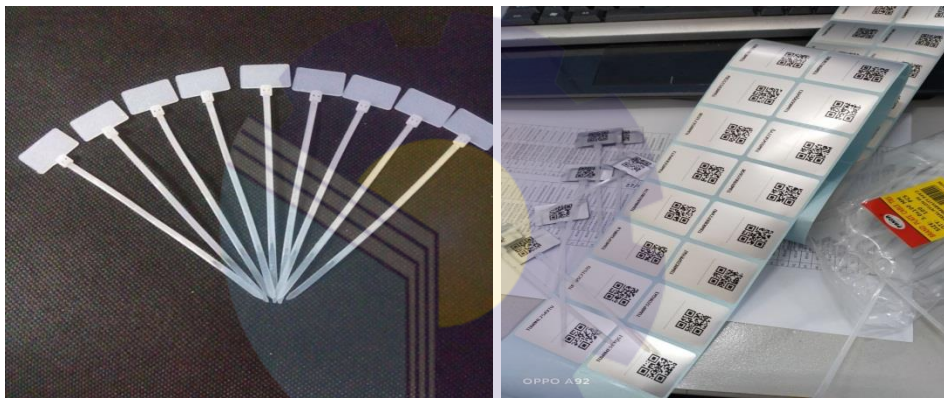
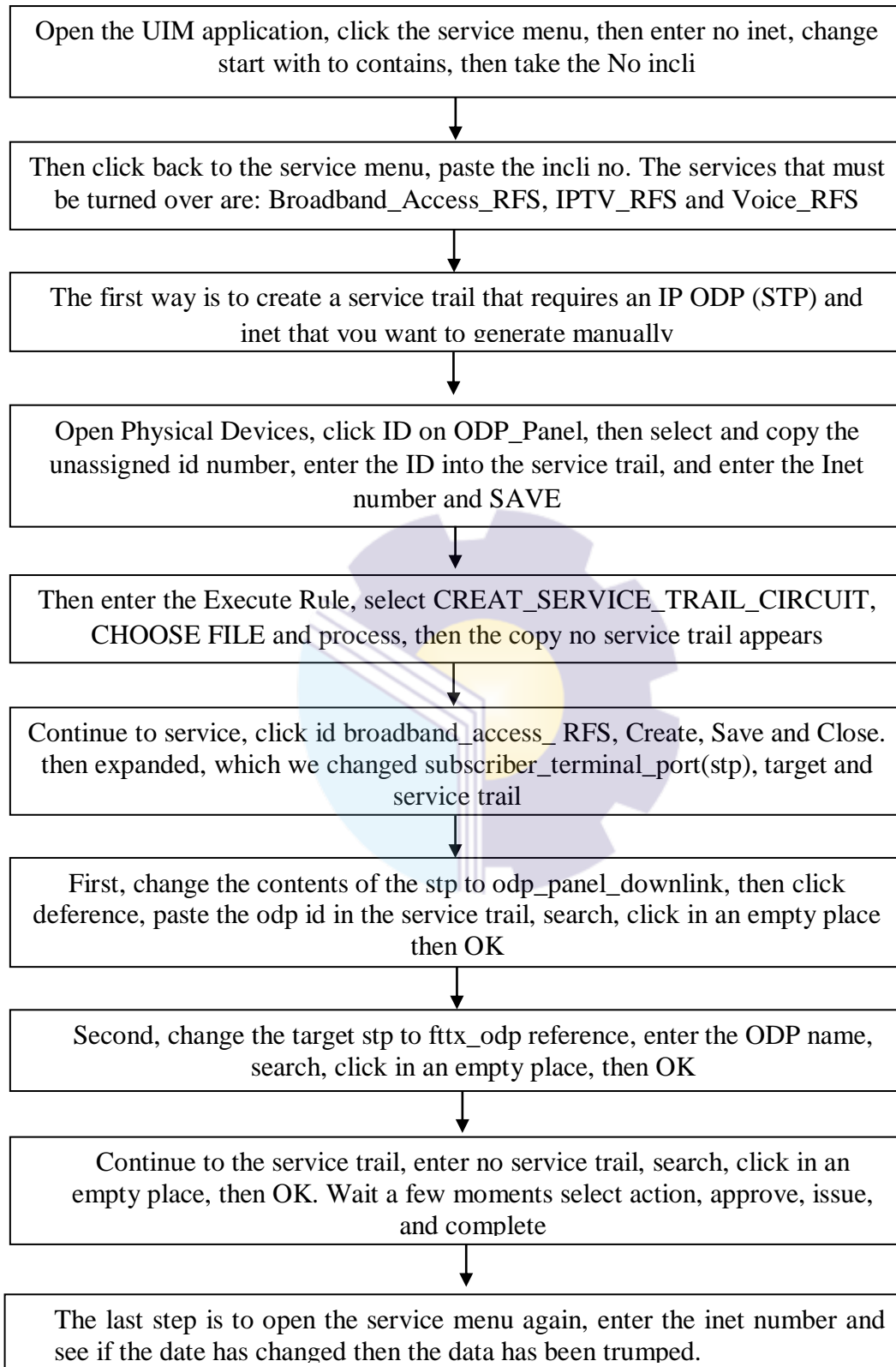


Figure 3.3 Cable Ties and Barkot
Source: Processed Data 2022

The purpose of Pasting the Barkot Wifi customer ID to make it easier to search and access data, has a password for each barkot to mark which barkot has been used.

3. Manually converting ODP data in UIM and Dava apps



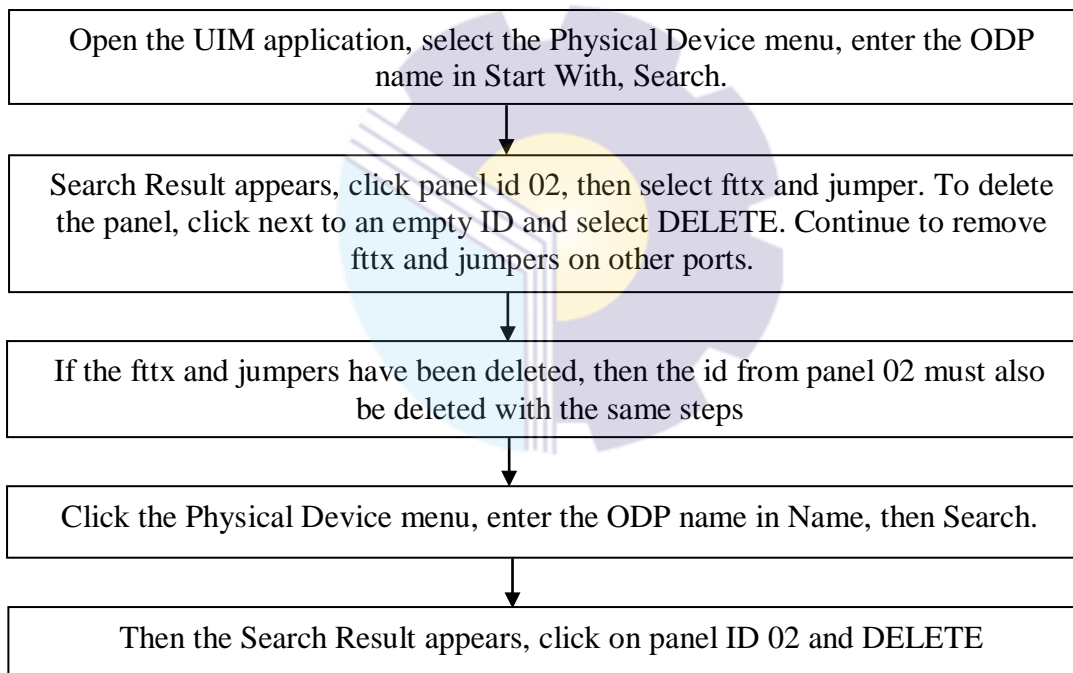
Flowchart 3.4 Manually converting ODP data in UIM and Dava apps
Source: Processed Data 2022



