

CHAPTER I

INTRODUCTION

1.1 Background of the Apprenticeship

State Polytechnic of Bengkalis was originally a tertiary institution established by the Bengkalis Regency government through the Gema Bahari Foundation which was named the Bengkalis Shipping Polytechnic. This college comes with 3 Study Programs namely: Ship Electrical Engineering, Ship Building Engineering, and Ship Mechanical Engineering. Over the course of its journey, the Bengkalis Shipping Polytechnic changed its name to Bengkalis Polytechnic and is under the Bengkalis Bangun Insani Foundation, with 5 Study Programs namely: Shipping Engineering, Mechanical Engineering, Electrical Engineering, Civil Engineering, and Business Administration. Bengkalis State Polytechnic accepted the first batch of new students, namely in 2001, then in 2006 Bengkalis State Polytechnic added 2 Study Programs namely English and Informatics Engineering.

As of December 26 2011, the Bengkalis Polytechnic officially became a State University with the name State Polytechnic of Bengkalis through the Regulation of the Minister of National Education (Permendiknas) No. 28 of 2011 concerning the Establishment, Organization and Work Procedure of the State Polytechnic of Bengkalis (OTK Polbeng), which was inaugurated by the Minister of Education and Culture of the Republic of Indonesia. Currently, the State Polytechnic of Bengkalis has 8 (eight) departments including the Departments of Marine Engineering, Mechanical Engineering, Electronic Engineering, Civil Engineering, Business Administration, English, Informatics and Maritime Engineering.

State Polytechnic of Bengkalis has 18 Study Programs consisting of 9 (nine) D-III Study Programs including: Marine Engineering, Mechanical Engineering, Electronic Engineering, Civil Engineering, Business Administration, Informatics Engineering, English, Nauticals and Management of Commercial Shipping. State Polytechnic of Bengkalis also has 9 (Nine) D-IV Study Programs

including: 2 Production and Maintenance Mechanical Engineering, Electrical Engineering, Road and Bridge Design Engineering, International Business Administration, Public Financial Accounting, Software Engineering, Shipbuilding Architectural Engineering Technology, English for Business and Professional Communications, and Information Systems Security. The Department of Business Administration has 3 (Three) Study Programs, namely D-IV Digital Business, D-IV Studies namely D-IV International Business Administration and D-IV Public Financial Accounting. The Business Administration Study Program is one of the study programs at the State Polytechnic of Bengkalis which concentrates on Secretariat and Office Administration.

Bengkalis State Polytechnic is a vocational campus that educates its students to become competent workers in various fields and able to apply their knowledge directly. One way to realize the essence of a vocational campus is by implementing a mandatory internship program for all final-year students. Internships serve as a means for students to develop themselves as they prepare to enter the workforce. This internship activity can significantly contribute to the development of students in preparing themselves as best as possible before entering the workforce, as well as enhancing competencies at the State Polytechnic of Bengkalis.

This internship is conducted after students of the Bengkalis State Polytechnic have completed at least 4 (four) semesters and graduated with a full degree. The internship lasts for 6 (six) months. Based on this, the author, as a student of the International Business Administration Study Program, is required to carry out an internship for 6 (six) months. The author has chosen PT. Indah Kiat Pulp and Paper Tbk-Perawang Mill as the location for the Work Placement because the author wishes to gain the opportunity to apply the theoretical knowledge/concepts acquired during lectures into the real working world and to gain direct experience in applying theoretical knowledge/concepts in line with their field of expertise. Additionally, the author had the opportunity to analyze issues related to the knowledge applied in the workplace in line with the program of study.

During this Field Work Practice period, the author was assigned to the Port Operations Division, specifically in the Invoice section. The Field Work Practice period began on February 3, 2025, and ended on June 30, 2025. Through this program, it is hoped that the author can expand their knowledge regarding the proper and correct execution of tasks, as well as gain valuable experience to prepare themselves for the real working world.

1.2 Purpose of the Apprenticeship

The practical work activities of State Polytechnic of Bengkalis Students, International Business Administration Study Program have the Following objectives:

1. To find out the job description during the internship at the Port operational unit.
2. Explain work practice systems and procedures in the Operational unit Harbor.
3. To find out the work schedule for the Operation Port unit.
4. To find out the kind and description of the activity during the internship at the Port Operations unit.
5. To find out the obstacles and solutions during the internship at the Port Operation unit.

1.3 Significances of the Apprenticeship

The practical work carried out is very beneficial for several parties such as students, companies and State Polytechnic of Bengkalis:

1. For Students

This program offers a bunch of benefits for students. In this program, students learn to develop their analytical skills and find solutions to problems at work. Students also have the chance to apply the theoretical knowledge and concepts they learned during their studies to real-world work situations. Plus, they get hands-on experience, which helps them understand the dynamics of the professional world more deeply.

2. For Companies

The implementation of internship programs also benefits the companies and institutions where students undertake their internships. Through these programs, collaboration between the education sector and industry is established, enabling interaction between academics and business practitioners, while also providing companies with the opportunity to identify and evaluate prospective employees based on their skills and qualities. In addition, companies also gain wider recognition from academics and the education sector, thereby enhancing their reputation and visibility.

3. For Bengkalis State Polytechnic

The implementation of the internship program provides a number of benefits for the Bengkalis State Polytechnic. Through this program, cooperation between the campus and companies is established, strengthening the relationship between the industrial world and the academic community. In addition, this program also plays a role in improving the quality of graduates by providing valuable internship experience for students. Furthermore, Bengkalis State Polytechnic receives feedback from companies regarding curriculum development and student training processes, enabling continuous improvement in graduate quality through hands-on work experience.