

CHAPTER I

INTRODUCTION

1.1 Background of Apprenticeship

Apprenticeship or practical work or is an activity where a student takes part in work activities at a company to gain direct experience in a particular field of study or expertise. The main aim of practical work is to provide opportunities for students to gain broader experience and apply the knowledge gained during college.

State Polytechnic of Bengkalis is a vocational higher education institution and the only state polytechnic in Riau. This college was founded in 2001 which is located in Bengkalis Island, Jl. Bathin Alam, Sungai Alam, Bengkalis. State Polytechnic of Bengkalis has eight majors including Naval Architecture, Mechanical Engineering, Electrical Engineering, Civil Engineering, Language, Business Administration, Information Technology, and Maritime. Each department has its own competencies that can meet the workforce that is ready to use. There are two graduation requirements, namely a final report and an apprenticeship.

This apprenticeship is carried out after State Polytechnic of Bengkalis students have completed a minimum of six semesters and graduated in full. This apprenticeship is carried out for four months. Based on the above, the author as a student of the English for Business and Professional Communication Study Program is required to carry out practical work for 4 (four) months.

The author chose the opportunity to complete an apprenticeship at PT. Riau Andalan Pulp and Paper because this company is one of the biggest companies in Indonesia and has many partnerships with foreign companies. This can help the author implement the knowledge and theoretical concepts that were learned in classes into practice in the workplace and in line with areas of expertise such as english, etiquette, communication, negotiation, and hospitality.

The author chose apprenticeship at PT. Riau Andalan Pulp and Paper because this company is one of the largest paper companies in Indonesia and has many business units. The author wants to implement the knowledge and theoretical concepts that have been obtained during lectures into the context of the world of work. With this, the author hopes to gain direct experience in applying theoretical knowledge and concepts, according to his field of expertise.

From September 9th 2024 to January 9th 2025, the author completed an internship program. The author was placed in the WLS Department.

1.2 Purpose of Apprenticeship

1. To find out the kinds of jobs done in WLS Department, at PT. Riau Andalan Pulp and Paper
2. To find out working procedures done in WLS Department, at PT Riau Andalan Pulp and Paper.

1.3 Significance of the Apprenticeship

In this section, three key aspects of significance will be explained, namely: significance for the Apprentice, significance for State Polytechnic of Bengkalis and significance for the company.

1.3.1 Significance for the Apprentice

Through this program, apprentice will be able to put all the knowledge gained in class into practice according to their specialization and learn new things, especially how to practice communication and negotiation in the business. Apart from that apprentice can learn how to become a professional in the world of work.

1.3.2 Significance for State Polytechnic of Bengkalis

Apprenticeship assists Polytechnic in preparing quality of graduates' and preparation for the workforce. The apprenticeship thus helps the polytechnic develop and implement the curriculum.

1.3.3 Significance for the Company

Apprenticeship program allows PT. RAPP to find and hire skilled, experienced, and dedicated candidates while also enhancing its brand and image.