Figure 3.4 Manually converting ODP data in UIM and Dava apps
 Source: *Processed Data 2022*

The purpose of converting ODP data manually in the UIM and Dava applications is to correct field data errors using the UIM application.

4. Panel 2 data wipe in UIM app



Flowchart 3.5 Panel 2 data wipe in UIM app
 Source: *Processed Data 2022*

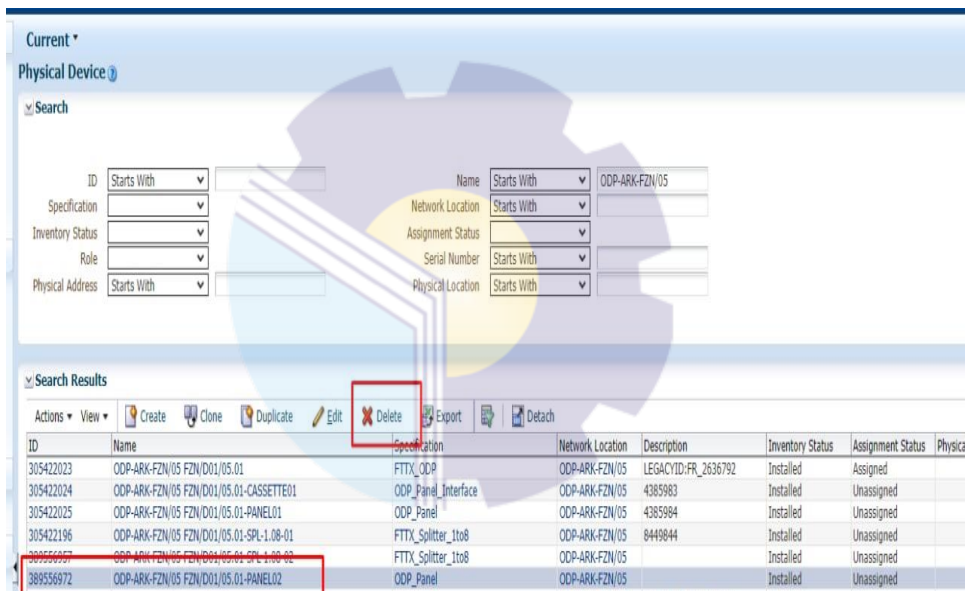
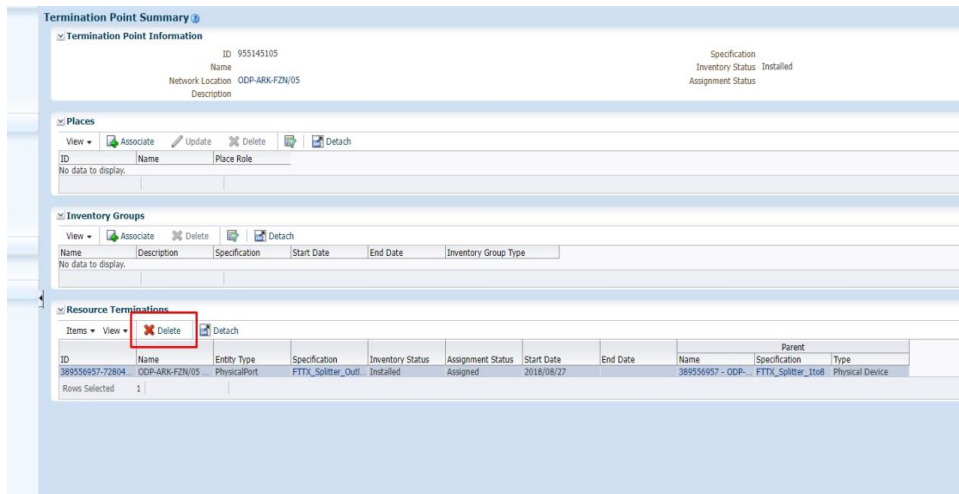
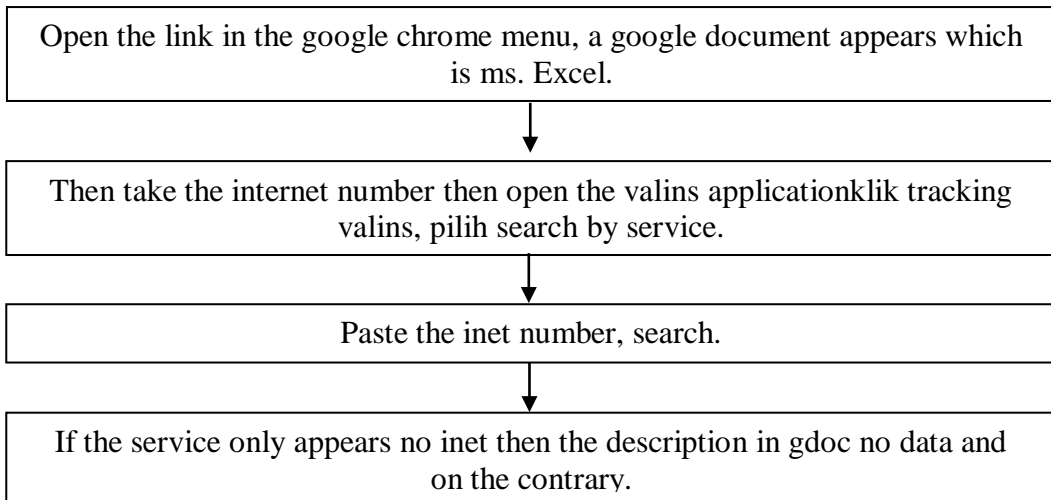


Figure 3.5 Panel 2 data wipe in UIM app
 Source: Processed Data 2022

The purpose of deleting Panel 2 data in the UIM application is done because the real field is only 1 panel while in the system 2 panels. The goal is that the data in the field with the system is straight.

