

APPRENTICESHIP REPORT

TOURISM DEPARTMENT OF RIAU PROVINCE



By:

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**ENGLISH FOR BUSINESS AND PROFESSIONAL
COMMUNICATION STUDY PROGRAM
LANGUAGE DEPARTMENT
STATE POLYTECHNIC OF BENGKALIS
2025**

APPROVAL SHEET

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APPRENTICESHIP REPORT TOURISM DEPARTMENT OF RIAU PROVINCE

Written as one of the requirements for Completing Apprenticeship

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ACCEPTANCE SHEET

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This is to certify that we have examined the apprenticeship report of **Winda Sri Devika Reg. Number 5504221073** who has done the apprenticeship at Tourism Department of Riau Province started from August 4th to Desember 4th 2025. This report is complete and satisfactory in all respect, and any all revisions required by the apprenticeship report examine committee had been made.

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ACKNOWLEDGEMENT

Praise be to Allah SWT for His blessings and grace which have enabled the writer to complete this Apprenticeship Report successfully. This report is prepared as a form of accountability and evaluation of the job training activities which are part of the curriculum in the seventh semester of the English for Business and Professional Communication Study Program.

The Apprenticeship Report was conducted at the Office of the Riau Provincial Tourism Department, starting from August 4 to December 4 2025. Throughout the four-month period the writer was given the opportunity to gain a deeper understanding of organizational communication and public relations practices within an institution engaged in providing industrial services. This experience offered real insights into the challenges and skills required in the professional world.

In completing this report, the writer would like to express sincere gratitude to:

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11. And to all others who cannot be mentioned one by one, yet have provided support that helped the writer complete this report on time.

The writer realizes that this report may still contain shortcomings. Therefore, constructive criticism and suggestions are highly expected so that this report can be improved and become more beneficial in the future. Perfection belongs only to Allah SWT, while shortcomings are part of human limitations.

It is hoped that this report will be useful not only for the writer, but also for readers who need references related to apprenticeship report in the field of organizational communication. The writer also hopes that this report can provide a real insight into the importance of organizational communication within a company.

In conclusion, the writer hopes that this experience will serve as valuable preparation for facing challenges in the real working world. May the knowledge and skills gained during this apprenticeship report contribute to academic development and professional growth in the years to come.

Pekanbaru, 4th Desember 2025,

Best Regards,

A handwritten signature in black ink, appearing to read 'Winda Sri Devika', with a stylized flourish at the end.

Winda Sri Devika

Reg. Number: 5504221073

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