

CHAPTER I

INTRODUCTION

1.1 Background of the Apprenticeship

In this era of globalization, with the rapid development of science and technology, there is a great need for high-quality, ready-to-use human resources. Higher education institutions such as universities and other educational institutions play a significant role in creating high-quality human resources so that, in the future, they can become workers or entrepreneurs who can apply the knowledge they have gained in the workplace.

Today, students are not only expected to master their fields of study theoretically but must also possess the ability to communicate and collaborate with others, make decisions based on clear facts, and adapt to new environments. This is also referred to as soft skills. Soft skills complement hard skills or theoretical knowledge. Students can also gain an understanding of what it truly means to work in a professional setting.

Apprenticeship is one of the academic activities aimed at providing students with hands-on experience in the industrial world. By participating in Apprenticeship, students can apply the knowledge gained during their studies and understand real-world conditions in the field. Additionally, this activity offers opportunities to develop both technical and non-technical skills required in the workplace.

PT Wilmar Nabati Indonesia – Kawasan Industri Dumai is one of the companies operating in the agribusiness and oleochemical industry, particularly in the processing of palm oil. This company plays a significant role in the vegetable oil industry, both in the domestic and international markets. Therefore, PT Wilmar is an ideal location to conduct an Apprenticeship Program to gain deeper insights into the production processes and management industry.

The author conducted the Apprenticeship at Kawasan Industri Dumai PT. Wilmar Nabati Indonesia for 4 (four) months, starting from February 05, 2025 to

May 31, 2025. During the apprenticeship period, The author was placed as Secretary to the Manager in the EHS Central Department of PT Wilmar Kawasan Industri Dumai (KID). This position has an important role in supporting the smooth operation of the manager and department, especially in administrative aspects and internal communication. As a secretary, the author is required to be alert, thorough, and able to maintain the flow of information to remain effective and efficient. As an apprenticeship student, the author feels proud to have conducted the apprenticeship and become part of Wilmar. Through this activity, the author learned firsthand about the real working world and its management within an industrial company.

1.2 Purposes of the Apprenticeship

Apprenticeship is one of the activities for every student to complete their assignments. In order to achieve the expected results, it is necessary to know the purpose of holding the Apprenticeship. The purpose of the apprenticeship conducted at PT. Wilmar Kawasan Industri Dumai, is as follows:

1. To find out the job description at the company
2. To understand the systems and work procedures applied at PT. Wilmar, particularly in document handling and data recording
3. To find out the time and place of the work position during the apprenticeship at PT. Wilmar
4. To find out the kind and descriptions of activities carried out during the apprenticeship at PT. Wilmar
5. To identify the obstacles encountered during the apprenticeship and the solutions implemented at PT. Wilmar

1.3 Significances of the Apprenticeship

On the apprenticeship is one of the activities for every State Polytechnic of Bengkalis student in completing their assignments. To achieve the expected results, it is necessary to find out the benefits of holding the on the apprenticeship.

The benefits of on the apprenticeship are as follows:

1.3.1 Significances for the Study

Apprenticeship is place for student to gain insight into the real working world. Benefits of the apprenticeship for students are as follows:

1. Students have the opportunity to apply theoretical or concepts knowledge in the real working world
2. Students gain practical experience in applying theoretical or concept knowledge according to their study program
3. Students have the opportunity to work in teams consisting of several people so that they are able to provide ideas

1.3.2 Significances for State Polytechnic of Bengkalis

The benefits of the apprenticeship for State Polytechnic of Bengkalis are as follows:

1. Apprenticeship can strengthen cooperation and socialization between the State Polytechnic of Bengkalis and the PT. Wilmar Nabati Indonesia
2. Apprenticeship can improve the competence of State Polytechnic of Bengkalis graduates

1.3.3 Significances for the Company

Apprenticeship is one of the activities for every student to complete them assignments. The benefits of the Apprenticeship for the Company are:

1. Establishment of cooperation between the world of education and certain companies or agencies
2. There are constructive criticisms from companies or agencies for students participating in work practices