5. Checking the ODP data that has been turned over in GDOC



Flowchart 3.6 Checking the ODP data that has been turned over in GDOC

Source: Processed Data 2022

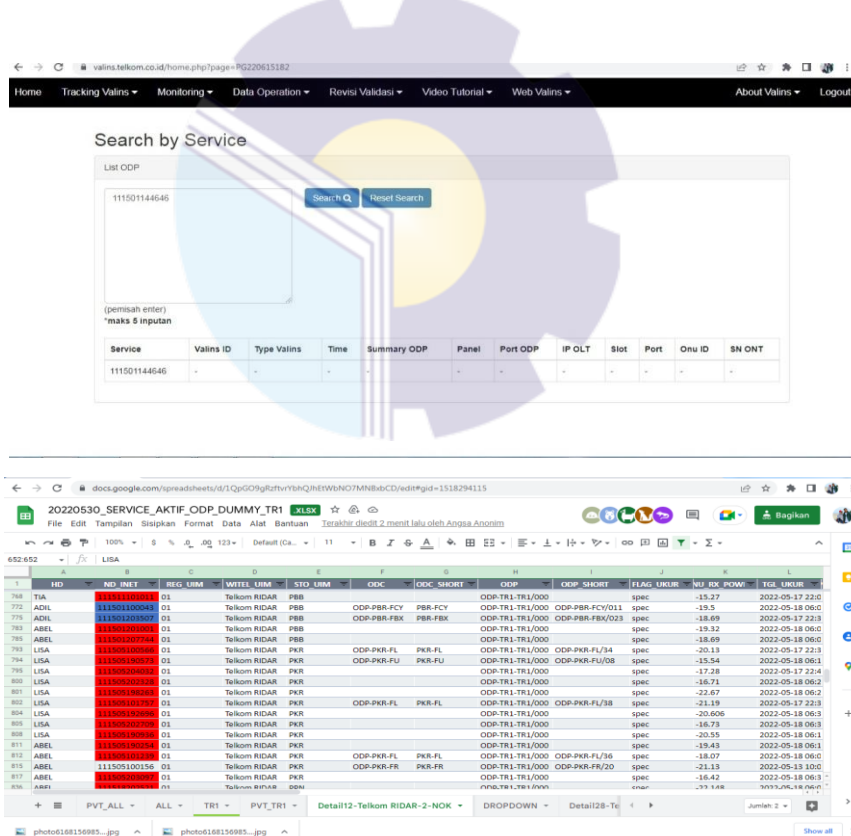
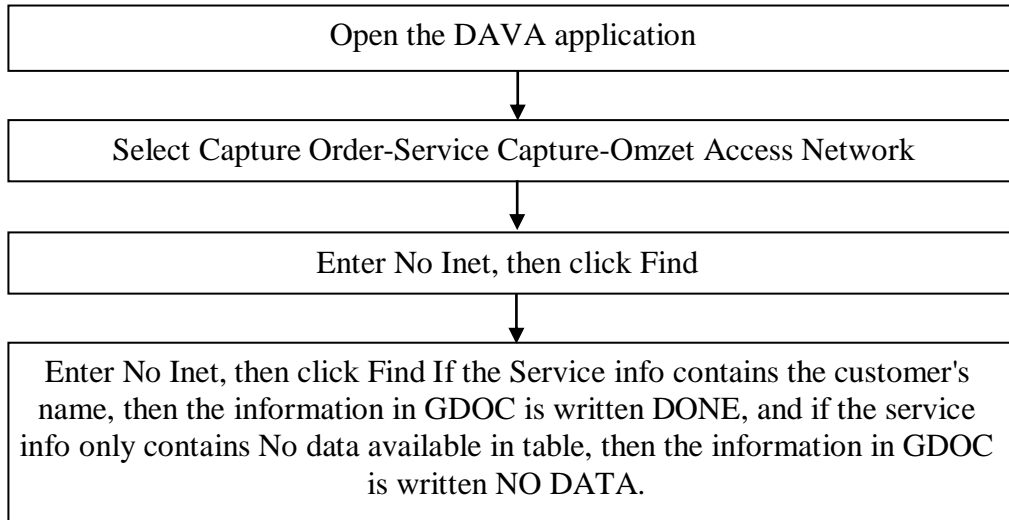


Figure 3.6 Checking the ODP data that has been turned over in GDOC
Source: Processed Data 2022

The purpose of Checking the ODP data that has been submitted at GDOC in order to find out which UIMs have been validated.

6. Checking QR valins in the DAVA app



Flowchart 3.6 Checking QR valins in the DAVA app

Source: Processed Data 2022

Service Number	QR Code	Keterangan
76020024	TUW0YJQOVORQ	DONE
76020037	TUW0SCDV8BDQ	DONE
76020051	TUW0LNS06HV4	DONE
76020134	TUW0PVRK860	DONE
76020139	TUW0KTMN4A71	DONE
76020847	TUW0ISESNIHT	DONE
76020955	TUW06AGSUG2N	DONE
76120150	TUW0E0IFXYRD	DONE
76120196	TUW060JCLKR3	DONE
76120232	TUW0G7T1Z0YV	DONE
76120397	TUW0S0EY90Z	DONE
76120457	TUW0E310YEP	DONE
76120593	TUW0TKS838XM	DONE
76120654	TUW0KMTZYJK	DONE
76120698	TUW0F2JUN5FCP	DONE
76120777	TUW0DEMEV4S9	DONE

Home / Data Validation / Validation Order Capture / Service Capture

111511212226

Service Info

Select	Service Info	Customer Info	Service Address	NTE Info	DP/ODP Info	RK/ODC Info	MDF/ODF Info	AN Info	Status
<input type="checkbox"/>	3836010R 111511212226 RTTBUNT 111511212226 Streetband	Utr Kimuda Curi +623288866414 +623288866414	AJUR DURI 00 PEKANBARU RIAU 24296 AJUR DURI PEKANBARU RIAU Lampung 34596	INDRASA	1/8/11 CPOKOR D1 288 2172.20.192.140 ODP-PBR-FN/59 FN/005/50.01-PANEL-OUT-1			CPOKOR D1 288 2172.20.192.140 1/8/11	IN SERVICE

