

# **CHAPTER 1**

## **INTRODUCTION**

### **1.1 Background of Apprenticeship**

Bengkalis State Polytechnic is a state polytechnic located in Riau province. The Bengkalis State Polytechnic Campus is located in Bengkalis, Riau, Indonesia which was founded in early 2000 by the Bengkalis Regency Government through the Gema Bahari Institute. Initially, this Polytechnic only had 3 (three) study programs, namely: Ship Electrical Engineering, Ship Building Engineering, Ship Mechanical Engineering. During its journey, this polytechnic changed its name to Bengkalis Polytechnic and is under the auspices of the Bangun Insani Foundation (YBI) with 5 (five) study programs namely: Marine Engineering, Mechanical Engineering, Electrical Engineering, Civil Engineering, Business Administration.

In July 2001, the Bengkalis Polytechnic accepted its first batch of new students. In 2006 Bengkalis Polytechnic added 2 (two) new study programs namely Business English and Informatics Engineering. In early 2008 Bengkalis Polytechnic asked for support from YBI Bengkalis, the Bengkalis Regency Government and the Bengkalis Regency DPRD to propose an increase in the status of Private Higher Education (PTS) to State Higher Education (PTN). In 2009, the Bengkalis Polytechnic together with YBI Bengkalis and the Bengkalis Regency Government proposed an increase in status from PTS to PTN to the Ministry of National Education through the Bengkalis Directorate General of Basic Education.

On February 9, 2011, the Bengkalis Polytechnic together with YBI Bengkalis and the Bengkalis Regency Government made a presentation to the Minister of State Apparatus Empowerment and Bureaucratic Reform to finalize the feasibility of the Bengkalis Polytechnic state. On July 29, 2011, the Bengkalis State Polytechnic officially became a PTN with the name Bengkalis State Polytechnic through the Regulation of the Minister of National Education

(Permendiknas) Number 28 of 2011 concerning the Establishment, Organization and Work Procedures of the Bengkalis State Polytechnic.

On December 26, 2011, the Bengkalis State Polytechnic was inaugurated by the Minister of Education and Culture of the Republic of Indonesia. In 2013 Bengkalis State Polytechnic added 2 new study programs namely D4 (Mechanical Engineering, Production and Maintenance and Electrical Engineering) and 3 D2 study programs (Welding Engineering, Systems Engineering). Power Generation Computers and Accounting) which is a Study Program Outside the Domicile (PDD).

In 2014 and 2015 Bengkalis State Polytechnic added 2 new study programs, namely D4 (Road & Bridge Design Engineering) and D3 (Nautics, Engineering & Management and Commercial Port). In 2016 Bengkalis State Polytechnic added several study programs namely D4 (Software Engineering, International Business Administration and Public Finance Accounting).

The Administration Study Program is one of the study programs at the Bengkalis State Polytechnic. This study program is engaged in economics and business, where students learn about the world of business, and its scope, both in terms of managing letters, administration, secretariat, offices, to the business world to prepare students to be ready to work. taking advantage of this field, students of the International Business Administration study program to take part in practical work both in Government Agencies and in Private Agencies.

Practical work is a learning process by getting to know the scope of the real world of work. Every student is required to go directly into the world of work which is their respective field, so it is hoped that each student can immediately apply the knowledge they have learned before to the world of work.

In addition, with practical work students can add knowledge, skills and experience in the world of work which can later be applied in the real world of work. To carry out practical work, students must complete up to 8 (eight) semesters of study and graduate in that semester.

The International Business Administration Study Program hopes that with this internship, students can find out firsthand how the real business world is, and

can broaden each student's horizons so that they are more skilled, responsive, and able to compete and be efficient in the future. Consequently, after completing the Field Work Practice for 120 days, each student is required to make a Job Training Report while carrying out the Practical Work so that students can be accountable for the results obtained from the Field Work Practice activities and can continue lectures in the next activity. semester.

The facts show that many fresh graduate students often cannot work optimally because they do not have work experience. Therefore, this internship program is needed for students. Through this internship, students will get short work experience which is expected to give students an overview of the actual situation and world of work.

In facing the contemporary era where competition for jobs is very tight as it is today, students can find out the qualities and abilities of fresh graduates that are of interest to government and private agencies so that students can measure their abilities against the demands of the world of work. , thus students can improve themselves to be more competitive and potential. Students are also expected not to experience significant difficulties in adapting to the world of work which is very different from campus life. In addition, what is no less important is that students are expected to be able to understand and solve any problems that arise in the world of work after completing their education.

In this program, specifically for students of International Business Administration semester 8 (eight) practical work activities are carried out for approximately 4 (four) months, by choosing their own place and location for practical work. However, before choosing a place to carry out this program, the practical work coordinator provides several options or options for practical work places to students. Then from these several choices the author is interested in doing practical work in the financial sector, namely banking at PT Bank BNI KCP Bengkalis.

## **1.2 Purpose of the Apprenticeship**

Internship is one of the activities of Bengkalis State Polytechnic students in completing their studies. To achieve the expected results, students need to know the objectives of the internship program. The objectives of the work practice are as follows:

1. To describe job description of the activities at PT Bank Negara Indonesia kc. Dumai
2. To explain work system and procedure at PT Bank Negara Indonesia kc Dumai.
3. To determine time and place of work at PT Bank Negara Indonesia kc Dumai.
4. To find out the obstacles and solutions during work practice at PT Bank Negara Indonesia kc Dumai.

## **1.3 Significances of the Apprenticeship**

The practical work carried out is very beneficial for several parties such as students, companies and Bengkalis State Polytechnic.

1. For Students  
Students have the opportunity to apply the theoretical knowledge and concepts acquired during their studies into the world of work.
2. For Companies  
There is cooperation with the world of industry/companies so that it is known by academics and companies to get alternative prospective employees who are known for quality, dedication, and credibility.
3. For Bengkalis State Polytechnic  
The Bengkalis State Polytechnic received feedback from the company regarding curriculum development and learning processes for students participating in internships who could improve the quality of their graduates through internship experiences.