

***PREPARATION OF FINANCIAL REPORTS USING MICROSOFT
EXCEL APPLICATION AT JALA MEDIA BENGKALIS
LAPTOP SERVICE SHOP MSMEs***

Author Name : Wilda Anggraini
Student of Number : 5304211396
Supervisor : Nur Anita SE.,M.Sc., CGAA

ABSTRACT

This study aims to analyze the preparation of financial reports using Microsoft Excel applications in Micro, Small, and Medium Enterprises (MSMEs) Jala Media Laptop Service Shop Bengkalis, which faces challenges in the manual financial recording process. The research method used is a quantitative descriptive approach, with data collection through interviews and observations. The results of the study indicate that the use of Microsoft Excel applications has a positive impact on the preparation of financial reports, especially in terms of ease of use, time efficiency, and increased report accuracy. Excel also allows business actors to record systematically and in accordance with the Financial Accounting Standards for Micro, Small, and Medium Entities (SAK-EMKM). Thus, Microsoft Excel is an effective and economical alternative solution for MSMEs in improving the quality of their business financial management.

Keywords: Microsoft Excel Application, MSMEs, Financial Reports