

CHAPTER I

INTRODUCTION

1. 1 Background of the Apprenticeship

Bengkalis State Polytechnic is a higher education institution located in Bengkalis Regency, Riau Province. As the only state polytechnic in the region, Bengkalis State Polytechnic has become a center of excellent vocational education since its establishment in 2000. With a commitment to producing quality graduates, this polytechnic offers eight majors, including the Language Department which houses two study programs: D3-English and D4-English for Business and Professional Communication. This major is designed to produce graduates who are competent in various fields such as tourism, hospitality, professional administration, business communication, translation, and public relations. As one of the important components in the curriculum, the internship program is a strategic opportunity for students to apply the theory they have learned during their studies into real practice.

Bengkalis State Polytechnic is a vocational campus that educates its students to create competent people in various fields and are able to practice them directly. One way to implement the meaning of a vocational campus is to implement a work practice program that must be followed by all final semester students. Work Practice is a means for students to develop themselves when they enter the world of work. This Work Practice activity can make a significant contribution to the development of students to prepare themselves as well as possible before entering the world of work and for the development of competence at Bengkalis State Polytechnic.

This internship is carried out after students of Bengkalis State Polytechnic have completed at least 6 (six) semesters and have completed all their assignments. The internship is carried out for 4 (four) months. Based on the above, the author as a student of the English Study Program for Business and Professional Communication, is required to carry out internship for 4 (four) months. The author chose PT. Wilmar Indonesia because this company is one of the largest companies in Riau Province, and as a place to carry out internship activities because the author wants to get the opportunity to apply the knowledge/theoretical concepts obtained during lectures into the real world of work and

the author gains direct experience in applying knowledge/theoretical concepts according to his field of expertise.

This program not only aims to strengthen students' technical skills but also build qualifications that are recognized in the workplace. Through internships, students are invited to dive directly into professional activities, learn the dynamics of the workplace, and develop the ability to face global challenges. The internship program is also one of the graduation requirements at Bengkalis State Polytechnic. In this process, students are directly involved in the operational activities of the company or organization where they are interning. This gives them the opportunity to develop interpersonal skills, work ethic, and build a portfolio that is relevant to industry needs. As a Language Department student, the internship program provides valuable experience to connect academic knowledge with real situations in the workplace. Skills such as cross-cultural communication, negotiation skills, and professional translation can be applied directly during the internship, enriching students' perspectives on their future professions.

Bengkalis State Polytechnic has a vision to produce competent, adaptive graduates who are able to compete at national and international levels. In supporting this vision, the internship program is an important bridge that not only provides practical work experience but also helps students prepare themselves as superior professionals in the era of globalization. This internship program not only provides students with the opportunity to apply the theories they have learned in class, but also trains them to face the challenges of the real world of work. Through internships, students are required to develop adaptability, instill a strong work ethic, and build a high level of discipline and responsibility.

Through an internship program at PT. Wilmar Nabati Indonesia, especially in the *System Application & Product Plan Maintenance* (SAP PM) Application section, the author had the opportunity to implement the knowledge gained during lectures into real work practices, while gaining valuable professional experience. This program is designed to increase the author's knowledge capacity, creativity, and professional skills, which also supports the fulfillment of academic requirements and career development. The purpose of this internship program is to understand the various types of work carried out in the *System Application & Product Plan Maintenance* (SAP PM) management section of

Maintenance Central (MTC) Department at PT. Wilmar Nabati Indonesia, as well as to apply the knowledge gained during lectures into the real world of work.

The internship program is carried out in the MTC (Maintenance Central) Department, especially *System Application & Product Plan Maintenance* (SAP PM) admin section. This division is responsible for managing maintenance-related documentation, such as technical manuals, maintenance procedures, and records of work performed. The author can learn how to manage and store information in a structured and easily accessible manner. The implementation of this Internship will start from September 4, 2024 to December 31, 2024. It is hoped that this Internship can increase the Author's insight into various good and correct implementation of tasks and be able to face the real world of work with the experience that has been gained.

1. 2 Purposes of the Apprenticeship

The purpose of Field Work Practice at PT. Wilmar Nabati Indonesia Pelitung is as follows:

1. Writers can learn from work experience in industrial environments, companies, or other institutions so that writers can understand the work culture, organizational structure, and operational systems that apply in the workplace.
2. Provides direct experience for writers in the use of tools, technologies, and procedures relevant to existing structures in the company to improve writer competence.
3. Knowing the benefits of using *System Application & Product Plan Maintenance* (SAP PM) in a business.

1. 3 Significances of the Apprenticeship

The following are the benefits of Field Work Practice starting from the author, for Bengkalis State Polytechnic and for PT. Wilmar Nabati Indonesia Pelitung.

For Students:

Students have the opportunity to apply theoretical knowledge and concepts obtained during lectures to the real world of work and students have the opportunity to

be able to analyze problems related to knowledge applied in the world of work according to their study program.

For Begkalis State Polytechnic:

Bengkalis State Polytechnic received input from companies regarding curriculum development and learning processes for students who participate in Internships that can improve the quality of its graduates through internship experience.

For Companies:

Cooperation was established between the world of education and the world of industry/companies so that it was known by academics and companies to obtain alternative prospective employees who were known for their quality, dedication, and credibility.

1.4 Time and Length of Practical Work

Job Training Activities (KP) are carried out in accordance with the provisions of the rules for implementing the Job Training. The period of practical work is 4 (four) months, starting from September 4th 2024 to December 31th 2024. The schedule for practical work at PT. Wilmar Nabati Indonesia Pelintung are as follows:

Table.1. 1 Time and legth of practical work

NO	Day	Working hours	Recess
1.	Monday-Friday	08:00 – 16:00	12:00 – 13:00
2.	Saturday	08:00 – 13:00	12:00 – 12:30