Showing 1 of 1 entries

111511212226

ONT: STB, Modem, DP/ODP, RK/ODC, MDF/ODF/FTM, OLT/MSAN/DSLAM

	Current Value <input type="button" value="Inquiry Inventory"/>	New Value <input type="button" value="Inquiry SCM"/>
MACADDRESS	<input type="text" value="ONT_MACADDRESS"/> <input type="button" value="Text"/>	<input type="text" value="ONT_MACADDRESS"/> <input type="button" value="Text"/>
VENDOR	<input type="text" value="ONT_VENDOR"/> <input type="button" value="Text"/>	<input type="text" value="ONT_VENDOR"/> <input type="button" value="Text"/>
MODEL	<input type="text" value="ONT_MODEL"/> <input type="button" value="Text"/>	<input type="text" value="ONT_MODEL"/> <input type="button" value="Text"/>

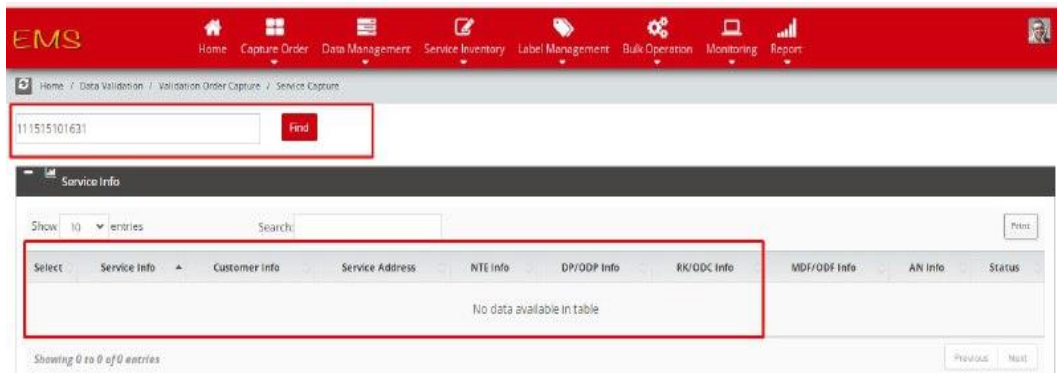


Figure 3.7 Checking QR valins in the DAVA app
 Source: *Processed Data 2022*

The purpose of Checking QR validity in the DAVA application is to increase the target for wifi subscribers.

3.4. Obstacle and Solution

3.4.1 Obstacle

As long as the authors carry out practical work, the authors try to complete the work optimally and on time. However, in its implementation there are several obstacles experienced by the author in completing the work. The obstacles experienced by the author during the practical work in the PT. Telkom Indonesia Tbk. Telecommunications Area Riau Mainland is as follows:

1. The desk space is narrow, so the author has a little difficulty doing some work. Lack of facilities such as chairs, the author has to take a seat in another part because of the lack of these facilities.
2. There is some work that makes the writer a little confused. Like a job that the author should not do to pursue the target of the work.
3. Network disturbance, the author is often exposed to this problem, because with the network disturbance, the author is a little late in doing the work assigned.

3.4.2 Solution

1. A good place or facility should be provided for interns, so as not to mix with other employees, so as not to disturb the concentration of workers.
2. Given a suitable job for interns.
3. Check first before installing the lan cable so that the author is not in a hurry for the job.



CHAPTER IV

CONCLUSION AND SUGGESTION

4.1. Conclusion

Based on the explanation in the previous chapter, the authors draw conclusions in several ways, namely as follows:

1. The author was given a task, namely the Daman Room Section, which was taught to Layout and fill in the FTTH (Fiber to the home) configuration in UIM and Dava Applications, install Barkot ID, activate and deactivate data panels, and generate manual data.
2. In the implementation of this Job Training, the writer did the Job Training in one of the State-Owned Enterprises in Riau, namely PT. TELKOM Indonesia Tbk. Witel Riau Daratan which lasts for 4 (four) months starting from March 1, 2022 to June 30, 2022.

4.2. Suggestion

The author provides several suggestions for various parties, namely for the author himself, for students or younger siblings who will do practical work in the next period, for companies and for Bengkalis State Polytechnic.

1. Author

Suggestions for writers to be more careful, thorough and concentrated in writing works. Get in the habit of reading first before acting, and think realistically and rationally, and do tasks according to the directions or orders that have been given by the employee concerned.

2. Student

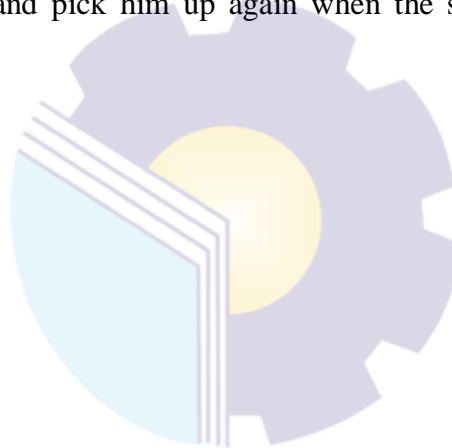
The author also provides suggestions that may be useful for students who will carry out practical work activities for the next period, namely prioritizing occupational safety and health, making the best use of time, doing work according to ability, thinking before acting, always being patient and obedient and must learn set everything up. Assigned work.

3. Company

After the author runs the Job Training activities at PT. TELKOM Indonesia Tbk. Witel Riau Mainland. There are several suggestions for a better company, namely when the company gives assignments that have great responsibility and high risk to Internship students to be supervised, guided and taught the steps.


4. Polytechnic State Bengkalis

The suggestion for the Bengkalis State Polytechnic is to hold this Field Work Practice which can be used as an evaluation material, and it should be given to students before carrying out the Field Work Practice in accordance with the field or course material in accordance with the Field Work Practice company. And the person concerned will take the student who will do practical work on the first day of admission, and pick him up again when the student has finished doing practical work.



APPENDICES

Appendix 1: Apprenticeship Reply Letter


Telkom
Indonesia
the word in your hand

Nomor : Tel.08/PD 000/R1W-1H520000/2022

Pekanbaru, 20 Januari 2022

Kepada Yth.
Wakil Direktur I
Politeknik Negeri Bengkalis
Di
Bengkalis

Dari : MANAGER SHARED SERVICE HC & FINANCE RIDAR
Lampiran : -
Perihal : **Persetujuan Pelaksanaan Magang**

Menunjuk surat Saudara Nomor : 0067/PL31/TU/2022 tanggal 04 Januari 2022 perihal Pelaksanaan magang, atas nama manajemen PT. Telekomunikasi Indonesia.Tbk. Witel Riau Daratan menyampaikan bahwa pada prinsipnya menyetujui dan menerima Mahasiswa Saudara untuk melaksanakan Kegiatan dimaksud, dimulai dari tanggal 01 Maret 2022 s/d 30 Juni 2022 dengan lokasi kegiatan sebagai berikut :


