

# **CHAPTER I**

## **INTRODUCTION**

### **1.1. Background of the Apprenticeship**

Internships, also known as practical work experience, is an off-campus learning activities that provide students with the opportunity to be directly involved in the professional work environment. Through this program, students are expected to gain hand-on experience, broaden their perspectives, and apply the knowledge and skills they have acquired during their studies to actual work situations. additionally, internships serve as a platform for students to sharpen their soft skills, such as communication, teamwork, and work discipline.

The State Polytechnic of Bengkalis, as a vocational higher education institutions in Riau Province, plays an important role in producing graduates who are ready to compete in the industrial world. One of its efforts is the implementation of an internship program, which is a mandatory course in the curriculum in the Applied Bachelor Program of International Business Administration. This program is designed to ensure students gain relevant industry experience before entering the workforce.

The State Polytechnic of Bengkalis, as a vocational institution that educates its students to become competent individuals in various fields. It implements a mandatory Internship program for all final semester students. Internship program serves as a means for students to develop themselves before entering the workforce. This program contributes significantly to the students' personal growth and enhances their competencies at Bengkalis State Polytechnic.

Internship program is conducted after students have completed a minimum of four semesters and achieved full academic credits. The program lasts for four months. Based on the aforementioned information, as a student of the Business Administration study program, I am obligated to undergo a four-month Internship program. I have chosen PT. Riau Andalan Pulp And Paper as the place to carry out my Job Training Company because I seek the opportunity to apply the theoretical knowledge and concepts gained during my studies to real-world work

situations.

During the implementation of Internship program, I was assigned to the Stakeholder Relations Dapertement (SHR) and is located in the Meranti district. The internship period is from February 3 to June 6, 2025. I hope that this Internship program experience will broaden my insights into various tasks performed correctly and effectively, as well as prepare me to face the actual working environment.

### **1.2 Purposes of the Apprenticeship**

The purpose of this internship/work experience is to achieve the following expected results:

1. To find out the job description in the Social Capital Stakeholder Relations (SHR) Department at PT Riau Andalan Pulp and Paper.
2. To understand the work system and work procedures applied in the Social Capital Stakeholder Relations (SHR) Department at PT Riau Andalan Pulp and Paper.
3. To find out the place, time, and duration of the internship at PT Riau Andalan Pulp and Paper.
4. To determine the types and descriptions of activities carried out during the internship at PT Riau Andalan Pulp and Paper.
5. To identify the obstacles encountered and the solutions implemented during the internship period.

### **1.3 Significances of the Apprenticeship**

The internship program not only provides real experience for students, but also provides positive contributions to educational institutions and partner companies, as explained below.

1. For the Student

The internship program provides an opportunity for students to establish good relationships with employees in the company environment, which can later support their career development in the future. In addition, this

program is also a means for students to develop and apply the knowledge and skills they have acquired during college into real work situations.

2. For the Bengkalis State Polytechnic

For educational institutions such as Bengkalis State Polytechnic, internship activities are one way to improve the quality of graduates by providing them with relevant work experience. In addition, this activity also helps strengthen the cooperative relationship between the campus and the industrial world, especially with PT RAPP as an internship partner.

3. For the Company

From the company's perspective, the internship program can improve the company's image and reputation as a place that supports the development of young talent. In addition, the company can also use this program as a means to identify and recruit potential, competent, and highly motivated workers.

#### 1.4 Time and Duration of the Apprenticeship

The Job Training Company (WP) activity is conducted according to the regulations and guidelines of the Job Training Company implementation. The duration of the Job Training Company is 4 (four) months, starting from February 03, 2025, until June 06, 2025, Stakeholder Relation (SHR) Department.

**Table 1.1 Schedule of Practice Hours at Stakeholder Relation (SHR) Department.**

No	Day	Working Hours	Break
1	Monday - Friday	08:00 - 17:00 WIB	12:00 - 13:30 WIB
2	Saturday	08:00 - 12:00 WIB	-
3	Sunday	Holiday	Holiday

Source : PT.Riau Andalan Pulp and Paper