

CHAPTER I

INTRODUCTION

1.1 Background of the Apprenticeship

At this time to implement the knowledge and skills acquired during the lecture process, students need to understand the reality of the world of work. In this article, we will discuss apprenticeship in agencies or companies that are relevant to our field of study. This activity is not only a means of practical learning, but also as a first step to prepare ourselves to face challenges in the world of work.

Therefore, the campus requires students to take part in the apprenticeship program. Apprenticeship is a form of learning activity outside the campus environment that is applicable and aims to provide direct work experience to students. In this activity, students are placed in an agency, company, or certain institutions in accordance with the field of study being pursued. Through apprenticeship, students can directly understand the work process, organizational culture, and challenges faced in the professional world. This is important as part of a comprehensive learning process, because it allows students to hone technical skills and soft skills that are not fully obtained through theory in the classroom.

In addition, apprenticeship serves as a bridge between the academic world and the industrial world. Students are given the opportunity to directly apply the knowledge they have learned in a more real context in the world of work, as well as develop an attitude of professionalism, responsibility, and adaptability in the work environment. Thus, apprenticeship is not only an academic requirement for graduation, but also an important provision to form graduates who are ready to compete in the job market. Through this experience, students are expected to be able to recognize their potential and design their career steps more purposefully.

State Polytechnic of Bengkalis is a vocational campus that educates students to create competent souls in various fields. Politeknik Negeri Bengkalis implements an apprenticeship program which must be followed by all final semester students. Apprenticeship is a job training activity carried out by students, or job seekers in a company or agency for a certain period of time to gain work experience, skills, and

direct understanding of the world of work. This apprenticeship activity can provide a meaningful contribution to the development of students to prepare themselves as well as possible before entering the world of work and for the development of competencies at Politeknik Negeri Bengkalis. This apprenticeship is carried out after Bengkalis State Polytechnic students complete at least 4 (four) semesters and are declared graduates.

Based on this, the author as a student of the International Business Administration Study Program is required to carry out apprenticeship for 4 (Four) months. The author has chosen PT. Bumi Laksamana Jaya as a place to carry out Apprenticeship Work activities because the author wants to get the opportunity to apply the knowledge or theoretical concepts obtained during the lecture period into the real world of work and the author with the practical work of writing gets direct experience in applying knowledge or theoretical concepts in accordance with his field of expertise.

During the implementation of the apprenticeship, the author got a place in the human resource department. The implementation of this apprenticeship starts from February 03, 2025 to June 06, 2025, the implementation of this apprenticeship is expected to broaden the author's knowledge about various good and correct tasks and be able to face the real world of work with the experience gained. Apprenticeship is one of the mandatory Activities for Bengkalis State Polytechnic students in completing their assignments. To achieve the expected results, it is necessary to know the objectives and benefits of holding an apprenticeship.

1.2 Purposes and Benefits of the Apprenticeship

Based on the background description presented above, the objectives of the apprenticeship are:

1. To find out the job descriptions and activities at PT Bumi Laksamana Jaya Bengkalis.
2. To find out the work system and procedures at PT Bumi Laksamana Jaya Bengkalis.
3. To find out the place and time of implementation of apprenticeship work at PT Bumi Laksamana Jaya Bengkalis.

4. To find out the kind of business of PT Bumi Laksamana Jaya
5. To find out the obstacle and solution

1.3 Significances of the Apprenticeship

The apprenticeship carried out is very useful for several parties such as student companies and State Polytechnic of Bengkalis. Based on the Objectives and Benefits of apprenticeship, this is expected to provide significant information for several parties:

1.3.1 Significances for author

The apprenticeship in Administration offers the following advantages to the apprenticeship:

1. Students can experience firsthand the professional work atmosphere, including work ethics, operational systems, and organizational culture.
2. Students can hone technical skills according to their field of study and also soft skills such as communication, responsibility, and teamwork.
3. Apprenticeship experience is very valuable and can be an added value in applying for a job after graduation.
4. Students can get to know more people in the industry, which can be an entry point for future job opportunities.

1.3.2 Significances For Academic

The apprenticeship program also benefits the academic institution by:

1. Opens up opportunities for cooperation between universities and various companies or agencies, which can develop into collaborative research, recruitment, or other development programs.
2. Provide real work experience to students, so that they are better prepared to enter the world of work after graduation.
3. Apprenticeship shape students' characters to be more disciplined, resilient, and responsible, which also has a positive impact on the university's overall academic environment.

1.3.3 Significances For Company

The company also gained many benefits from organizing the Security Administration apprenticeship, such as:

1. Providing an additional source of manpower, apprenticeship programs give companies access to an additional workforce that can help complete daily operational tasks, especially in short-term projects or administrative work.
2. Interns, especially from the younger generation, often bring new perspectives, up-to-date knowledge and relevant digital skills. This can enrich innovation and work processes within the company.
3. Involving employees as supervisors or mentors for interns can be a leadership and communication development tool for internal employees.