No.	Nama	NIM	Jurusan	Lokasi Magang	Pembimbing
01	Rina Nopiyanti	5404181177	Adm.Bisnis Internasional	DAMAN	Dina Khaira/810027
02	Rehmat	5404181156	Adm.Bisnis Internasional	DAMAN	Dina Khaira/810027
03	Yuni Mahendra	5404181152	Adm.Bisnis Internasional	DAMAN	Dina Khaira/810027
04	Lisa Rahmadani	5404181147	Adm.Bisnis Internasional	DAMAN	Dina Khaira/810027

Selanjutnya kepada calon peserta agar melapor paling lambat 3 (tiga) hari sebelum tanggal pelaksanaan kebagian HR Telkom Witel Ridar Jln. Jend. Sudirman No. 199 Pekanbaru, atau kepada Sdr. Fajar telepon kantor : 0761-851023, dengan membawa surat ini, pas foto warna ukuran 3x4 sebanyak 4 (empat) lembar, meterai Rp.6.000,- sebanyak 1 (satu)lembar, fotocopy Kartu Mahasiswa sebanyak 1 (satu) lembar dan membawa perangkat kerja (laptop) serta mengisi " Surat Pernyataan " dan "Surat Kesiediaan" selama melakukan Kerja Praktek(sejenisnya) di PT. Telekomunikasi Indonesia.Tbk (form tersedia di Telkom).


Apabila dalam waktu yang telah ditentukan peserta tidak melapor, maka kami anggap yang bersangkutantelah mengundurkan diri.


Demikian kami sampaikan atas perhatian dan kerjasama Seudara kami ucapkan terimakasih.

Hormat Kami,


Azril Aziz
MANAGER SHARED SERVICE HC & FINANCE RIDAR

Tembusan
ASMAN DAVAL & INVENTORY MGT SUPERVISORY RIDAR


PT. TELKOM
WILAYAH TELEKOMUNIKASI RIAU DARATAN
Jl. Jend. Sudirman No. 199 Pekanbaru - 28111 Telp. (0761) 8010700
www.telkom.co.id



Appendix 2 : Apprenticeship Statement Letter

LETTER OF STATEMENT
No. Tel 10/PS 000/R1W-111380000/2022

The undersigned certify that:

Name : Lisa Rahmadani Putri
Place/ Date. Born : Sei Injab/ 21 December 1999
Address : Jl. Subrantas Sei Injab Kel. Terkul Kec. Rupert

Has done practical work at our company, PT TELKOM INDONESIA Tbk.
WITEL Riau Daratan from March 01 to June 30, 2022 as a practical worker (KP)

While working at our company, the person concerned has shown perseverance
and sincerity to work well

This certificate is given to be used as it should be.

This is so that those who are interested know

Pekanbaru, June 30, 2022



Dina Khaira Batu Bara S. Kom., M.Kom
Assistant Manager

Appendix 3 : Apprenticeship Assesment Sheet

EVALUATION RESULT FROM JOB TRAINING

COMPANY APPRAISAL

PT. TELKOM INDONESIA Tbk. WITEL RIAU DARATAN

Name : Lisa Rahmadani Putri
 Student's Identity No : 5404181147
 Study Program : D4- International Business Administration
 College : State Polytechnic Of Bengkalis

No.	Assessment Aspect	Percentage	Scores
1.	Disciplin	20 %	60
2.	Responsibility	25 %	65
3.	Adjustment/ Adaptation	10 %	60
4.	Work Result	30 %	80
5.	Behavior in General	15 %	65
	Total (1+2+3+4+5)	100 %	

Explanation :

Score : Criteria
 81 – 100 : Excellence
 71 – 80 : Very Good
 66 – 70 : Good
 61 – 65 : Good Enough
 56 – 60 : Enough

Notes :

.....

Pekanbaru, June 30th 2022


 Assistant Manager

Appendix 4 : List of Apprenticeship Sheet

**DAFTAR ABSENSI MAGANG
PT.TELKOM INDONESIA Tbk. WITEL RIAU DARATAN
BULAN MARET 2022**

Name : Lisa Rahmadani Putri
NIM : 5404181147
Intenship time : 08.00 WIB – 17.00 WIB

No	Day	Date	Description	Paraf
1	Tuesday	1-Mar-22	Present	01
2	Wednesday	2-Mar-22	Present	01
3	Thursday	3-Mar-22	Suci Nyepi Day	01
4	Friday	4-Mar-22	Present	01
5	Saturday	5-Mar-22	Holiday	01
6	Sunday	6-Mar-22	Holiday	01
7	Monday	7-Mar-22	Present	01
8	Tuesday	8-Mar-22	Present	01
9	Wednesday	9-Mar-22	Present	01
10	Thursday	10-Mar-22	Present	01
11	Friday	11-Mar-22	Present	01
12	Saturday	12-Mar-22	Holiday	01
13	Sunday	13-Mar-22	Holiday	01
14	Monday	14-Mar-22	Present	01
15	Tuesday	15-Mar-22	Present	01
16	Wednesday	16-Mar-22	Present	01
17	Thursday	17-Mar-22	Present	01
18	Friday	18-Mar-22	Present	01

19	Saturday	19-Mar-22	Holiday	01
20	Sunday	20-Mar-22	Holiday	01
21	Monday	21-Mar-22	Present	01
22	Tuesday	22-Mar-22	Present	01
23	Wednesday	23-Mar-22	Present	01
24	Thursday	24-Mar-22	Present	01
25	Friday	25-Mar-22	Present	01
26	Saturday	26-Mar-22	Holiday	01
27	Sunday	27-Mar-22	Holiday	01
28	Monday	28-Mar-22	Present	01
29	Tuesday	29-Mar-22	Present	01
30	Wednesday	30-Mar-22	Present	01
31	Thursday	31-Mar-22	Present	01

Peknbaru, March 31, 2022
Supervisor



(DINA KHAIRA BATUBARA, S. Kom, M. Kom.)

