

CHAPTER I

INTRODUCTION

1.1 Background of the apprenticeship

State Polytechnic of Bengkalis is a state university that has produced many experts with education ranging from Diploma II, Diploma III which is equivalent to an Associate Expert degree, and Diploma IV with a Bachelor of Applied Science Degree. Politeknik Negeri Bengkalis currently has 8 departments with 21 study programs such as: Shipbuilding Engineering, Mechanical Engineering, Electrical Engineering, Civil Engineering, Commercial Administration, Informatics Engineering, Language, and Maritime.

State Polytechnic of Bengkalis has the responsibility of producing superior, character and competent human resources, especially in achieving quality in its students, because in this era of globalization humans are required to master science and technology, one of which is the work system of the port of goods, humans who do not have education and skills in mastering a job will be more easily left out of today's global competition. The tight competition in the world of work today makes many universities anticipate these developments. Therefore, the college issued a breakthrough, namely by conducting a Apprenticeship program.

Apprenticeship is a form of implementation of the theories and practices that have been learned during lectures which will be directly practiced and applied to an agency or a company. With the existence of the Apprenticeship activity, it aims to equip students to recognize, know, understand the application, linkage of knowledge in the field of science obtained in college, provide work experience, adapt to the surrounding environment and with colleagues, can hone students' skills and abilities in the world of work. Every Bengkalis State Polytechnic (Polbeng) student, especially in the D4 International Business Administration study program, Department of Commercial Administration, is required to take part in this program to fulfill one of the requirements for obtaining a bachelor's degree.

The International Business Administration study program is one of the study programs that discusses the activities of recording and managing trade business data at the domestic and international levels. This study program also learns about import-export mechanisms and trade rules on a global or international scale as well as about managing tax documents, financial reports, cash preparation, brand management, and also English language skills.

By participating in the Practical Work program, students are expected to synergize academic knowledge with the work environment. In addition, if students have a good performance assessment from the company / agency where the Practical Work is carried out, it is not impossible if the student has the opportunity to join the company where he works after graduation.

In this case the author chose PT. Indah Kiat Pulp and Paper in the Port Operation Unit as a place to do Apprenticeship, the reason is because this company is the largest paper company in Asia which must have a very good work system and is supported by the latest technology as well, not only producing Pulp and Paper but also producing Tissue such as the Paseo Brand coupled with the loading and unloading port which is one of the authors' interests in this company, the author also has a dream to get the opportunity to join this operation port. In the smooth delivery of goods produced by the company and the needs of company goods, PT Indah Kiat Pulp and Paper has several ports located on the banks of the Siak River, this port has a very important role because most of the activities of shipping goods go through waterways using Cargo ships with capacities ranging from 5000 tons. Practical Work was carried out for 5 months starting from January 9, 2023 to June 9, 2023. The implementation of Apprenticeship is expected to broaden the author's knowledge about various good and correct tasks and to be able to face the real world of work the experience gained.

1.2 Purpose of the Apprenticeship

The practical work activities of State Polytechnic of Bengkalis students, International Business Administration study program have the following objectives:

1. To find out describe job descriptions during practical work.
2. To find out practical workplace system and procedures.
3. To find out the obstacles and solutions during practical work.

1.3 Significances of the Apprenticeship

The practical work carried out is very beneficial for several parties such as students, companies and state Polytechnic of Bengkalis.

1. For Students

There are several benefits from the implementation of the practical work program that students get, namely as follows:

1. Get a certificate from the company if you have completed a practical work program.
2. Get pocket money and transportation according to the agreement between the internship participants and the company.
3. Students can develop working relationships and add experience to their resume.
4. Students have the opportunity to apply theoretical/conceptual knowledge in the real world of work.
5. Students gain practical experience in applying theoretical/conceptual knowledge according to their study program.
6. Students have the opportunity to be able to analyze problems related to knowledge applied in the world of work according to their study program.

2. For Companies

The benefits of implementing practical work programs are also obtained by companies/institutions that accept practical work students, such as:

1. Companies will receive labor assistance from students who do practical work so that the work becomes a little lighter and easier.
2. The company will be recognized by academics and the world of education.

3. For Bengkalis State Polytechnic

There are several benefits from the implementation of the practical work program obtained by the Bengkalis State Polytechnic, namely as follows.

1. There is good cooperation/relationship between campuses and companies where students do practical work.
2. Bengkalis State Polytechnic can improve the quality of its graduates through student practical work experience.
3. Bengkalis State Polytechnic will be better known in the industrial or corporate world.
4. Bengkalis State Polytechnic receives feedback from organizations/companies on the abilities of students participating in practical work in the world of work.
5. Bengkalis Country receives feedback from the world of work for curriculum development and learning processes.