

CHAPTER I

INTRODUCTION

1.1 Background of the Apprenticeship

Currently, the competition in finding a job is very tight due to the large number of applicants who are graduates from various campuses and the few available job vacancies. As campus graduates, of course, students have a diploma that can be used as an assessor in scientific ability. However, in reality, a diploma is not only a reference in getting a job because currently many companies or government agencies ask for experience and skills in work.

If graduates without work experience and skills apply for jobs, they will experience many obstacles such as the knowledge gained on campus is only theoretical so that there is a lack of knowledge on how to put this knowledge into practice, the theory obtained is not necessarily the same as work practice in the field, and limited time and space. which resulted in the knowledge gained is still limited.

Therefore, the campus requires students to participate in practical work programs. Practical work is a learning process by knowing firsthand the scope of the real world of work. Each student is required to go directly to the world of work which is their respective field, so that each student is expected to be able to directly apply the knowledge that has been studied previously into the world of work. In addition, with practical work students can increase their knowledge, skills, and work experience which can later be applied in the real world of work. Bengkalis State Polytechnic is one of the campuses that requires students to take practical work to complete their studies.

Bengkalis State Polytechnic is a Diploma III and Applied Bachelor educational institution established by the Bengkalis Regency government. The Department of Commercial Administration is one of the majors at the Bengkalis State Polytechnic. In 2016, this department opened a new study program, namely D4-International Business Administration (ABI) and D4-Public Finance

Accounting (AKP). This D4-International Business Administration Study Program is engaged in Economics and Business, where students learn about the business world, along with its scope, both in terms of handling letters, administration, management, finance, human resources, to the corporate world. To prepare students to be ready to use in this field, the International Business Administration study program requires students to take internships both in Government Agencies and in Private Agencies for 4 months. To do practical work, students must complete their studies up to 6 (six) semesters and graduate in that semester.

The International Business Administration Study Program hopes that with practical work students can know firsthand how the real business world is, and can add insight to each student to be more skilled, responsive, and able to compete and be efficient in the future. As a consequence, after completing practical work, each student is required to make a work report while carrying out practical work so that students can be responsible for the results obtained from these practical work activities.

Based on the above, the author as a student of the International Business Administration Study Program chose to carry out the Job Training at PT. Sarana Agro Nusantara Unit Dumai. During the implementation of the Job Training (KP) the author was placed in the Traffic and Immigration Stay Permit (Lalintalkim), Immigration Information and Communication Technology (Tikim) and General Affairs. The implementation of practical work starts from February 15, 2021 to June 25, 2021.

1.2 Purpose of the Apprenticeship

The objectives of the implementation of the Job Training are as follows:

1. To find out the description of the work carried out at PT. Sarana Agro Nusantara Dumai Unit, especially in the General and Finance Section
2. To know the place and time of implementation of practical work.

3. To find out the systems and procedures of workers carried out at PT. Sarana Agro Nusantara Dumai Unit, especially in the General and Finance Section.
4. To find out the problems and solutions at PT. Sarana Agro Nusantara Dumai Unit in the General and Finance Section.

1.3 Significances of the Apprenticeship

The benefits of Job Training (KP) include the following:

1. Benefits for students

The benefits for students from carrying out practical work activities are as follows:

- 1) Can get an overview of the world of work which will be useful when you have finished studying, so that you can adjust to the world of work.
- 2) Can add experience and insight and apply the knowledge that has been obtained to be practiced in the world of work.
- 3) Increase discipline and responsibility in carrying out practical work.

2. Benefits for Bengkalis State Polytechnic

The benefits for the Bengkalis State Polytechnic from the implementation of practical work activities are as follows:

- 1) Bengkalis State Polytechnic received feedback from agencies atau companies with students participating in this practical work.
- 2) The existence of cooperation between the university and the world of agencies/companies so that the university is known by the academic community.

3. Benefits for the company

The benefits for the company from the implementation of practical work activities are as follows:

- 1) The company can establish good relationships in the future, both with students and academics.

- 2) Companies can increase their productivity and be more efficient in carrying out their work with practical work activities.