**DAFTAR ABSENSI MAGANG
PT.TELKOM INDONESIA Tbk. WITEL RIAU DARATAN
BULAN APRIL 2022**

Name : Lisa Rahmadani Putri
NIM : 5404181147
Intemship time : 08.00 WIB – 16.00 WIB

No	Day	Date	Description	Paraf
1	Friday	1-Apr-22	Present	oy
2	Saturday	2-Apr-22	Holiday	oy
3	Sunday	3-Apr-22	Holiday	oy
4	Monday	4-Apr-22	Present	oy
5	Tuesday	5-Apr-22	Present	oy
6	Wednesday	6-Apr-22	Present	oy
7	Thursday	7-Apr-22	Sick	oy
8	Friday	8-Apr-22	Sick	oy
9	Saturday	9-Apr-22	Holiday	oy
10	Sunday	10-Apr-22	Holiday	oy
11	Monday	11-Apr-22	Sick	oy
12	Tuesday	12-Apr-22	Present	oy
13	Wednesday	13-Apr-22	Present	oy
14	Thursday	14-Apr-22	Present	oy
15	Friday	15-Apr-22	Wafat Isa Al masih	oy
16	Saturday	16-Apr-22	Holiday	oy
17	Sunday	17-Apr-22	Paskah Day	oy
18	Monday	18-Apr-22	Present	oy

19	Tuesday	19-Apr-22	Present	oy
20	Wednesday	20-Apr-22	Present	oy
21	Thursday	21-Apr-22	Kartini Day	oy
22	Friday	22-Apr-22	Present	oy
23	Saturday	23-Apr-22	Holiday	oy
24	Sunday	24-Apr-22	Holiday	oy
25	Monday	25-Apr-22	Present	oy
26	Tuesday	26-Apr-22	Present	oy
27	Wednesday	27-Apr-22	Present	oy
28	Thursday	28-Apr-22	Permission	oy
29	Friday	29-Apr-22	Idul Fitri	oy
30	Saturday	30-Apr-22	Holiday	oy

Pekanbaru, April 30, 2022

Supervisor



(DINA KHAIRA BATUBARA, S. Kom, M. Kom..)

**DAFTAR ABSENSI MAGANG
PT.TELKOM INDONESIA Tbk. WITEL RIAU DARATAN
BULAN MEI 2022**

Name : Lisa Rahmadani Putri
NIM : 5404181147
Intemship time : 08.00 WIB – 16.00 WIB

No	Day	Date	Description	Paraf
1	Sunday	1-May-22	Holiday	07
2	Monday	2-May-22	Idul Fitri	07
3	Tuesday	3-May-22	Idul Fitri	07
4	Wednesday	4-May-22	Idul Fitri	07
5	Thursday	5-May-22	Idul Fitri	07
6	Friday	6-May-22	Idul Fitri	07
7	Saturday	7-May-22	Holiday	07
8	Sunday	8-May-22	Holiday	07
9	Monday	9-May-22	Present	07
10	Tuesday	10-May-22	Present	07
11	Wednesday	11-May-22	Present	07
12	Thursday	12-May-22	Present	07
13	Friday	13-May-22	Present	07
14	Saturday	14-May-22	Holiday	07
15	Sunday	15-May-22	Holiday	07
16	Monday	16-May-22	Waisak Day	07
17	Tuesday	17-May-22	Present	07
18	Wednesday	18-May-22	Present	07
19	Thursday	19-May-22	Present	07

20	Friday	20-May-22	Present	04
21	Saturday	21-May-22	Holiday	04
22	Sunday	22-May-22	Holiday	04
23	Monday	23-May-22	Present	04
24	Tuesday	24-May-22	Present	04
25	Wednesday	25-May-22	Present	04
26	Thursday	26-May-22	Kenaikan Isa Al Masih	04
27	Friday	27-May-22	Present	04
28	Saturday	28-May-22	Holiday	04
29	Sunday	29-May-22	Holiday	04
30	Monday	30-May-22	Present	04
31	Tuesday	31-May-22	Holiday	04

Pekanbaru, May 31, 2022
Supervisor



(DINA KHAIRA BATUBARA, S. Kom, M. Kom.)

**DAFTAR ABSENSI MAGANG
PT.TELKOM INDONESIA Tbk. WITEL RIAU DARATAN
BULAN JUNI 2022**

Name : Lisa Rahmadani Putri
NIM : 5404181147
Intemship time : 08.00 WIB – 17.00 WIB

No	Day	Date	Description	Paraf
1	Wednesday	1-Jun-22	Pancasila Day	oy
2	Thursday	2-Jun-22	Present	oy
3	Friday	3-Jun-22	Present	oy
4	Saturday	4-Jun-22	Holiday	oy
5	Sunday	5-Jun-22	Holiday	oy
6	Monday	6-Jun-22	Present	oy
7	Tuesday	7-Jun-22	Present	oy
8	Wednesday	8-Jun-22	Present	oy
9	Thursday	9-Jun-22	Present	oy
10	Friday	10-Jun-22	Present	oy
11	Saturday	11-Jun-22	Holiday	oy
12	Sunday	12-Jun-22	Holiday	oy
13	Monday	13-Jun-22	Present	oy
14	Tuesday	14-Jun-22	Present	oy
15	Wednesday	15-Jun-22	Present	oy
16	Thursday	16-Jun-22	Present	oy
17	Friday	17-Jun-22	Present	oy
18	Saturday	18-Jun-22	Holiday	oy
19	Sunday	19-Jun-22	Holiday	oy

20	Monday	20-Jun-22	Present	oy
21	Tuesday	21-Jun-22	Present	oy
22	Wednesday	22-Jun-22	Present	oy
23	Thursday	23-Jun-22	Present	oy
24	Friday	24-Jun-22	Present	oy
25	Saturday	25-Jun-22	Holiday	oy
26	Sunday	26-Jun-22	Holiday	oy
27	Monday	27-Jun-22	Present	oy
28	Tuesday	28-Jun-22	Present	oy
29	Wednesday	29-Jun-22	Present	oy
30	Thursday	30-Jun-22	Present	oy

Pekanbaru, June 30, 2022
Supervisor



(DINA KHAIRA BATUBARA, S. Kom, M. Kom.,)




Appendix 5 : Apprenticeship Certificate



Appendix 6 : Apprenticeship Revision List

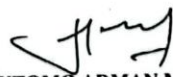
REVISION LETTER
APPRENTICESHIP OF INTERNATIONAL BUSINESS ADMINISTRATION
STATE POLYTECHNIC OF BENGKALIS

NAME : LISA RAHMADANI PUTRI
 REGISTRATION NUMBER : 5404181147
 PLACE : PT. TELKOM INDONESIA Tbk. Witel RIAU
 DARATAN
 ADVISOR : HUTOMO ADMAN MAULANA., S. Pd., M.Si

NO.	DAY/DATE	REVISION	ADVISOR
		- tambahkan flowchart dan dokumentasi - perbaiki kendala	
			
		Acc daftar Sidang	

Bengkalis, 2022

Advisor




HUTOMO ADMAN MAULANA., S. Pd., M.Si
 NIP.198908312018031001


Appendix 7 : Daily Activities

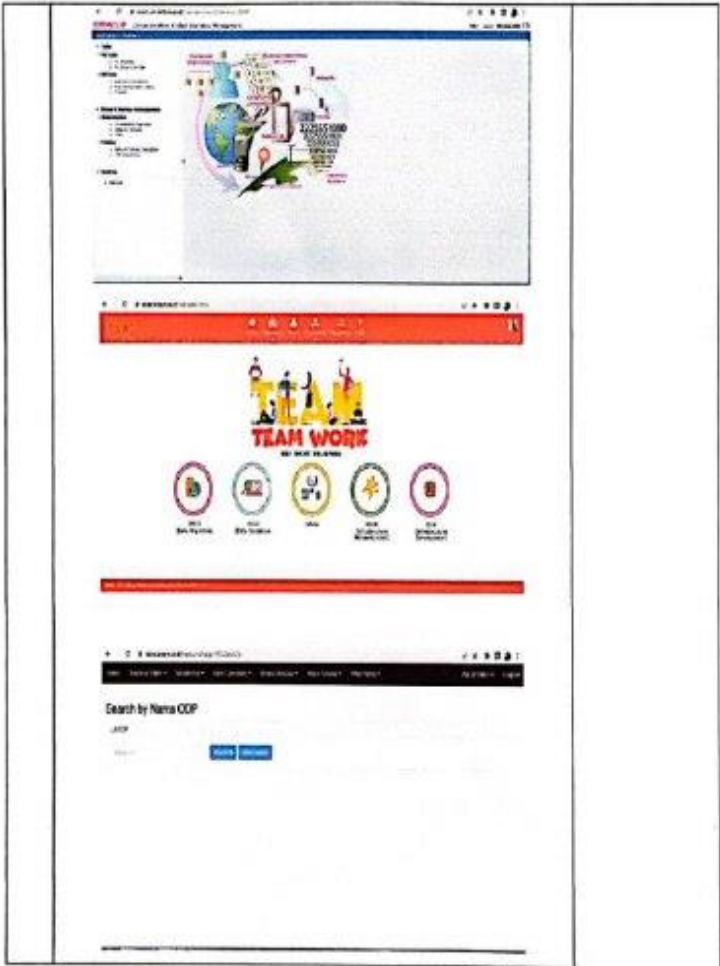
**DAILY ACTIVITIES OF THE JOB TRAINING
PT.TELKOM INDONESIA Tbk. WITEL RIAU DARATAN
MARCH 2022**

Day : Tuesday

Date : March 01, 2022


No	Description of activities	Task Assignor	Signature
1	Introduction	Dina Khaira Batu	
2	Introducing and learning the UIM, DAVA, and Apps	Bara S.Kom., M.Kom	
	Note.		


No	Picture of Activities	Explanation
		



Day : Wednesday


Date : March 02, 2022


No	Description of activities	Task Assignor	Signature
1	Paste the Wifi customer ID Barkot	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		

No	Picture of Activities	Explanation
		

Day : Friday


Date : March 04, 2022

No	Description of activities	Task Assignor	Signature
1	ODP Layout division.	Dina Khaira Batu Bara S.Kom., M.Kom	
2	Layout and fill in the FTTH (Fiber to the home) FO Configuration in UIM and Dava applications.		
	Note.		

No	Picture of Activities	Explanation
		


Day : Monday

Date : March 07, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
2	Paste the Wifi customer ID Barkot		
Note.			


Day : Tuesday

Date : March 08, 2022

No	Description of activities	Task Assignor	Signature
1	New ODP Layout share	Dina Khaira Batu Bara S.Kom., M.Kom	
2	Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.		
Note.			


Day : Wednesday


Date : March 09, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications..	Dina Khaira Batu Bara S.Kom., M.Kom	
Note.			

Day : Thursday


Date : March 10, 2022

No	Description of activities	Task Assignor	Signature
1	Attending Socialization on the 7th Floor at 10 am (Occupational Health and Safety Management System) SMK3.	Dina Khaira Batu Bara S.Kom., M.Kom	
2	Continuing to work on the Layout and filling out the FTTH (Fiber to the home) FO Configuration in the UIM and Dava Applications.		
Note.			

No	Picture of Activities	Explanation
		


Day : Friday

Date : March 11, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Fiber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
2	Paste the Wifi customer ID Barkot		
	Note.		


Day : Monday

Date : March 14, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Fiber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
2	Paste the Wifi customer ID Barkot		
	Note.		


Day : Tuesday

Date : March 15, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Fiber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Wednesday

Date : March 16, 2022

No	Description of activities	Task Assignor	Signature
1	New ODC Layout share	Dina Khaira Batu	
2	Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.	Bara S.Kom., M.Kom	
	Note.		


Day : Thursday

Date : March 17, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Friday

Date : March 18, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Faber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Monday

Date : March 21, 2022

No	Description of activities	Task Assignor	Signature
1	New ODP Layout share	Dina Khaira Batu Bara S.Kom., M.Kom	
2	Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.		
	Note.		


Day : Tuesday

Date : March 22, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Wednesday

Date : March 23, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on the Layout and filling out the FTTH (Faber to the home) FO Configuration in the UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Thursday

Date : March 24, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on the Layout and filling out the FTTH (Fiber to the home) FO Configuration in the UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Friday

Date : March 25, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on the Layout and filling out the FTTH (Fiber to the home) FO Configuration in the UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Monday

Date : March 28, 2022

No	Description of activities	Task Assignor	Signature
1	New ODP Layout share		
2	Continuing to work on the Layout and filling out the FTTH (Fiber to the home) FO Configuration in the UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Tuesday

Date : March 29, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on the Layout and filling out the FTTH (Fiber to the home) FO Configuration in the UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Wednesday

Date : March 30, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on the Layout and filling out the FTTH (Fiber to the home) FO Configuration in the UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		

Day : Thursday


Date : March 31, 2022


No	Description of activities	Task Assignor	Signature
1	Continuing to work on the Layout and filling out the FTTH (Fiber to the home) FO Configuration in the UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		

**DAILY ACTIVITIES OF THE JOB TRAINING
PT.TELKOM INDONESIA Tbk. WITEL RIAU DARATAN
APRIL 2022**

Day : Friday


Date : April 01, 2022

No	Description of activities	Task Assignor	Signature
1	Latest ODP Layout share	Dina Khaira Batu Bara S.Kom., M.Kom	
2	Continuing to work on the Layout and filling out the FTTH (Fiber to the home) FO Configuration in the UIM and Dava Applications.		
Note.			

No	Picture of Activities	Explanation
		


Day : Monday

Date : April 04, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Fiber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Tuesday

Date : April 05, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Fiber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Wednesday

Date : April 06, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Fiber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Tuesday

Date : April 12, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Fiber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Wednesday

Date : April 13, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Fiber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Thursday

Date : April 14, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Fiber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Monday


Date : April 18, 2022

No	Description of activities	Task Assignor	Signature
1	Latest ODP Layout share	Dina Khaira	
2	Continuing to work on the Layout and filling out the FTTH (Fiber to the home) FO Configuration in the UIM and Dava Applications.	Batu Bara S.Kom., M.Kom	
Note.			

Day : Tuesday


Date : April 19, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on the Layout and filling out the FTTH (Fiber to the home) FO Configuration in the UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
Note.			

No	Pictures of activities	Explanation
		


Day : Wednesday

Date : April 20, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on the Layout and filling out the FTTH (Fiber to the home) FO Configuration in the UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Friday

Date : April 22, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on the Layout and filling out the FTTH (Fiber to the home) FO Configuration in the UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Monday

Date : April 25, 2022

No	Description of activities	Task Assignor	Signature
1	ODP data sharing that you want to turn over	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Tuesday

Date : April 26, 2022

No	Description of activities	Task Assignor	Signature
1	Manually converting ODP data in UIM and Dava applications	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		

Day : Wednesday


Date : April 27, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		

**DAILY ACTIVITIES OF THE JOB TRAINING
PT.TELKOM INDONESIA Tbk. WITEL RIAU DARATAN
MAY 2022**


Day : Monday

Date : May 09, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	Dina Khaira Batu Bara S.Kom., M.Kom	
Note.			


Day : Tuesday

Date : May 10, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	Dina Khaira Batu Bara S.Kom., M.Kom	
Note.			


Day : Wednesday

Date : May 11, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	Dina Khaira Batu Bara S.Kom., M.Kom	
Note.			


Day : Thursday

Date : May 12, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Friday

Date : May 13, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Tuesday

Date : May 17, 2022

No	Description of activities	Task Assignor	Signature
1	Share the latest ODP Layout	Dina Khaira	
2	Continuing to work on the Layout and filling out the FTTH (Fiber to the home) FO Configuration in the UIM and Dava Applications.	Batu Bara S.Kom., M.Kom	
	Note.		


Day : Wednesday

Date : May 18, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Fiber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Thursday

Date : May 19, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Fiber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Friday

Date : May 20, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Fiber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Monday

Date : May 23, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Fiber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Tuesday

Date : May 24, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Fiber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Wednesday

Date : May 25, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Fiber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Friday

Date : May 27, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Fiber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Monday

Date : May 30, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Fiber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		

Day : Monday


Date : May 31, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing to work on Layout and filling out the FTTH (Fiber to the home) FO Configuration in UIM and Dava Applications.	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		

**DAILY ACTIVITIES OF THE JOB TRAINING
PT.TELKOM INDONESIA Tbk. WITEL RIAU DARATAN
JUNI 2022**


Day : Wednesday

Date : Juni 01, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Thursday

Date : Juni 02, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Friday

Date : Juni 03, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Monday

Date : Juni 06, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	Dina Khaira Batu Bara S.Kom., M.Kom	
Note.			


Day : Tuesday

Date : Juni 07, 2022

No	Description of activities	Task Assignor	Signature
1	Continuing the work of manual turnover of ODP data in the UIM and Dava applications	Dina Khaira Batu Bara S.Kom., M.Kom	
Note.			


Day : Wednesday

Date : Juni 08, 2022

No	Description of activities	Task Assignor	Signature
1	The latest ODP share that will be deleted in panel 2	Dina Khaira Batu Bara S.Kom., M.Kom	
2	Panel 2 data wipe in UIM app		
Note.			


Day : Thursday

Date : Juni 09, 2022

No	Description of activities	Task Assignor	Signature
1	The latest ODP share that will be deleted in panel 2	Dina Khaira Batu Bara	
2	Panel 2 data wipe in UIM app	S.Kom., M.Kom	
Note.			

Day : Friday


Date : Juni 10, 2022

No	Description of activities	Task Assignor	Signature
1	Paste the Wifi customer ID Barkot	Dina Khaira Batu Bara S.Kom., M.Kom	
Note.			

No	Picture of Activities	Explanation
		


Day : Monday

Date : Juni 13, 2022

No	Description of activities	Task Assignor	Signature
1	Paste the Wifi customer ID Barkot	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Tuesday

Date : Juni 14, 2022

No	Description of activities	Task Assignor	Signature
1	Paste the Wifi customer ID Barkot	Dina Khaira Batu Bara S.Kom., M.Kom	
Note.			


Day : Wednesday

Date : Juni 15, 2022

No	Description of activities	Task Assignor	Signature
1	Paste the Wifi customer ID Barkot	Dina Khaira Batu Bara S.Kom., M.Kom	
Note.			


Day : Thursday

Date : Juni 16, 2022

No	Description of activities	Task Assignor	Signature
1	Data sharing to be turned over	Dina Khaira	
2	Manually converting ODP data in UIM and Dava apps	Batu Bara S.Kom., M.Kom	
Note.			


Day : Friday


Date : Juni 17, 2022

No	Description of activities	Task Assignor	Signature
1	Manually converting ODP data in UIM and Dava apps	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		

Day : Monday


Date : Juni 20, 2022


No	Description of activities	Task Assignor	Signature
1	Paste the Wifi customer ID Barkot	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		

No	Picture of Activities	Explanation
		

Day : Tuesday


Date : Juni 21, 2022

No	Description of activities	Task Assignor	Signature
1	Paste the Wifi customer ID Barkot	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		

No	Picture of Activities	Explanation
		

Day : Wednesday


Date : Juni 22, 2022

No	Description of activities	Assignor	Signature
1	Checking the ODP data that has been turned over in GDOC	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		

No	Picture of Activities	Information
		


Day : Thursday

Date : Juni 23, 2022

No	Description of activities	Assignor	Signature
1	Paste the Wifi customer ID Barkot	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		


Day : Friday


Date : Juni 24, 2022

No	Description of activities	Assignor	Signature
1	Paste the Wifi customer ID Barkot	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		

Day : Monday


Date : Juni 27, 2022


No	Description of activities	Assignor	Signature
1	Paste the Wifi customer ID Barkot	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		

No	Picture of Activities	Explanation
		

Day : Tuesday


Date : Juni 28, 2022

No	Description of activities	Assignor	Signature
1	Checking QR valins in the Dava app	Dina Khaira Batu Bara S.Kom., M.Kom	
	Note.		

No	Picture of Activities	Information
		


Day : Wednesday

Date : Juni 29, 2022

No	Description of activities	Assignor	Signature
1	Checking QR valins in the Dava app	Dina Khaira Batu Bara S.Kom., M.Kom	
Note.			

Day : Thursday

Date : Juni 30, 2022

No	Description of activities	Assignor	Signature
1	Checking QR valins in the Dava app	Dina Khaira Batu Bara S.Kom., M.Kom	
Note.			

REFERENCE

Telkom.co.id. 2021. PT. Telkom Indonesia Tbk. Wilayah Telekomunikasi Riau Daratan (<https://telkom.co.id/sites>). Accessed on June 29th, 2022.